

# SUNFLOWER CONNECTION

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## Health Occupations Credentialing

### CMA UPDATES

Certified Medication Aides (CMAs) who have completed their Update Courses sometimes call asking why their CMA doesn't yet show as updated on the Kansas Nurse Aide Registry. There are two possibilities:

- 1) The CMA status will not change until midnight of the date of expiration;
- 2) HOC may not have received the class information yet which must be entered into the database to change the status.

### KANSAS NURSE AIDE TASK CHECKLIST

Once the Registered Nurse has completed the Checklist, it can be submitted to Health Occupations Credentialing by either fax at 785-296-3075 OR mail to:

Kansas Department for Aging and Disability Services, Health Occupations Credentialing, 612 S Kansas Avenue, Topeka KS 66603-3404. If faxed there is no need to mail a copy.

### VERIFYING CERTIFICATION

Effective July 15, 2013, HOC no longer issues cards for CNAs, CMAs and HHAs. Any required certification information is available on the Kansas Nurse Aide Registry at [www.ksnurseaidregistry.org](http://www.ksnurseaidregistry.org). There are no federal or state requirements that an individual possess a certification card, only that they are listed on the state nurse aide registry with a certification which is active with no prohibitions.

# Federal Regulatory Grouping for Long Term Care Facilities



*\* Substandard quality of care = one or more deficiencies with s/s levels of F, H, I, J, K, or L in Red*

F540 Definitions

## 483.10 Resident Rights

- F550 \*Resident Rights/Exercise of Rights
- F551 Rights Exercised by Representative
- F552 Right to be Informed/Make Treatment Decisions
- F553 Right to Participate in Planning Care
- F554 Resident Self-Admin Meds-Clinically Appropriate
- F555 Right to Choose/Be Informed of Attending Physician
- F557 Respect, Dignity/Right to have Personal Property
- F558 \*Reasonable Accommodations of Needs/Preferences
- F559 \*Choose/Be Notified of Room/Roommate Change
- F560 Right to Refuse Certain Transfers
- F561 \*Self Determination
- F562 Immediate Access to Resident
- F563 Right to Receive/Deny Visitors
- F564 Inform of Visitation Rights/Equal Visitation Privileges
- F565 \*Resident/Family Group and Response
- F566 Right to Perform Facility Services or Refuse
- F567 Protection/Management of Personal Funds
- F568 Accounting and Records of Personal Funds
- F569 Notice and Conveyance of Personal Funds
- F570 Surety Bond - Security of Personal Funds
- F571 Limitations on Charges to Personal Funds
- F572 Notice of Rights and Rules
- F573 Right to Access/Purchase Copies of Records
- F574 Required Notices and Contact Information
- F575 Required Postings
- F576 Right to Forms of Communication with Privacy
- F577 Right to Survey Results/Advocate Agency Info
- F578 Request/Refuse/Discontinue Treatment; Formulate Adv Di
- F579 Posting/Notice of Medicare/Medicaid on Admission
- F580 Notify of Changes (Injury/Decline/Room, Etc.)
- F582 Medicaid/Medicare Coverage/Liability Notice
- F583 Personal Privacy/Confidentiality of Records
- F584 \*Safe/Clean/Comfortable/ Homelike Environment
- F585 Grievances
- F586 Resident Contact with External Entities

## 483.12 Freedom from Abuse, Neglect, and Exploitation

- F600 \*Free from Abuse and Neglect
- F602 \*Free from Misappropriation/Exploitation

- F603 \*Free from Involuntary Seclusion
- F604 \*Right to be Free from Physical Restraints
- F605 \*Right to be Free from Chemical Restraints
- F606 \*Not Employ/Engage Staff with Adverse Actions
- F607 \*Develop/Implement Abuse/Neglect, etc. Policies
- F608 \*Reporting of Reasonable Suspicion of a Crime
- F609 \*Reporting of Alleged Violations
- F610 \*Investigate/Prevent/Correct Alleged Violation

## 483.15 Admission, Transfer, and Discharge

- F620 Admissions Policy
- F621 Equal Practices Regardless of Payment Source
- F622 Transfer and Discharge Requirements
- F623 Notice Requirements Before Transfer/Discharge
- F624 Preparation for Safe/Orderly Transfer/Discharge
- F625 Notice of Bed Hold Policy Before/Upon Transfer
- F626 Permitting Residents to Return to Facility

