

The Psychiatric Residential Treatment Facility Training

The PRTF

Course Description

This course describes the role of a Psychiatric Residential Treatment Facility (PRTF). It has been approved by the State of Kansas to fulfill the requirement for a training course on PRTFs.

Course Objectives

Upon successful completion of the online course “The PRTF,” the participant will have received a score of at least 80% on the Post Test. In attaining this score, the participant will have demonstrated a basic understanding of Federal and State requirements pertaining to PRTFs, including:

- What a PRTF is and does
- Related terms and definitions
- Active treatment requirement
- Federal and state guidelines for use of restraint and seclusion
 - Orders
 - Consultation with treatment team physician
 - Monitoring
 - Parental or legal guardian notification
 - Time-outs versus seclusion
 - Debriefings
 - Medical treatment and documentation for injuries
- Attesting of CMS standards compliance
- Serious occurrences
- Mandatory training practice
- Oversight and review of training documentation
- PRTF utilization review policy

Topics Covered in the PRTF

- Description and purpose
- Restraint or Seclusion
- Facility Reporting
- Education and Training
- Utilization Review

CEU's Awarded Upon Completion: 3

Treatment Planning

Course Description

This course provides a brief overview of what a treatment plan is and why it is important. The course describes what is involved in the development of a treatment plan. This course has been approved by the State of Kansas to fulfill the requirement for a course on Treatment Planning.

Course Objectives

Upon successful completion of the online course “Treatment Planning,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have demonstrated knowledge about:

- Individualized treatment plans
- Medically necessary services tied to the client’s diagnosis
- Highlights from State PRTF service standards
- The treatment team
- Timeframe for treatment plans
- Active treatment requirement
 - Engagement services and activities
 - Strengths assessment services and activities
 - Goal planning services and activities
 - Advocacy services and activities
- Treatment plan tailored to diagnosis and leaving inpatient care (community living goal)
- Writing goals, objectives and action steps
 - Five characteristics of a goal
 - Five qualities of an objective (S.M.A.R.T. criteria)
 - Actions by whom and by when to help client make progress
- Review of treatment plans

Topics Covered in Treatment Planning

- Planning highlights
- The Team
- Treatment services and activities
- Treatment plan goals
- Treatment plan objectives
- Treatment plan action steps

CEU’s Awarded Upon Completion: 3

Documentation

Course Description

This course focuses on documenting services and the role of documenting services provided in a PRTF. Because documentation is a central responsibility for all Medicaid providers, there is significant focus on the progress note, what it is and how to write one. This course has been approved by the State to fulfill the requirement for a course on Documentation.

Course Objectives

Upon successful completion of the online course “Documentation,” the participant will have received a score of at least 80% on the Post Quiz. To attain this score, the participant will have demonstrated knowledge about:

- Progress note goals: Documenting and communicating
- Federal and State requirements
- Five qualities of a progress note
- Universal elements of progress notes
- When is a progress note needed
- Reflecting medical necessity by documenting (by service provided)
- Tips for writing hand written progress notes
- The OGIP method
- Progress notes for treatment groups
- Confidentiality

Topics Covered in Documentation

- Overview of documentation
- Progress notes
- Treatment groups
- Reading progress notes

CEU's Awarded Upon Completion: 3