

## **KDADS KPC Prevention Conference Mini-Grant**

### **I. OVERVIEW:**

The Kansas Department for Aging and Disability Services (KDADS), Behavioral Health Services Commission (BHS), in partnership with the Kansas Prevention Collaborative (KPC) is proud to present the 7<sup>th</sup> annual Kansas Prevention Conference started in 2018. The theme for this year is **Harvesting Hope in the Heartlands**. **Dates of the Conference are 10/2/2024 to 10/4/2024. Wichita, Kansas.** [Kansas Prevention Conference - Kansas Prevention Collaborative \(KPC\)](#)

The Kansas Prevention Conference provides educational opportunities to increase awareness of emerging trends, build skills and knowledge to prevent alcohol, tobacco, marijuana, suicide and other drug misuse, and advocate for best practices. The KPC Conference hosts state and local professionals from the various facets of the substance misuse prevention fields and related disciplines.

### **II. PURPOSE:**

The purpose of this Mini Grant is to support community coalitions/tribes and or organization members focused on alcohol, tobacco, marijuana, suicide and other drug misuse prevention, that without funding, would not be able to attend the Kansas Prevention Conference.

### **III. ELIGIBILITY**

Kansas Department for Aging and Disability Services invites applications from private, nonprofit 501(c)(3), Coalitions, Tribes, and/or community organizations located in Kansas.

### **IV. OUTCOMES/GOALS**

The goal of this Mini Grant is to increase opportunities for community members to increase knowledge, skills, abilities, and networking opportunities for those working to support alcohol, tobacco, marijuana, suicide and other drug misuse and provide opportunities for underserved/ underrepresented communities that without funding assistance would not be able to attend the conference.

### **V. OVERVIEW OF GRANT AWARDS**

The grantees will be awarded up to \$1,000.00 individual awards (no more than Ten (10) individual grantees) to support the Kansas Prevention Conference attendance, which can include registration, hotel, meals, and transportation. Please see allowable guidance below in narrative section. (Anything over this amount will be the responsibility of grantee).

### **VII. NOTIFICATION OF GRANT AWARDS**

Grantees who are selected will be notified via email by KDADS no later than **8/23/2024** (*subject to change*).

### **VIII. APPLICATION**

**All submissions to be considered should be sent to Stephanie Rhinehart, Prevention Program Manager, KDADS at [stephanie.rhinehart@ks.gov](mailto:stephanie.rhinehart@ks.gov) by 5:00 pm August 16, 2024.**

**Application & Required Documentation Instructions:**

**Applications must contain the following:**

- Completed Coversheet (*attached*)
- Budget for usage of funds (*attached*)
- Narrative-PDF document (No more than 4 pages maximum)

**Narrative (No more than 4 pages maximum):**

1. Why do you want to attend the Kansas Prevention Conference?
2. Have you attended the Kansas Prevention Conference before?
3. Is this request to support youth, adults, or both?
4. How many attendees are you planning for with this funding? If you are applying for multiple individuals in your organization, you only need to submit ONE application, however, all individuals benefiting from the funding must be included in narrative description. (KDADS maintain the authority to approve what individuals will be selected)
5. Please describe any current barriers/hardships that this Mini Grant will assist related to your organization attending the Conference.
6. This Mini Grant opportunity is reimbursable. You must have the ability to pay up front and be reimbursed for all expenses up to \$1,000.00 including include registration, hotel, meals transportation by the Fiscal Agent and **MUST** be expended no later than **9/31/2024 (Approved financial expense documentation will be required)**
  - a. Please discuss your ability to expend funds prior to your reimbursement (Reimbursement no later than 10/2024).
  - b. To receive gas reimbursement: please include how many miles it will take from your starting location, to the Kansas Prevention Collaborative Conference, and back to your starting location. Additionally, please include which gas station you will use to get gas, so you can receive a noncash gift card to this business.
  - c. To receive meal reimbursement: You can receive a noncash gift card for dinners not provided during the conference for the following days: your travel day to the conference, your 1<sup>st</sup> day attending the conference and your 2<sup>nd</sup> day attending the conference. Please describe if this is something you would be interested in.

Below outlines a timeline and due dates for this Application. If KDADS finds a need to alter the timelines listed herein, either an addendum or correction notice will be issued announcing the alternate timeline.

<b>Release of Request for Mini Grant Application</b>	<b>08/02/2024</b>
<b>Applications Due</b>	<b>08/16/2024 By 5:00 p.m.</b>
<b>Awards Announced <i>*subject to change</i></b>	<b>On 08/23/2024</b>

*Kansas Department for Aging and Disability Services views Prevention applicants as learning partners; while specific guidance has been identified, much will be learned as community members engage in building knowledge, skills, and abilities through learning opportunities. This will have a direct impact on attitudes, beliefs, and actions related to substance use/ misuse prevention. As part of its commitment to lead and foster learning, KDADS will strive to create an environment in which the expertise of community stakeholders is honored and supported through competent support.*