## 483.20 Resident Assessments

- F635 Admission Physician Orders for Immediate Care
- F636 Comprehensive Assessments & Timing
- F637 Comprehensive Assmt After Significant Change
- F638 Quarterly Assessment At Least Every 3 Months
- F639 Maintain 15 Months of Resident A ssessments
- F640 Encoding/Transmittng Resident Assessment
- F641 Accuracy of Assessments
- F642 Coordinaton/Certfication of Assessment
- F644 Coordination of PASARR and Assessments
- F645 PASARR Screening for MD & ID
- F646 MD/ID Significant Change Notification

## 483.21 Comprehensive Resident Centered Care Plans

- F655 Baseline Care Plan
- F656 Develop/Implement Comprehensive Care Plan
- F657 Care Plan Timing and Revision
- F658 Services Provided Meet Professional Standards
- F659 Qualified Persons
- F660 Discharge Planning Process
- F661 Discharge Summary

## 483.24 Quality of Life

- F675 \*Quality of Life
- F676 \*Activites of Daily Living (ADLs)/ Maintain Abilites



- F677 \*ADL Care Provided for Dependent Residents
- F678 \*Cardio-Pulmonary Resuscitation (CPR)
- F679 \*Activities Meet Interest/Needs of Each Resident
- F680 \*Qualifications of Activity Professional

#### **483.25 Quality of Care**

- F684 \*Quality of Care
- F685 \*Treatment/Devices to Maintain Hearing/Vision
- F686 \*Treatment/Svcs to Prevent/Heal Pressure Ulcers
- F687 \*Foot Care
- F688 \*Increase/Prevent Decrease in ROM/Mobility
- F689 \*Free of Accident Hazards/Supervision/Devices
- F690 \*Bowel/Bladder Incontinence, Catheter, UTI
- F691 \*Colostomy, Urostomy, or Ileostomy Care
- F692 \*Nutrition/Hydration Status Maintenance
- F693 \*Tube Feeding Management/Restore Eating Skills
- F694 \*Parenteral/IV Fluids
- F695 \*Respiratory/Tracheostomy care and Suctioning
- F696 \*Prostheses
- F697 \*Pain Management
- F698 \*Dialysis
- F699 \*{PHASE-3} Trauma Informed Care
- F700 \*Bedrails

#### **483.30 Physician Services**

- F710 Resident's Care Supervised by a Physician
- F711 Physician Visits- Review Care/Notes/Order
- F712 Physician Visits- Frequency/Timeliness/Alternate NPPs
- F713 Physician for Emergency Care, Available 24 Hours
- F714 Physician Delegation of Tasks to NPP
- F715 Physician Delegation to Dietitian/Therapist

#### **483.35 Nursing Services**

- F725 Sufficient Nursing Staff
- F726 Competent Nursing Staff
- F727 RN 8 Hrs/7 days/Wk, Full Time DON
- F728 Facility Hiring and Use of Nurse
- F729 Nurse Aide Registry Verification, Retraining
- F730 Nurse Aide Perform Review – 12 Hr/Year In- service
- F731 Waiver-Licensed Nurses 24 Hr/Day and RN Coverage
- F732 Posted Nurse Staffing Information

#### **483.40 Behavioral Health Services**

- F740 Behavioral Health Services
- F741 Sufficient/Competent Staff-Behav Health Needs
- F742 \*Treatment/Svc for Mental/Psychosocial Concerns
- F743 \*No Pattern of Behavioral Difficulties Unless Unavoidable
- F744 \*Treatment /Service for Dementia
- F745 \*Provision of Medically Related Social Services

#### **483.45 Pharmacy Services**

- F755 Pharmacy Svcs/Procedures/Pharmacist /Records
- F756 Drug Regimen Review, Report Irregular, Act On
- F757 \*Drug Regimen is Free From Unnecessary Drugs
- F758 \*Free from Unnec Psychotropic Meds/PRN Use
- F759 \*Free of Medication Error Rates of 5% or More
- F760 \*Residents Are Free of Significant Med Errors
- F761 Label/Store Drugs & Biologicals

