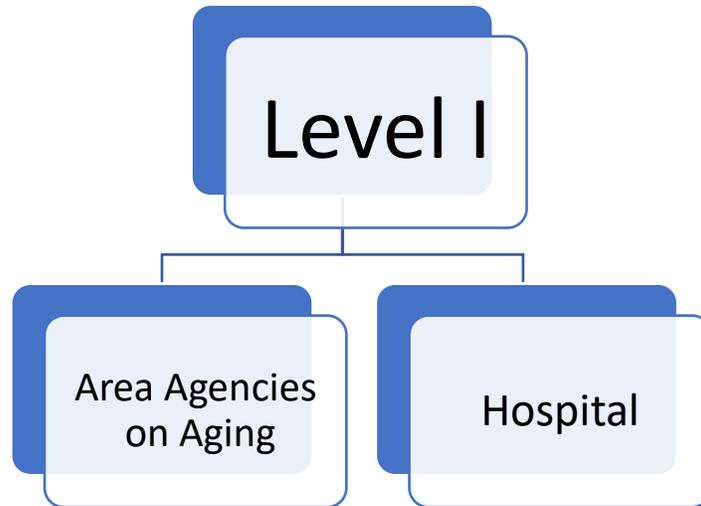


# Kansas Client Assessment, Referral and Evaluation (CARE) & Pre-Admission Screening and Resident Review (PASRR) Processes

## Level I Assessments Frequently Asked Questions



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Area Agencies on Aging (AAA) have up to 5 days to complete the Level I assessments.

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Level I Assessment to determine if the person meets the physical needs for a nursing home and whether there is a need for further evaluation (Level II evaluation referral) due to mental illness and/or intellectual/developmental disability.

### 1. When is a Level I Assessment required?

- a. All individuals 16 or older, regardless of race, national origin, color, sex, disability, or religion, who are seeking entry to a Medicaid-certified nursing facility or long-term care unit, must have either a Special Admission or a Level I to enter.
- b. Before the Special Admission ends and the person is still in care, a Level I Assessment will be needed.
- c. Transfers from one facility to another do not require a new Level I Assessment unless the person did not have a Level I Assessment in the past.

### 2. Does the payor source matter?

No, the payor source does not matter. Everyone must have a have either a Special Admission or a Level I to enter. Eventually, KDADS will expect all people entering a nursing facility or long-term care unit to have a Level I Assessment prior to entry.

**3. What happens if the person enters the facility and there is no Special Admission or Level I Assessment on file?**

It is the facilities responsibility to make sure that the appropriate admission information is on file and submitted to the KDADS CARE Team for each admission.

- a. The facility should contact the AAA in their area as soon as possible to get a Level I assessment scheduled.
- b. If the person is already in the facility, the facility should submit documentation of the request for the Level I Assessment to KDADS with the fax cover sheet for coverage of the time between the request to the AAA and the completion of the Level I Assessment.
- c. AAAs have up to 5 days to complete the Level I Assessment.

**4. What happens if the person already has a Level I Assessment?**

A Level I assessment allows a person who meets the level of care required for an NF to choose to enter an NF at any time after the assessment up to **365 days** (1 year after the date of the assessment).

**5. How to send appropriate documentation to the KDADS Care Team?**

Effective 07/01/2023 the KDADS Care Team no longer accepts documentation via fax or email. All documentation must be submitted by utilizing the CARE Upload Tool. For assistance on getting registered please contact [KDADS.care@ks.gov](mailto:KDADS.care@ks.gov).

For details on completing the forms and submission, please see the link below:

[https://kdads.ks.gov/kdads-commissions/behavioral-health/client-assessment-referral-and-evaluation-\(care\)](https://kdads.ks.gov/kdads-commissions/behavioral-health/client-assessment-referral-and-evaluation-(care))