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MENTAL HEALTH SCREENING FORM

SECURE ***Form must be completed fully and electronically*** Revised 03/2022

I. IDENTIFYING DATA

Screen Urgency **Tracking #** **Referring Agency**

Contact Person **Contact Number**

Screen Date **CMHC/HIS** **QMHP/LMHP**

Interview Location

Screen Start Time ☐ AM ☐ PM **Screen Decision Time** ☐ AM ☐ PM

If Rescreen: Date

QMHP **Start Time** ☐ AM ☐ PM **Decision Time** ☐ AM ☐ PM

COURTESY SCREEN ☐ Yes ☐ No

Requesting CMHC **Approved By**

COMMUNITY PSYCHIATRIC HOSPITAL DENIALS (not state or SIA hospitals)

Other private psychiatric facilities ruled out for private placement (not SIAs): ☐ Yes ☐ No ☐ 4-Hour Rule ☐ Involuntary (Closest)

Facility Denial (Name; not SIA) Facility Denial (Name; not SIA)

CLIENT DATA

Name: Last, First Middle

Pre-Marital Name **Also Known As (AKA)**

Date of Birth **Age** 0 **Race**

Sex at Birth M/F **Pronouns**

SSN **Veteran** ☐ Yes ☐ No ☐ UK

Street Address **City**

State **Zip** **Phone**

County of Residence **County of Responsibility**

Consumer Status

☐ Current CMHC Consumer ☐ Former CMHC Consumer
☐ Other CMHC Consumer ☐ Never a CMHC Consumer
☐ Private Practice Consumer ☐ Unknown

Child Custody Status

☐ N/A ☐ DCF
☐ DOC ☐ Parental
☐ Guardian

Have guardian letter/document? ☐ Yes ☐ No

Guardian Name **Phone**

Guardian Name **Phone**

Current OTO (outpatient treatment order) : ☐ Yes ☐ No ☐ UK

Screening Informant(s)

☐ Self
☐ Family/Significant Other
☐ CMHC/Private Provider
☐ Hospital/Inpatient/Residential Staff
☐ DCF Contact
☐ DOC Contact
☐ LEO Contact
☐ Other

II. SUPPORT SYSTEMS

SOCIAL SUPPORTS

This individual has others involved in a helpful way (check):
☐Parent ☐Family ☐Friends ☐Case Worker ☐Neighbor ☐N/A ☐Other

Name	Phone	Relationship to Client
Name	Phone	Relationship to Client

Support System: ☐ Adequate ☐ Limited ☐None ☐Receiving HCBS Services

Living Situation: ☐ Stable ☐Independent ☐Precarious ☐Homeless ☐Currently Incarcerated

Explain:

FINANCIAL RESOURCES

☐ **Employed** ☐**Unemployed** ☐**Disabled** ☐**Other:**
☐ **Medicaid #:** ☐**Pending Medicaid**
☐**Medicare #:** ☐**Uninsured**
☐ **Other Ins.:**

III. PRESENTING PROBLEM(S) - CHECK ALL THAT APPLY

Harm to SELF: ☐ Current Danger ☐ Potential Danger to SELF ☐ Self-Care Failure ☐Substance Abuse
Harm to OTHERS: ☐Current Danger ☐Potential Danger to OTHERS ☐Psychotic Symptoms ☐Conduct/Behavior
Harm to PROPERTY: ☐ Current Danger ☐ Potential Danger to PROPERTY ☐Mood Disorder ☐Other
Explain concerns in detail:

IV. RISK FACTORS

DANGER TO SELF, CURRENT

☐ None ☐Ideation ☐Plan ☐Threat ☐Gesture/Attempt ☐Intent w/o Means ☐Intent w/ Means

☐ At Risk ☐Self-Care Failure ☐ Able to Participate in Safety Planning ☐Risk Aggravated by Substance Use

Explain (include dates, means, rescue):

IV. RISK FACTORS, continued

DANGER TO SELF, HISTORY

☐ None ☐ Ideation ☐ Plan ☐ Threat ☐ Gesture/Attempt ☐ Intent w/o Means ☐ Intent w/ Means

☐ Self-Care Failure ☐ Risk Aggravated by Substance Use ☐ Unknown

Explain (include dates, means, rescue):

DANGER TO OTHERS, CURRENT

☐ None ☐ Ideation ☐ Plan ☐ Threat ☐ Gesture/Attempt ☐ Intent w/o Means ☐ Intent w/ Means

☐ At Risk ☐ Able to Participate in Safety Planning ☐ Risk Aggravated by Substance Use

Explain (include dates, means, rescue):