#### **483.50 Laboratory, Radiology, and Other Diagnostic Services**

- F770 Laboratory Services
- F771 Blood Bank and Transfusion Services
- F772 Lab Services Not Provided On-Site
- F773 Lab Svcs Physician Order/Notify of Results
- F774 Assist with Transport Arrangements to Lab Svcs
- F775 Lab Reports in Record-Lab Name/Address
- F776 Radiology/Other Diagnostic Services
- F777 Radiology/Diag. Svcs Ordered/Notify Results
- F778 Assist with Transport Arrangements to Radiology
- F779 X-Ray/Diagnostic Report in Record-Sign/Dated

#### **483.55 Dental Services**

- F790 Routine/Emergency Dental Services in SNFs
- F791 Routine/Emergency Dental Services in NFs

#### **483.60 Food and Nutrition Services**

- F800 Provided Diet Meets Needs of Each Resident
- F801 Qualified Dietary Staff
- F802 Sufficient Dietary Support Personnel
- F803 Menus Meet Res Needs/Prep in Advance/Followed
- F804 Nutritive Value/Appeal, Palatable/Prefer Temp
- F805 Food in Form to Meet Individual Needs
- F806 Resident Allergies, Preferences and Substitutes
- F807 Drinks Avail to Meet Needs/ Preferences/ Hydration
- F808 Therapeutic Diet Prescribed by Physician
- F809 Frequency of Meals/Snacks at Bedtime
- F810 Assistive Devices - Eating Equipment/Utensils
- F811 Feeding Asst -Training/Supervision/Resident
- F812 Food Procurement, Store/Prepare/Serve - Sanitary
- F813 Personal Food Policy
- F814 Dispose Garbage & Refuse Properly

#### **483.65 Specialized Rehabilitative Services**

- F825 Provide/Obtain Specialized Rehab Services
- F826 Rehab Services – Physician Order/Qualified Person

#### **483.70 Administration**

- F835 Administration
- F836 License/Comply w/Fed/State/Local Law/Prof Std
- F837 Governing Body



F838 Facility Assessment  
 F839 Staff Qualifications  
 F840 Use of Outside Resources  
 F841 Responsibilities of Medical Director  
 F842 Resident Records - Identifiable Information  
 F843 Transfer Agreement  
 F844 Disclosure of Ownership Requirements  
 F845 Facility closure-Administrator  
 F846 Facility closure  
 F849 Hospice Services  
 F850 \*Qualifications of Social Worker >120 Beds  
 F851 Payroll Based Journal

#### **483.75 Quality Assurance and Performance Improvement**

F865 QAPI Program/Plan, Disclosure/Good Faith Attempt  
 F866 {PHASE-3} QAPI/QAA Data Collection and Monitoring  
 F867 QAPI/QAA Improvement Activities  
 F868 QAA Committee

#### **483.80 Infection Control**

F880 Infection Prevention & Control  
 F881 Antibiotic Stewardship Program  
 F882 {PHASE-3} Infection Preventionist Qualifications/Role  
 F883 \*Influenza and Pneumococcal Immunizations

#### **483.85 {PHASE-3} Compliance and Ethics Program**

F895 {PHASE-3} Compliance and Ethics Program

#### **483.90 Physical Environment**

F907 Space and Equipment  
 F908 Essential Equipment, Safe Operating Condition

F909 Resident Bed  
 F910 Resident Room  
 F911 Bedroom Number of Residents  
 F912 Bedrooms Measure at Least 80 Square Ft/Resident  
 F913 Bedrooms Have Direct Access to Exit Corridor  
 F914 Bedrooms Assure Full Visual Privacy  
 F915 Resident Room Window  
 F916 Resident Room Floor Above Grade  
 F917 Resident Room Bed/Furniture/Closet  
 F918 Bedrooms Equipped/Near Lavatory/Toilet  
 F919 Resident Call System  
 F920 Requirements for Dining and Activity Rooms  
 F921 Safe/Functional/Sanitary/ Comfortable Environment  
 F922 Procedures to Ensure Water Availability  
 F923 Ventilation  
 F924 Corridors Have Firmly Secured Handrails  
 F925 Maintains Effective Pest Control Program  
 F926 Smoking Policies

