Chapter 1

Introduction to the
Kansas Assessment Management Information System II (KAMIS II)

Table of Contents

Important   The required fields referenced in this chapter refer to system-required fields. These fields are required in order for the form to be saved in approved status.

The information that is required due to policy may be different from those that are system required.

Description of KAMIS II

Introduction   The Kansas Department on Aging (KDOA) developed the Kansas Aging Management Information System (KAMIS) for use by Area Agencies on Aging, service providers for Aging programs, the public, and agency staff. The system collected and reported data on customer assessments, plans of care, and services provided under all Aging programs.
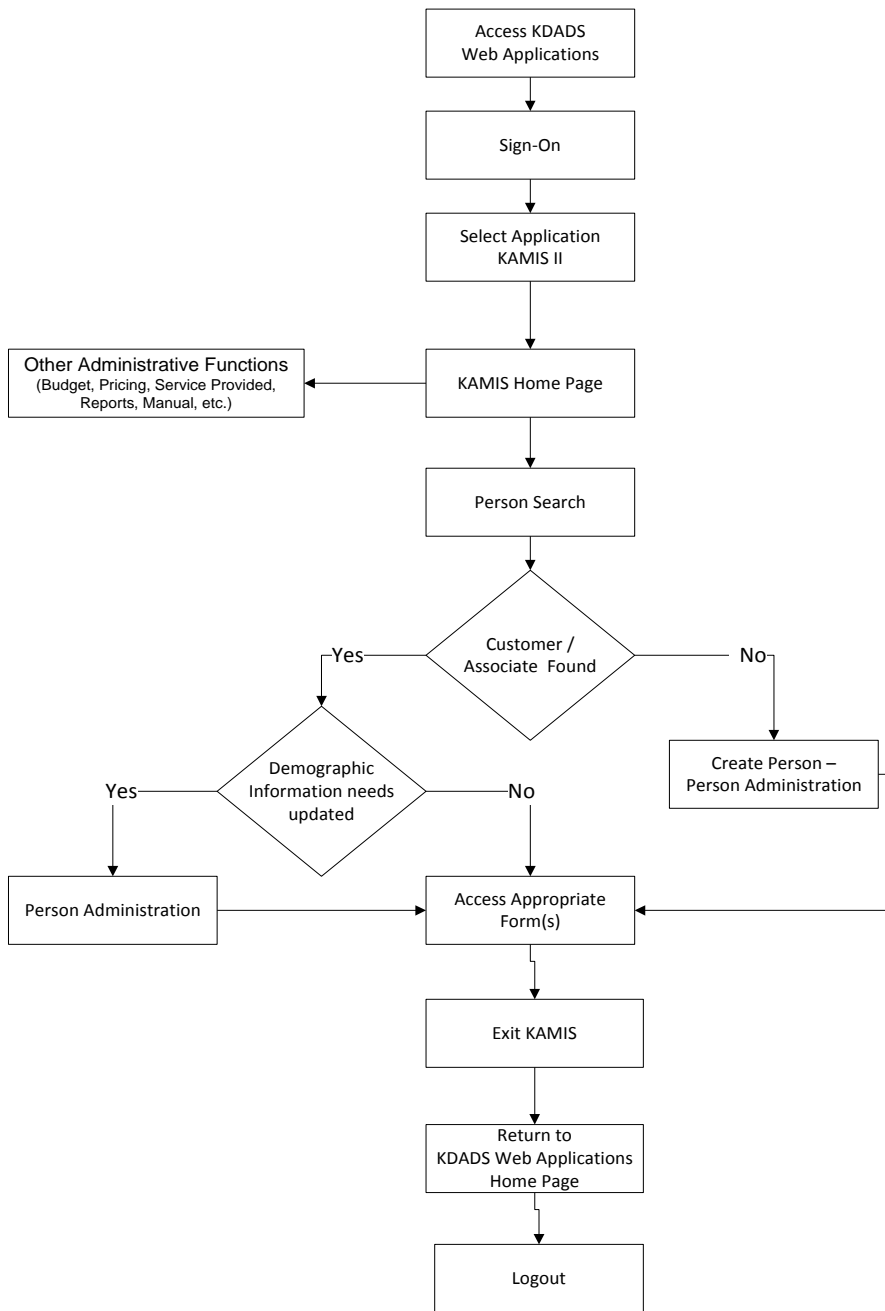
KAMIS replaced the Client Assessment and Referral System (CARS) in July, 2000.