DANGER TO OTHERS, HISTORY

☐ None ☐ Ideation ☐ Plan ☐ Threat ☐ Gesture/Attempt ☐ Intent w/o Means ☐ Intent w/ Means

☐ Risk Aggravated by Substance Use ☐ Unknown

Explain (include dates, means, rescue):

DESTRUCTION OF PROPERTY

Current: ☐ Yes ☐ No ☐ Unknown ☐ N/A **History:** ☐ Yes ☐ No ☐ Unknown ☐ N/A

Explain:

IV. RISK FACTORS, continued

KNOWS SOMEONE WHO ATTEMPTED OR DIED BY SUICIDE

☐ Yes ☐ No ☐ Unknown

Explain (relationships, dates, relevant info):

ABUSE

☐ None ☐ Current ☐ Past ☐ Unknown

If Yes, Types: ☐ Physical ☐ Sexual ☐ Emotional ☐ Neglect

If Yes, Individual is: ☐ Victim ☐ Perpetrator ☐ Both ☐ Neither, but abuse reported in environment

Explain (include dates, means, rescue):

ADDICTION

Substance Use: ☐ None ☐ Current ☐ Past ☐ Unknown **Gambling:** ☐ None ☐ Current ☐ Past ☐ Unknown

Positive BAL: ☐ Yes ☐ No Level **Internet:** ☐ None ☐ Current ☐ Past ☐ Unknown

Positive UDS: ☐ Yes ☐ No Substance(s)

Drug(s) of Choice	Primary Drug	Secondary Drug	Tertiary Drug
Name of Drug			
Currently Using	☐ Yes ☐ No ☐ Unknown	☐ Yes ☐ No ☐ Unknown	☐ Yes ☐ No ☐ Unknown
Past Use	☐ Yes ☐ No ☐ Unknown	☐ Yes ☐ No ☐ Unknown	☐ Yes ☐ No ☐ Unknown
Frequency	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A
Amount	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A
Last Day of Use	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A	☐ Unknown ☐ N/A

IV. RISK FACTORS, continued

SUBSTANCE USE TREATMENT

☐None ☐Detox ☐Outpatient ☐Inpatient ☐Oxford House/Similar ☐Unknown ☐N/A

Explain (include current history):

Complications related to detoxification/withdrawal (seizures, etc.):

☐N/A
☐Unknown

MEDICATIONS - List All Medications - Specify Name and Dosage

☐ Medication List Attached

Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown
Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown
Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown
Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown
Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown
Medication:	Dosage:	Last Dose Taken:	Taking as Directed: ☐Yes ☐No ☐Unknown

MEDICAL CONCERNS

Reported By: ☐Self ☐Family ☐Primary Care Physician ☐Medical Records

Drug Allergies: Other Allergies: ☐None

Psychiatrist: Location: ☐Unknown

Primary Care Physician: Location: ☐Unknown

Additional Medical Concerns:

IV. RISK FACTORS, continued

MEDICAL CONCERNS, continued

☐ **None of the following medical concerns have been reported.**

Please put an X in the box as applicable on each line (Y) Yes (N) No (U) Unknown (N/A) Not applicable

	Y	N	U	N/A		Y	N	U	N/A
Patient requires O2	☐	☐	☐	☐	Patient requires other durable medical equipment. *If Yes, provide details in Medical Q4.*	☐	☐	☐	☐
If yes, will the patient be coming with O2?	☐	☐	☐	☒	Patient will bring this equipment if admitted?	☐	☐	☐	☒
Patient has a urinary catheter	☐	☐	☐	☐	Patient needs assistance with ADLs. If yes, use Medical Q5	☐	☐	☐	☐
If yes, will it be removed?	☐	☐	☐	☒	Patient needs assistance in ambulating. If yes, provide details in Medical Q6	☐	☐	☐	☐
IV or Central Line	☐	☐	☐	☐	Patient has a history of multi-drug resistant organism (MRSA, etc.)	☐	☐	☐	☐
If yes, will it be removed?	☐	☐	☐	☒	Patient is confined to a bed	☐	☐	☐	☐
Patient is on Dialysis. If Yes, add details to Medical Q1	☐	☐	☐	☐	Patient requires 1:1 staff at their current placement	☐	☐	☐	☐
Patient requires a ventilator. If Yes, add details to Medical Q2	☐	☐	☐	☐	Patient has an open wound. If Yes, provide details in Medical Q7.	☐	☐	☐	☐
Patient requires a CPAP. If Yes, add details to Medical Q3	☐	☐	☐	☐	Patient has allergies. If Yes, provide details below in Medical Q8.	☐	☐	☐	☐
If yes, patient will be coming with equipment?	☐	☐	☐	☒					

