

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of December 4, 2020

The Board of Adult Care Home Administrators met Friday December 4, 2020 via Microsoft Teams.

Members Present	Staff Present	Others Present	
Stephanie Murray	Tabetha Mojica	Bill Tofflemire - KACE	Brooks Barton - AIT
Heather Pilkinton	Wendy Davis	Melissa St. John - KACE	Michale Cole - AIT
Kevin Reimer	AnnLouise Fitzgerald	Barbara Hickert	Brett Stanberry - AIT
Alicia Rumold	Jane Weiler	Dana Weaver - Leading Age	Kelvin Kengari - AIT
Amy Siple		Jacob Morris- AIT	Mary Jones - AIT
Molly Wood		Cindy Moore - AIT	Amber Abby - AIT
Alexandra English		Sam Winai - AIT	

1. Call Meeting to Order

Chair Murray called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:04 pm.

2. KOMA Requirements

Chair Murray read the KOMA requirements and a Verbal roll call was taken for all BACHA Members and staff.

3. Minutes of Meeting 06.05.2020

Chair Murray called for comments/corrections to the minutes of the September 18, 2020 meeting of the Board.

Board General Council AnnLouise Fitzgerald asked that the third sentence under Agenda item number seven be stricken from the 9.18.2020 minutes. The sentence began "An Executive Order..."

ACTION: Molly Wood moved to approve the minutes after striking the incorrect sentence. The motion was seconded by Kevin Reimer. Chair Murray called for a verbal vote and was carried.

4. Complaint Investigatory Committee (CIC)

Chair Alex English reported there were no new cases to discuss

5. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the third quarter of 2020. A total of 18 candidates tested with 15 of those passing, for a 78% pass rate. Of the 15 passing – 10 passed on their first attempt, and four on their second, and one on their fourth attempt. Of the three that did not pass, two were on the first attempt, and one on the third attempt.

B. Temporary License Report

Mrs. Davis summarized the temporary license report from January through November 2020. A total of ten temporary licenses issued in 2020 remain active. Of those ten four were issued to prepare for the NAB, four were issued to complete an AIT program, one to work as an interim, and one to complete CEUs for reinstatement. Two of the ten active temporary licenses are in their initial temporary licensure period, six are in the first extension, and two are in the third extension.

6. **Legislation**

AnnLouise Fitzgerald reported that Governors Kelly's Executive Order 20-64 has extended renewal dates, to include Adult Care Home Administrators to December 15, 2020 because of the State of Disaster Emergency caused by the Covid-19 pandemic.

7. **Other Business**

A. Zero Deficiency Letters

Tabetha Mojica reported that there have been no zero deficiency letters to report.

B. 2021 Meetings

Chair Murray asked the Board to review their calendars for 2021 to tentatively schedule the 2021 BACHA Meetings. The meetings will continue in the Microsoft Teams virtual format. The meeting dates are as follows: March 5, June 4th, September 10, and December 13 and will continue at 1:00 pm. The CIC will meet at 11:00 am on the same days if there is need.

8.. **Public Comment**

Melissa St John KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

9.. **Next Meeting**

The next meeting of the Board is set for March 5, 2021 to be held at 1:00 p.m, via Microsoft Teams.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 1:37 p.m.