In 2007, KAMIS II was implemented. The primary purpose of KAMIS II was to web enable the KAMIS application. The web version allows for the client PC to use a web browser (such as Microsoft Internet Explorer) with an internet connection, to access the KAMIS II web application. Access to the application requires a valid username and password, providing a secure connection to the application.

In 2011 KDOA became the Kansas Department for Aging and Disability Services (KDADS) and with the additional services and supports the agency now provides, KAMIS II now collects and reports data for Intellectual/ Developmental Disability, Physical Disability, Severe Emotional Disorder, Traumatic Brain Injury, and Technology Assisted programs, in addition to the Frail/Elderly program. In 2015 Autism and Substance Use Disorder data collection and reporting will be added.

Work Process Structure Flow

Flow Diagram   Below is a Diagram of the KAMIS II work process flow.

```
                    ┌─────────────────────┐
                    │   Access KDADS       │
                    │   Web Applications   │
                    └─────────────────────┘
                              │
                              ▼
                    ┌─────────────────────┐
                    │      Sign-On         │
                    └─────────────────────┘
                              │
                              ▼
                    ┌─────────────────────┐
                    │  Select Application  │
                    │     KAMIS II         │
                    └─────────────────────┘
                              │
                              ▼
┌──────────────────────────┐ ┌─────────────────────┐
│ Other Administrative     │ │   KAMIS Home Page    │
│ Functions                │◄│                      │
│ (Budget, Pricing,        │ └─────────────────────┘
│ Service Provided,        │           │
│ Reports, Manual, etc.)   │           ▼
└──────────────────────────┘ ┌─────────────────────┐
                             │    Person Search     │
                             └─────────────────────┘
                                       │
                                       ▼
                                  ◇ Customer /
                      Yes ──      Associate Found      ── No
                          │                                │
                          ▼                                ▼
                    ◇ Demographic              ┌─────────────────────┐
          Yes ──   Information needs   ── No   │  Create Person –     │
              │       updated                  │  Person Administration│
              ▼                     │          └─────────────────────┘
┌──────────────────────┐           │                     │
│ Person Administration │           ▼                     │
└──────────────────────┘  ┌─────────────────────┐         │
              │           │  Access Appropriate  │◄────────┘
              └──────────►│      Form(s)         │
                          └─────────────────────┘
                                    │
                                    ▼
                          ┌─────────────────────┐
                          │     Exit KAMIS       │
                          └─────────────────────┘
                                    │
                                    ▼
                          ┌─────────────────────┐
                          │     Return to        │
                          │ KDADS Web Applications│
                          │     Home Page        │
                          └─────────────────────┘
                                    │
                                    ▼
                          ┌─────────────────────┐
                          │       Logout         │
                          └─────────────────────┘
```

Technical Support

Introduction   The KDADS Help Desk will provide Technical Support for KAMIS II users.

Help Desk Hours and Contact Numbers

Assistance is available Monday through Friday, 7:00am to 5:00pm.

Who to Call for	Number	E-Mail
Technical Assistance	785-296-4987	Helpdesk@kdads.ks.gov
Reporting Assistance	785-296-4987	Helpdesk@ kdads.ks.gov
Security Access	785-296-4987	Helpdesk@ kdads.ks.gov

ISD Staff is not available on State of Kansas observed holidays.

KAMIS II Hours of Availability

Introduction   KAMIS II has set business availability hours.

Availability   The web application server is unavailable for a few hours each night for backup and maintenance. KAMIS II and all web applications are available during these hours:

Days	Hours
Monday through Friday	2:30am - 10:30pm
Saturday	2:30am - 10:30pm
Sunday	2:30am - 10:30pm
On State of Kansas observed holidays, the system is available; however, ISD staff will not be available for Technical Support during these holidays or on weekends.	