Explanations by question for the above table:
Medical Q1 Dialysis Details:
Medical Q2 Ventilator Details:
Medical Q3 CPAP Details
Medical Q4 Medical Equipment Details:
Medical Q5 ADL Barrier Details:
Medical Q6 Ambulatory Details:
Medical Q7 Open Wound Details:
Medical Q8 Allergy Details:

V. CLINICAL IMPRESSIONS

General Appearance
- ☐ Appropriate hygiene/dress
- ☐ Poor personal hygiene
- ☐ Overweight ☐ Underweight
- ☐ Eccentric ☐ Seductive

Sensory/Physical Limitations
- ☐ No limitations noted
- ☐ Hearing ☐ Visual
- ☐ Physical ☐ Speech

Mood
- ☐ Calm ☐ Euthymic
- ☐ Cheerful ☐ Anxious
- ☐ Depressed ☐ Fearful
- ☐ Suspicious ☐ Labile
- ☐ Pessimistic ☐ Irritable
- ☐ Euphoric ☐ Hostile
- ☐ Guilty ☐ Apathetic
- ☐ Dramatized ☐ Hopelessness
- ☐ Elevated mood ☐ Marked mood shifts

Affect
- ☐ Primarily appropriate
- ☐ Primarily inappropriate
- ☐ Congruent
- ☐ Constricted ☐ Incongruent
- ☐ Blunted ☐ Tearful
- ☐ Detached ☐ Flat

Speech
- ☐ ***Unable to assess***
- ☐ Logical/Coherent ☐ Loud
- ☐ Delayed responses ☐ Tangential
- ☐ Rambling ☐ Slurred
- ☐ Rapid/Pressured
- ☐ Incoherent/loose associations
- ☐ Soft/Mumbled/Inaudible

Thought Content/Perceptions
- ☐ ***Unable to Assess*** ☐ Delusions
- ☐ No disorder noted ☐ Grandiose
- ☐ Paranoid ☐ Racing
- ☐ Circumstantial ☐ Obsessive
- ☐ Disorganized ☐ Flight of ideas
- ☐ Bizarre ☐ Blocking
- ☐ Ruminations/Intrusive Thoughts
- ☐ Auditory Hallucinations
- ☐ Visual Hallucinations
- ☐ Other hallucinatory activity
- ☐ Ideas of reference
- ☐ Illusions/Perceptual Distortions
- ☐ Depersonalization/Derealization

Memory
- ☐ ***Unable to assess***
- ☐ No impairment noted
- ☐ Impaired Immediate
- ☐ Impaired remote
- ☐ Impaired recent

Insight (Age Appropriate)
- ☐ ***Unable to assess***
- ☐ Good ☐ Fair
- ☐ Poor ☐ Lacking

Orientation
- ☐ ***Unable to assess*** ☐ Oriented x 4
- ☐ Impaired time ☐ Impaired situation
- ☐ Impaired place ☐ Impaired person

Cognition/Attention
- ☐ ***Unable to assess***
- ☐ No impairment noted
- ☐ Distractibility/Poor Concentration
- ☐ Impaired abstract thinking
- ☐ Impaired judgement
- ☐ Indecisiveness

Behavior/Motor Activity
- ☐ ***Unable to assess***
- ☐ Normal/Alert ☐ Poor eye contact
- ☐ Cooperative ☐ Uncoordinated
- ☐ Self-Destructive ☐ Catatonic
- ☐ Lethargic ☐ Tense
- ☐ Agitated ☐ Withdrawn
- ☐ Restless/Overactive ☐ Provocative
- ☐ Impulsiveness ☐ Tremors/Tics
- ☐ Aggression/Rage ☐ Repetitious
- ☐ Peculiar mannerisms
- ☐ Bizarre behavior
- ☐ Indiscriminate socializing
- ☐ Disorganized behavior
- ☐ Feigning of symptoms
- ☐ Avoidance behavior
- ☐ Increase in social, occupational, sexual activity
- ☐ Decrease in energy, fatigue
- ☐ Loss of interest in activities
- ☐ Compulsive (including gambling/internet)

Anxiety Symptoms
- ☐ ***Unable to assess***
- ☐ Within normal limits
- ☐ Generalized anxiety
- ☐ Fear of social situations
- ☐ Panic attacks
- ☐ Obsessions/Compulsions
- ☐ Hyper-vigilance
- ☐ Reliving traumatic events

Eating/Sleep Disturbance
- ☐ ***Unable to assess***
- ☐ No disturbance noted
- ☐ Decreased/Increased appetite
- ☐ Binge eating
- ☐ Self-induced vomiting
- ☐ Weight gain/loss (lbs/time_____)
- ☐ Hypersomnia/Insomnia
- ☐ Bed-wetting
- ☐ Nightmares/Night Terrors