#### **483.95 Training Requirements**

F940 {PHASE-3} Training Requirements - General  
 F941 {PHASE-3} Communication Training  
 F942 {PHASE-3} Resident's Rights Training  
 F943 Abuse, Neglect, and Exploitation Training  
 F944 {PHASE-3} QAPI Training  
 F945 {PHASE-3} Infection Control Training  
 F946 {PHASE-3} Compliance and Ethics Training  
 F947 Required In-Service Training for Nurse Aides  
 F948 Training for Feeding Assistants  
 F949 {PHASE-3} Behavioral Health Training





# Smoking vs Non-Smoking Facilities

*Smoking facilities vs non-smoking facilities can sometimes cause confusion on how facilities enforce policies. With that in mind, here are some references to clear up the confusion.*

NFPA 101 18.7.4/19.7.4 states the following:

**Smoking regulations shall be adopted and shall include not less than the following provisions:**

- (1) Smoking shall be prohibited in any room, ward, or compartment where flammable liquids, combustible gases, or oxygen is used or stored and in any other hazardous location, and such area shall be posted with signs that read NO SMOKING or shall be posted with the international symbol for smoking.
- (2) In health care occupancies where smoking is prohibited and signs are prominently placed at all major entrances, secondary signs with language that prohibits smoking shall not be required.
- (3) Smoking by patients classified as not responsible shall be prohibited.
- (4) The requirement of 18.7.4(3) shall not apply where the patient is under direct supervision.
- (5) Ashtrays of noncombustible material and safe design shall be provided in all areas where smoking is permitted.
- (6) Metal containers with self-closing cover devices into which ashtrays can be emptied shall be readily available to all areas where smoking is permitted.

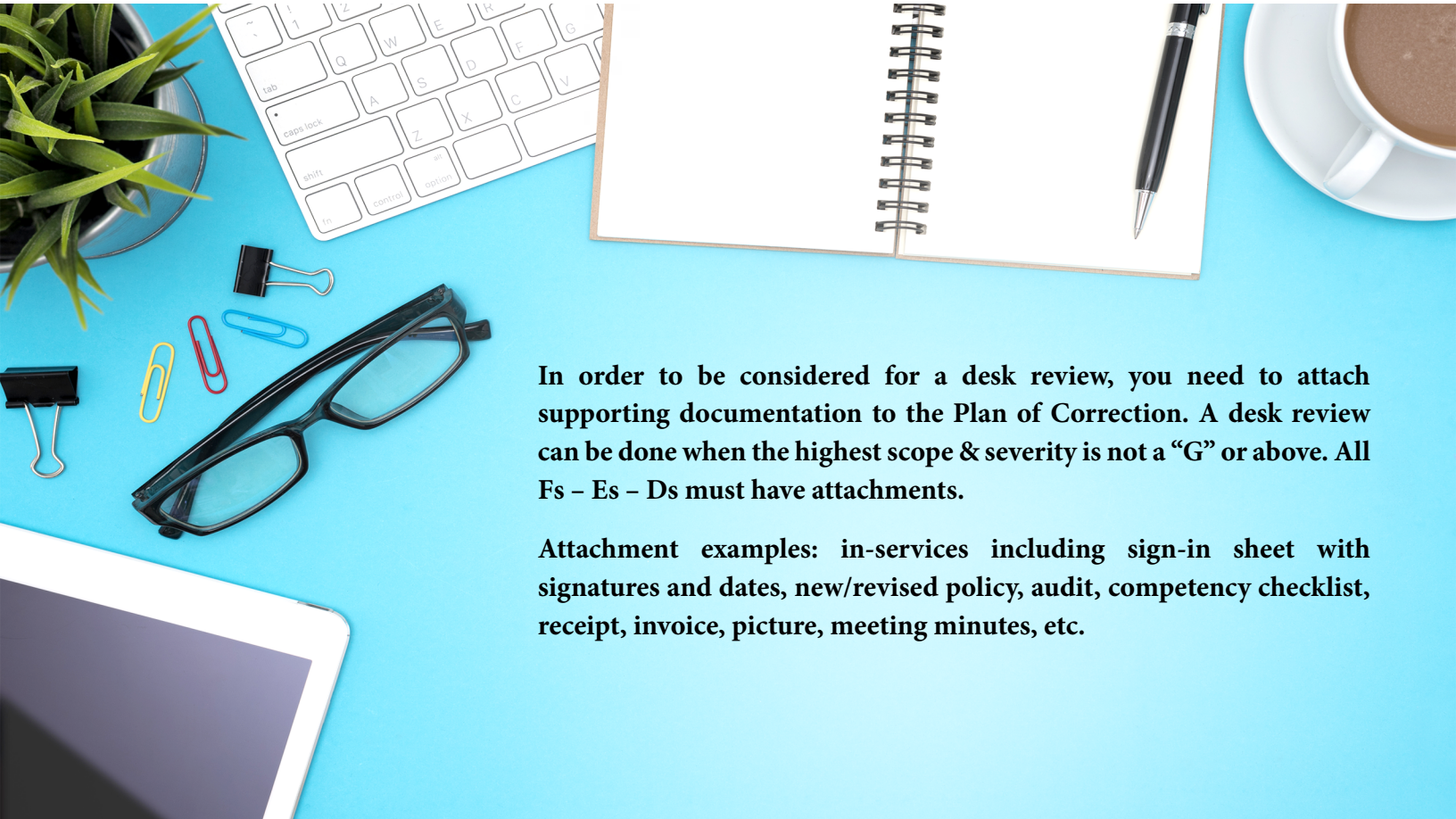
**At a minimum, the facility smoking policy must include provisions for the following:**

