

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of June 9, 2023

The Board of Adult Care Home Administrators met Friday June 9, 2023, in person at KDADS 503 S Kansas Ave Topeka KS 66603 and via Microsoft Teams.

Members Present	Staff Present	Others Present	
Chair Kevin Reimer	Tabetha Mojica	Melissa St. John – KACE	Teresa Keating - KHCA
Stephanie Murray	Karen Torbert	Bill Tofflemire – KACE	Lindsey Wood – AIT
Heather Pilkinton	Jay Rodriguez	Kimberly Aspenleiter – AIT	Abigail Schmidt - AIT
Karen Weber	William Skepnek	Shelli Cooperrider – AIT	Robert Million - AIT
	Mike Hays	Chelsea Deines – AIT	Tyler Rutledge – AIT
		Megan Sandoval – AIT	Andi Willems – AIT

1. Call Meeting to Order

Chair Reimer called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:05 PM.

2. KOMA Requirements

Chair Reimer read the KOMA requirements, and a verbal roll call was taken for all BACHA Members and staff.

3. Board Member/Staff

- A. William Skepnek was introduced to the board as the newly appointed Disciplinary Counsel to replace Jane Weiler.
- B. Karen Torbert provided there are two members terms that are ending on 06.30.2023, Stephanie Murray and Alexandra English. Stephanie Murray will not be eligible for reappointment and Alexandra English has expressed interest in being reappointed. She mentioned she has been in communication with the Governor Office of Appointments regarding those terms ending and filling the vacant administrator position for KACE, along with the concerns voiced regarding the current two administrator positions and one not being a KHCA representative. They will provide an update by 07.01.2023.

4. Minutes of Meeting 3.3.2023

Chair Reimer called for comments/corrections to the minutes of the March 3, 2023, board meeting.

ACTION: Karen Weber made a motion to approve the 03.03.2023 minutes. Heather Pilkinton seconded. A roll call vote was taken, the motion passed.

5. Complaint Investigatory Committee (CIC)

Karen Torbert reported there were no new cases to discuss.

6. Reports

a. NAB Test Results

Karen Torbert summarized the NAB results for the first quarter of 2023. A total of 10 candidates tested with 8 of those passing, for an 80% pass rate. Of the 8 passing – 6 passed on their first attempt, and 2 passed on their 2nd attempt. Of the 2 that have not passed, 1 passed their 1st attempt at NHA but failed their 1st attempt at CORE, the other 1 failed both portions on their 1st attempt.

b. Temporary License Report

Karen Torbert summarized the temporary license report for the first quarter of 2023. A total of 7 temporary licenses were issued in 2023 and remain active. Of the 7, 2 are in their initial temporary licensure period, 2 are in the first extension, and 3 are in their 2nd and final extension. All 7 are preparing for the NAB.

7. Other Business

a. Zero Deficiency Letters

Tabetha Mojica reported that there have been seven zero deficiency letters from 1st quarter 2023.

Isaiah Shepard, Hilltop Lodge Health and Rehabilitation Center

Jeffrey Ritcha, Schowalter Villa

Holly Hess, North Point Skilled Nursing Center

Tosha Fields, Sunporch of Dodge City

Matthew Lewis, Village Shalom

Danny Davies, FSL Kansas City Tenant DBA the Piper ALF

Amy Hoch Altwegg, Presbyterian Manor INC DBA Clay Center Presbyterian Manor

8. **Public Comment**

Melissa St. John with KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

Teresa Keating with KHCA, thanked the Board for allowing the AIT students to attend and introduced each AIT to the Board.

9. **Next Meeting**

The next meeting of the Board is set for September 8, 2023, to be held at 1:00 p.m., in person at KDADS 503 S Kansas Ave Topeka KS 66603 and via Microsoft Teams.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 1:16 PM.