Conduct Disturbance
- ☐ ***Unable to Assess***
- ☐ Conduct appropriate
- ☐ Stealing ☐ Lying
- ☐ Projects blame ☐ Fire setting
- ☐ Short-tempered ☐ Truancy
- ☐ Defiant/Uncooperative
- ☐ Violent behavior
- ☐ Cruelty to animals/people
- ☐ Running away
- ☐ Criminal activity
- ☐ Vindictive
- ☐ Argumentative
- ☐ Antisocial behavior
- ☐ Destructive to others or property

Occupational & School Impairment
- ☐ ***Unable to assess***
- ☐ No impairment noted
- ☐ Impairment grossly in excess than expected in physical finding
- ☐ Impairment in occupational functioning
- ☐ Impairment in academic functioning
- ☐ Not attending school/work

Interpersonal/Social Characteristics
- ☐ ***Unable to assess***
- ☐ No significant trait noted
- ☐ Chooses relationships that lead to disappointment
- ☐ Expects to be exploited or harmed by others
- ☐ Indifferent to feelings of others
- ☐ Interpersonal exploitiveness
- ☐ No close friends or confidants
- ☐ Unstable and intense relationships
- ☐ Excessive devotion to work
- ☐ Inability to sustain consistent work behavior
- ☐ Perfectionistic
- ☐ Procrastinates
- ☐ Grandiose
- ☐ Entitlement
- ☐ Persistent emptiness & boredom
- ☐ Constantly seeking praise or admiration
- ☐ Excessively self-centered
- ☐ Avoids significant interpersonal contacts
- ☐ Manipulative/Charming/Cunning

Notes:

VI. TREATMENT / PLACEMENT INFORMATION

TREATMENT HISTORY

Currently in Treatment: ☐Yes ☐No ☐Unknown

Agency/Service(s) Therapist Case Manager

Service Progress/Failure(s):

Previously Hospitalized: ☐Yes ☐No ☐Unknown ☐State Hospital/SIA

Multiple Hospitalizations: ☐Yes Number: ☐No ☐Unknown

Last Psychiatric Hospitalization:

Facility Date Admitted Date Discharged AMA? ☐Yes ☐No ☐Unknown

PLACEMENT HISTORY

Placement/Admission History (mark all that apply)

☐Detention ☐Foster Care ☐PRTF ☐QRTP ☐YRC ☐Secure Care ☐NFMH ☐N/A ☐Unknown ☐Other

Comments:

EDUCATIONAL HISTORY

☐Unknown

Name of School Highest Grade Completed

Educational concerns and current supports (IEP, GED, LD, etc.):

CRIMINAL/LEGAL

Charges Pending: ☐Yes ☐No ☐Unknown

History in corrections system and/or as a juvenile offender: ☐Yes ☐No ☐Unknown

Determined by court to be: ☐CINC ☐JO ☐N/A ☐Other

VII. INPATIENT PSYCHIATRIC HOSPITALIZATION CRITERIA

LEVEL 1, INDEPENDENT Criteria which, in & of themselves, MAY constitute justification for admission.

- ☐ 1. Suicide attempt, threats, gestures indicating potential danger to self.
- ☐ 2. Homicidal threats or other assaultive behavior indicating potential danger to others.
- ☐ 3. Extreme acting out behavior indicating danger or potential danger to property.
- ☐ 4. Self-care failure indicating an inability to manage daily basic needs that may cause self-injury.

LEVEL 2, DEPENDENT Clinical characteristics of psychiatric disorders, any of which in combination with at least ONE Level 3 Criteria, MAY constitute justification for admission.

- ☐ 5. Clinical depression.
- ☐ 6. Intense anxiety or panic that may cause injury to self or others.
- ☐ 7. Loss of reality testing with bizarre thought processes such as paranoia, ideas of reference, etc.
- ☐ 8. Impaired memory, orientation, judgment, incoherence or confusion.
- ☐ 9. Impaired thinking and/or affect accompanied by auditory or visual hallucinations.
- ☐ 10. Mania or hypomania.
- ☐ 11. Mutism or catatonia.
- ☐ 12. Somatoform disorders.
- ☐ 13. Severe eating disorders such as bulimia or anorexia.
- ☐ 14. Severely impaired social, familial, academic, or occupational functioning, which may include excessive use of substances.
- ☐ 15. Severe maladaptive or destructive behaviors in school, home or placement, which may include excessive use of substances.
- ☐ 16. Extremely impulsive and demonstrates limited ability to delay gratification.