1. Locations of designated smoking areas
2. Smoking is prohibited in any room, compartment, or ward where flammable liquids, combustible gases, or oxygen is used or stored
3. Smoking is prohibited in hazardous areas
4. No-Smoking signs shall be placed at all locations where smoking is prohibited, such as hazardous areas and oxygen areas
5. Smoking is prohibited for patients classified as not responsible (exception: patient under direct supervision)
6. Only noncombustible ashtrays of a safe design are utilized
7. Metal containers with a self-closing lid are provided for ashtray disposal

If the facility is a non-smoking facility, the requirement for posting non-smoking signs in all hazardous and oxygen areas is not required if the facility has a sign posted at all major entrances stating that the facility is non-smoking. If the facility wants to place ashtrays at the front door, it does not necessarily mean that the facility is a smoking facility if all they are doing is collecting the butts from visitors who do not comply with the campus rules. If you have any further questions, feel free to contact our office at 785-296-0659 or email me at [joel.c.beckner@ks.gov](mailto:joel.c.beckner@ks.gov).



# Desk Reviews



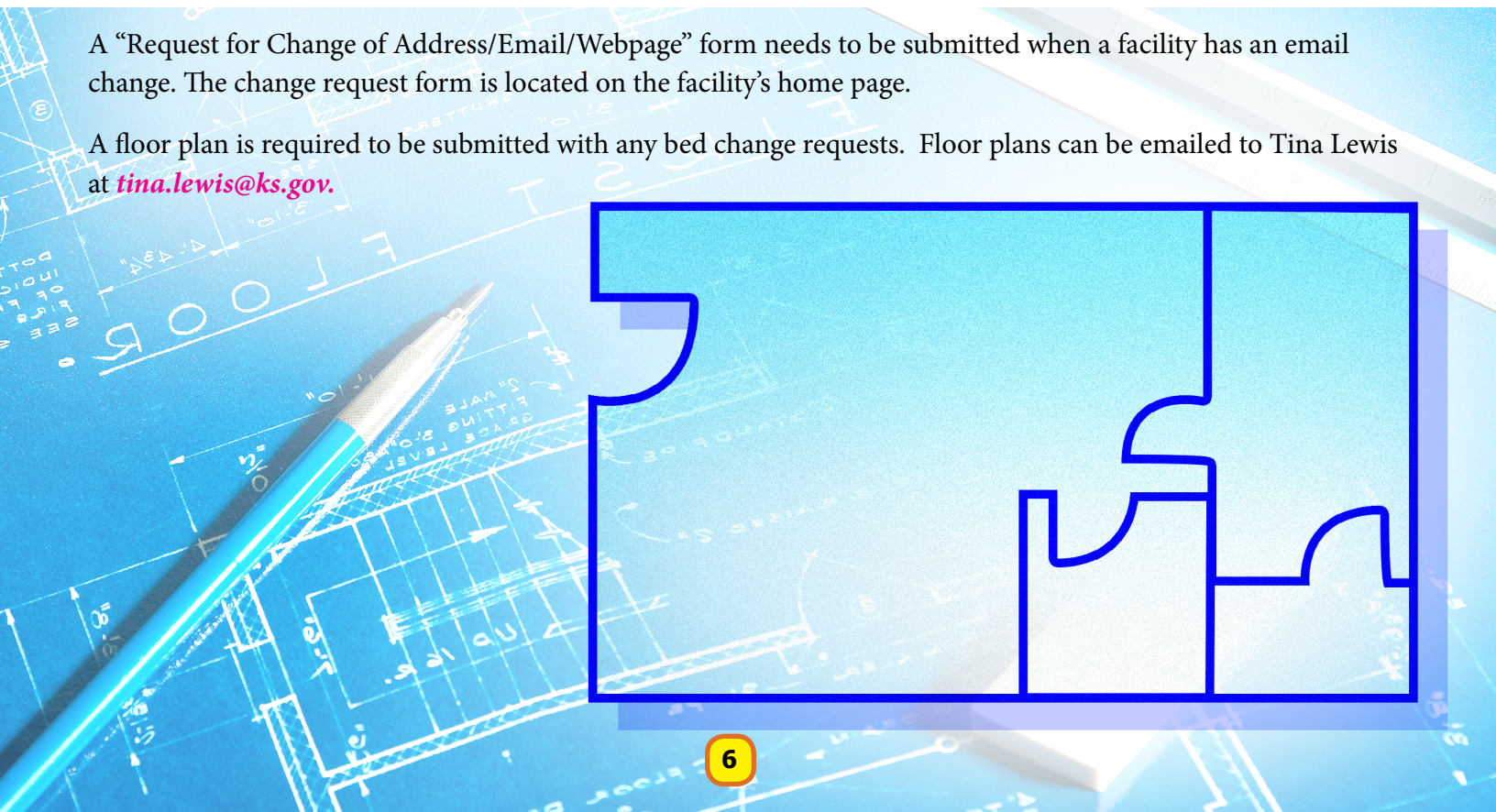
In order to be considered for a desk review, you need to attach supporting documentation to the Plan of Correction. A desk review can be done when the highest scope & severity is not a “G” or above. All Fs – Es – Ds must have attachments.

