

AGENDA ITEM 3

Kansas Department for Aging and Disability Services Board of Adult Care Home Administrators Meeting of September 16, 2022

The Board of Adult Care Home Administrators met Friday September 16, 2022 in person at KDADS 503 S Kansas Ave Topeka KS 66603 and via Microsoft Teams.

Members Present	Staff Present		Others Present
Heather Pilkington	Tabetha Mojica	Bill Tofflemire - KACE	Megan Belveal - AIT Baldwin HC& Rehab
Kevin Reimer	Wendy Davis	Melissa St. John - KACE	Kica Dennis - AIT Brookdale
Alicia Rumold	Charles Macheers	Polly Berkley - KHCA	Julie Fox - AIT Cambridge Place
Amy Siple	Jane Weiler	Linda Mowbrey - KHCA	Troy Gibbs - AIT Osage Nursing & Rehab
Karen Weber		Teresa Keating - KHCA	Ashley Mallory - AIT Homestead Health
Alexandra English		David Mercier -	Nicole Martin - AIT Ranch House
Stephanie Murray		Amy Altwegg	Mary Montgomery - AIT Lakepoint Wichita
		Kara Fiske	Matthew Squassabia - Advena @ Fountainview
		Cameron Seck - AIT Wellsville	Jamy Thompson - AIT Holiday Resport Emporia
		Seth Orr - AIT Attica LTC	Joseph Shull - Pioneer Ridge Health & Rehab

1. **Call Meeting to Order**

Wendy Jacobs called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:01pm.

2. **KOMA Requirements**

Wendy Jacobs read the KOMA requirements, and a verbal roll call was taken for all BACHA Members and staff.

3. **New Members**

Wendy Jacobs led introductions of two new board members, Charles Macheers, General Counsel and Karen Weber.

4. **Chair nomination**

Wendy Jacobs requested nominations for vacant Chair position. Kevin Reimer volunteer to stay on as the Chair. Wendy called for a roll call vote Kevin was unanimously

5. **Minutes of Meeting 06.3.2022**

Chair Reimer called for comments/corrections to the minutes of the June 3, 2022.

ACTION: Amy Siple made a motion to approve the 6.3.2022 minutes. Heather Pilkinton seconded. A roll call vote was taken, the motion passed.

6. **Complaint Investigatory Committee (CIC)**

Alex English reported no new cases to discuss

7. **Reports**

A. NAB Test Results

Wendy Jacobs summarized the NAB results for the second quarter of 2022. A total of 12 candidates tested with nine of those passing, for a 75% pass rate. Of the nine passing –seven passed on their first attempt, and two on their second attempt. Of the two that did not pass, neither passed on first attempt, one on the second attempt, and one on the third attempt.

B. Temporary License Report

Wendy Jacobs summarized the temporary license report from February to September 2022. A total of ten temporary licenses issued in 2022 remain active. Of those ten, two was issued to prepare for the NAB, six were issued to complete an AIT program, and one to complete CEUs for reinstatement and one to fill interim position. Six of the ten active temporary licenses are in their initial temporary licensure period, and three are in the first extension, and one in their second.

8. **Legislation**
Wendy Jacobs reported that the regulations are being finalized.
Amy Siple asked about changes within the Nurse Practice Act which allowed for nurse practitioners to work in role as Medical Director. Wendy Jacobs advised that nothing has been submitted for board consideration. Will bring question back to agency in regards to facilities and operations.

Other Business

9. A. Zero Deficiency Letters
Tabetha Mojica reported that there have been no zero deficiency letters to report.
- B. KHCA AIT Program
Linda Mowbrey, Polly Berkley and Teresa Keating presented the AIT program. Kevin Reimer opened up for discussion. Charles Macheer requested more time to review statutory authority on if a board can vote. Dependent on timeframe will leave for discussion for next BACHA meeting or call for a special meeting.
- C. Additional Training Request
Candidate A-Wendy Jacobs presented a request from a candidate for 100 hours of additional training, in this case, the 100 hours has already been completed so would like boards approval for those hours to counted retroactively to be eligible to sit for the next NAB attempt.

ACTION: Amy Siple moved to approve the 100 hours of additional training. The motion was seconded by Heather Pilkinton. Kevin Reimer took a roll call vote. The motion carried.

Candidate B- Wendy Jacobs presented a request from a candidate for 100 hours of additional training and to sit for the next NAB attempt.

ACTION: Alicia Rumold moved to approve the 100 hours of additional training. The motion was seconded by Heather Pilkinton. Kevin Reimer took a roll call vote. The motion carried.

D. Wendy Jacobs provided the NAB annual Report and summary the biggest change was the domains names being changed and reconstructed. No changes in regards to the test questions themselves.

E. Wendy Jacobs provided the dates for the upcoming NAB Mid year meeting, Nov 2nd thru 4th and one Board member can attend free of charge. Requested any interest to let her know.

10.1 Public Comment

0

. David Mercier, Administrator in Baldwin, requested for Boards consideration a waiver or avenue that allows medical background experience to be considered in replace of Bachelor degree requirements. Charles Macheer will review regulations and what options the Board has moving forward. Board requested to have item be added next meetings agenda for discussion.

Melissa St John KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

Next Meeting

11. The next meeting of the Board is set for December 2nd, to be held at 1:00 p.m, in person at KDADS 503 S Kansas Ave Topeka KS 66603 and via Microsoft Teams.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 2:13 p.m.