LEVEL 3, CONTINGENT

- ☐ 17. Need for medication evaluation or adjustment under close medical observation.
- ☐ 18. Need for 24-hour structured environment due to inability to maintain treatment goals or stabilize in less intensive levels of care.
- ☐ 19. Need for continuous secure setting with skilled observation and supervision.
- ☐ 20. Need for 24-hour structured therapeutic milieu to implement treatment.

☐ **Patient does not meet criteria for inpatient psychiatric hospitalization.**

_____

Qualified Mental Health Professional Signature *Date*

VIII. INVOLUNTARY HOSPITALIZATION CRITERIA

For Involuntary Admission, must meet criteria 1, 2, and 3, plus 4 and/or 5 below, per KSA statue.

Must meet:

☐ 1. Is suffering from a severe mental disorder to the extent that he/she needs involuntary care in a State Hospital. ***AND***

☐ 2. Lacks the capacity to make an informed decision concerning his/her need for treatment. ***AND***

☐ 3. Is not manifesting a primary diagnosis of antisocial personality disorder, chemical abuse/addiction, mental retardation, organic personality syndrome, or an organic mental disorder.

At least one:

☐ 4. Is likely, in the reasonably foreseeable future, to cause substantial physical injury or physical abuse to self or others or substantial damage to another's property, as evidenced by behavior causing, attempting, or threatening such injury, abuse or damage. ***OR***

☐ 5. Is substantially unable, except for a reason of indigence, to provide for any of his/her basic needs, such as food, clothing, shelter, health, or safety, causing a substantial deterioration of the person's ability to function with current level of support, care, or structure.

Patient does not meet criteria for involuntary psychiatric hospitalization.

Admission to SIA and State Hospital for voluntary adults must be by Voluntary application by patient or guardian.
For children under 18, admission to a SIA must be by::

1. *Voluntary application for a child aged 14 or over.*
2. *Voluntary application by a parent.*
3. *Voluntary application by legal guardian or by DCF if parental rights have been severed (with appropriate court authority, see KSA 59-3018a).*
4. *Involuntary civil commitment.*

IX. DIAGNOSTIC IMPRESSIONS

Meets Criteria For: ☐ SED ☐ SPMI ☐ Unknown ☐ N/A

Code Diagnosis

Code Diagnosis

Code Diagnosis

Additional Dx or notes:

_____
Qualified Mental Health Professional Signature

Date

X. SCREENING DISPOSITION

☐ Recommended **involuntary admission** to (State Hospital/SIA) *
in accordance with KSA Statute.

☐ Recommended **involuntary outpatient commitment** to

☐ Recommended **voluntary admission** to (State Hospital/SIA) *

☐ Not in need of inpatient psychiatric treatment.

☐ Community-based plan created in lieu of hospitalization (SEE PAGE 12), copy given to legally responsible individual.

***Refer to http://bedcount.healthsrc.org for available voluntary or involuntary beds at State Hospitals and SIAs

XI. REIMBURSMENT AUTHORIZATION

☐ **(A) Meets inpatient criteria, state hospitalization recommended:** ☐ Voluntary ☐ Involuntary

Admitted / transferred to hospital Admission Date

☐ **(B) Meets inpatient criteria, but not state hospital/SIA admission.**

☐ **(C) Does not meet inpatient criteria, outpatient community services plan recommended.**

☐ Copy of community-based plan given to legally responsible individual.

I certify that local community resources have been investigated and/or consulted to determine whether any of them can furnish appropriate and necessary care. I have seen this individual and have evaluated him/her and his/her situation. I have also considered alternate modes of treatment. All community resources have been investigated and are not available if hospitalization is recommended.

XII. DISCHARGE PLAN

OTO Recommended? ☐ Yes ☐ No ☐ Unknown ☐ N/A

Treatment expectations / Preliminary discharge plan / Community-based plan instructions given to patient

_____

Qualified Mental Health Professional Signature Date

XIII. CLINICAL SUMMARY

NARRATIVE

XIII. CLINICAL SUMMARY, continued

NARRATIVE, continued

XIV. TIME DOCUMENTATION SUMMARY

Contact / Activity	**Amount of Time**
Chart Review	
Paperwork	
Face-to-Face Interview	
Collateral Contacts / Coordination	
Consultation /Team Meetings	

Total Screen Time: _____Hours _____Minutes

Travel Time to/From: _____Hours _____Minutes

TOTAL TIME: _____Hours _____Minutes

RESCREEN TIME: _____Hours _____Minutes

_____

Qualified Mental Health Professional Signature

Date