



NOTES

April 20, 2017

9:30 am – 12:00 pm
New England Building
Center
 Room 331W
 503 Kansas Ave.
 Topeka, KS 66603
 Phone: (785) 296-0935

KDADS/CDDO/Stakeholders Meeting

Facilitator: Brandt Haehn **Meeting Type:** In-person with conference call capability

Meeting Location: Basement Meeting Room **NEXT MEETING:** August 17th 2017

Please email: Brandt.Haehn@kdads.ks.gov

Agenda Items

Topic	Overview	
<p>Review Action Log</p>	<p>MR1 and MR6 is collected in the ISP from the MCO's. Are there any problems with discontinuing the MR1 and MR6? MR1 is where they declare if they want to use homebased services. If it is not a requirement of the waiver, why not get rid of it? The decision was to keep using these forms for now. It may be eliminated later, after it's verified whether the MCO captures this information at initial intake.</p>	
<p>Background Checks</p>	<p>Questions:</p> <p>1) Why the delay from the January 24th informational memo posting on the KDADS website to official notification?</p> <p>RESPONSE: KDHE can sometimes take a month and a half for the approval process until the polies and/or communications are approved to post. Also, KDADS deliberately wanted to roll this out in advance to the FMS providers as a beta test before distribution to the wider provider network. This would allow KDADS the opportunity to make any necessary adjustments.</p> <p>2) Is there a conditional term of employment?</p> <p>RESPONSE: NO. In accordance with the Federal requirement, KDADS attempted to provide for CTE. After CMS received a number of complaints from stakeholders, CMS would not allow for the provision, as it was not specifically provided for in the approved waivers. If you have an issue with conditional term of employment, please speak to Megan Buck or Michala Walker at CMS.</p> <p>3) Why is KDADS requiring this process every 2 years?</p> <p>RESPONSE: Maintenance of a clear background check is a waiver requirement. Every 2 years was allowed in order to not overload the background check process involved in checking backgrounds for new and existing employees.</p> <p>4) Why do we need to go through HOC for KBI?</p>	

	<p>RESPONSE: HOC looks at juvenile offenses. HOC will also take out anything that does not apply to HCBS.</p> <p>5) The memo states national background checks must be conducted, is this the case?</p> <p>RESPONSE: Not at the present time. When KDADS is able to operationalize the KANCHECK system, the national background check requirements will come in to play.</p> <p>6) Why are HOC checks taking so long?</p> <p>RESPONSE: Currently, HOC has 2 vacancies from the recent departure of experienced staff shifted their duties to 1.5 FTE dedicated to conducting background checks for all of HCBS and nursing facilities. KDADS is very close to bringing a filling the two vacancies to help with the volume. Codi Thurness, Commissioner of Survey Certification and Credentialing explained the timeline from KBI over to HOC and the steps involved in making the prohibited offense determination. As of April 20, 2017, HOC was processing background checks for date April 14th. They are closing the gap.</p> <p>7) Do the driver’s license checks have to be run through KDOR?</p> <p>RESPONSE: No, there is some flexibility as long as access is gained to the person’s entire driving history. However, the “free check” through KDOR is not sufficient.</p>	
<p>CDDO Contract Negotiation</p>	<p>CDDO contract extensions are in legal. Hope to have out by early next week. No changes are being made to the contract other than the term dates.</p>	
<p>Policy Update</p>	<p>Criterion of Notification and Temporary Stay policies were referenced. WSU is undergoing a review of all current and historical policies to determine if policies are still valid, need revision or need to be deleted. Until that review is complete, the only policies that are deemed to be valid are policies that have been processed through the KanCare Policy and Ad Staff approval process. WSU is finalizing the initial review of all policies.</p>	
<p>Final Settings Rule Transition Plan</p>	<p>KDADS (in cooperation with NASDDDS) plan to conduct an environmental scan for Final Settings. We’d like to take inventory of all of the different types of settings.</p> <p>Question: “Will the environmental scan be a paper scan or will consultants actually be coming out in person for visits?”</p> <p>Concerns/Comments: There was some concern expressed that a paper scan would not be sufficient. Other comments expressed by the group: There was some concern NASDDDS may have some pre conceived notions about sheltered workshops. It was also stated that Advocates and people served should have a voice in this process. The medically fragile population was also mentioned as it can be very difficult for some of those individuals to be out in the community. What will happen if sheltered workshops are modified or eliminated? For many folks, the sheltered workshop is their “choice.”</p>	
<p>Functional Assessment due date</p>	<p>The waiver is the policy – CMS indicated the birth month is irrelevant.</p> <p>Comments/concerns include: The policy does not say how much time prior to the 365 days you can conduct the assessment. “The reason the system works well now is because it’s very well defined.” Why</p>	

	<p>does BASIS need to be changed if it's working effectively now?</p> <p>KDADS will provide more clarification on exactly what constitutes the "Assessment Date" in KAMIS for the calculation of the 365 days.</p>	
Functional Eligibility Assessment and Waitlist Management Policy	Has been distributed	
Crisis Review Training	The purpose of crisis review training is to increase the dialog between KDADS reviewers and CDDOs. How might we approach the delivery of on-going crisis training? A Roundtable discussion would be preferred.	
CDDO Consolidated Reporting	Consolidated reporting, Cindy will send out template.	
State Aid and CDDO Admin Reporting	George VanHoozer will follow up with an updated state aid reporting tool, but until the updated tool is ready, continue to use the document that has been used. State Aid reports should be being directed to Melanie Snider in Fiscal and Paula Morgan.	
Update on Waiting List offers, utilization reports, and semi-annual list distribution	<p>18 no response, 15 declines, 81 acceptances, 5 still need BASIS 2 appeal. Wait list is at 12/10/09. The waiting list report is still being updated with new removals. Once it's complete, a distribution plan will be determined. KDADS is waiting on results from two MCOs in regard to the utilization report.</p>	
Uniform Access Process and refusal to Serve	<p>Several CDDOs reported to KDADS that we need to get a handle on providers who are unwilling to serve. CDDOS have taken a hard line and demanded that providers wrap services around the client. It is fundamentally unfair if other CDDOs can come into another's area and use the other's capacity. Policy states you cannot turn somebody down based on the severity of their disability. KDADS will hold CDDOs accountable and will fine those in violation every day until they become compliant. CDDOs are expected to notify KDADS if they encounter situations where providers refusing to provide services. KDADS will actively be investigating any and all leads received.</p>	
Authenticare in Spanish	When Spanish speaking workers use the IVE they will hear the prompts in Spanish. The worker will need to remember to set the worker's language to Spanish on the Worker Entity Settings Page in Authenticare.	
3161 on new tier 0	If a client is tier 0 a notification form is sent. Not all CDDOs are sending a 3161. KDADS will review and provide additional direction. KDADS wishes to remain consistent with other HCBS waiver process which works well.	