

## GROUP OUTREACH & EDUCATION FORM

**\* Items marked with asterisk (\*) indicate required fields**

Start Date of Activity \*: \_\_\_\_\_ End Date of Activity: \_\_\_\_\_

**MIPPA Event \***:  Yes  No

<b>Send to SMP:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>SIRS eFile ID:</b> <b>(*required if sending record to SMP)</b>	This field will automatically utilize the SIRS eFile ID entered on the Session Conducted By user's SHIP Team Member form
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**ACL SMP Consumer Alert (\*required if sending record to SMP)**  Yes  No

**Event Details \***

<b>Session Conducted By *</b> : _____	<b>Partner Organization Affiliation* :</b> _____
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<b>Total Time Spent on Event *</b> : _____ Hours _____ Minutes	<b>Title of Interaction *:</b> _____
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<b>Type of Event * (select only one):</b> <input type="checkbox"/> Booth/Exhibit (Health Fair, Senior Fair or Community Event) <input type="checkbox"/> Enrollment Event <input type="checkbox"/> Interactive Presentation to Public (In-Person, Video Conference, Web-based Event, Teleconference)	<b>Delivery Method (select only one):</b> <input type="checkbox"/> In-person <input type="checkbox"/> Web-based <input type="checkbox"/> Hybrid (in-person and web-based)
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**Number of Attendees \*:** \_\_\_\_\_

**Event Location \***

**State of Event \* :** \_\_\_\_\_ **Zip Code of Event \* :** \_\_\_\_\_

**County of Event \* :** \_\_\_\_\_

**Event Contact Information**

<b>Event Contact First Name:</b> _____	<b>Event Contact Phone:</b> _____
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<b>Event Contact Last Name:</b> _____	<b>Event Contact Email:</b> _____
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**Intended Audience \* (multiple selections allowed):**

- |  |   |
|--|---|
| <input type="checkbox"/> Beneficiaries             | <input type="checkbox"/> Medicare Pre-Enrollees |
| <input type="checkbox"/> Employer-Related Groups   | <input type="checkbox"/> Partner Organizations  |
| <input type="checkbox"/> Family Members/Caregivers | <input type="checkbox"/> Other                  |

**Target Beneficiary Group \* (multiple selections allowed):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Hispanic/Latino             | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| <input type="checkbox"/> Asian                             | <input type="checkbox"/> Limited-English Proficiency | <input type="checkbox"/> Rural                                     |
| <input type="checkbox"/> Black or African American         | <input type="checkbox"/> LGBTQI+                     | <input type="checkbox"/> Other                                     |
| <input type="checkbox"/> People with Disabilities          | <input type="checkbox"/> Low Income                  | <input type="checkbox"/> N/A                                       |

**Topics Discussed \* (multiple selections allowed):**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Duals Demonstration              | <input type="checkbox"/> Medicare Fraud and Abuse          | <input type="checkbox"/> Partnership Recruitment |
| <input type="checkbox"/> Extra Help/LIS                   | <input type="checkbox"/> Medicare Part D                   | <input type="checkbox"/> Preventive Services     |
| <input type="checkbox"/> General SHIP Program Information | <input type="checkbox"/> Medicare Savings Program          | <input type="checkbox"/> Substance Misuse/Fraud  |
| <input type="checkbox"/> Long-Term Care Insurance         | <input type="checkbox"/> Medigap or Supplemental Insurance | <input type="checkbox"/> Volunteer Recruitment   |
| <input type="checkbox"/> Medicaid                         | <input type="checkbox"/> Original Medicare (Parts A and B) | <input type="checkbox"/> Other                   |
| <input type="checkbox"/> Medicare Advantage               | <input type="checkbox"/> Other Prescription Drug Coverage  |  |

**Special Use Fields**

Field 1: \_\_\_\_\_

Field 2: \_\_\_\_\_

Field 3: \_\_\_\_\_

Field 4: \_\_\_\_\_

Field 5: \_\_\_\_\_

**Notes**

Large empty rectangular area for notes.