Attachment examples: in-services including sign-in sheet with signatures and dates, new/revised policy, audit, competency checklist, receipt, invoice, picture, meeting minutes, etc.

## Don't Forget

A “Request for Change of Address/Email/Webpage” form needs to be submitted when a facility has an email change. The change request form is located on the facility’s home page.

A floor plan is required to be submitted with any bed change requests. Floor plans can be emailed to Tina Lewis at [tina.lewis@ks.gov](mailto:tina.lewis@ks.gov).





# 2017 Zero Deficiency Surveys

The following facilities received “zero” deficiencies on their 2017 survey.

SNF/NF: Skilled Nursing Facility ALF: Assisted Living Facility RHCF: Residential Health Care Facility HP: Home Plus ADC: Adult Day Care

Facility	City	Facility Type	Survey Date
Avita Senior Living at Derby	Derby	ALF	1/5/17
Premier Living by Warden LLC	Wichita	HP	1/10/17
Minneola District Hospital LTCU	Minneola	LTCU	1/11/17
Seniorcare Homes Nantucket House	Overland Park	HP	1/18/17
Seniorcare Homes Vineyard House	Overland Park	HP	1/19/17
Cumbernauld Village	Winfield	SNF/NF	1/20/17
Country Place Home Plus of Scandia	Scandia	HP	2/7/17
Care Haven Homes - Overbrook	Leawood	HP	2/12/17
Avonlea Cottage of Olathe	Olathe	ALF	2/14/17
The Heritage of Garden City	Garden City	ALF	2/27/17
Rose Estates Assisted Living Community	Overland Park	ALF	2/28/17
Wheat Ridge Acres Assisted Living	Goodland	ALF	3/2/17
Moundridge Manor	Moundridge	NF	3/6/17
Bridge Haven Care Cottage	Lawrence	HP	3/14/17
Keen Boarding Care Home	Clay Center	BCH	3/30/17
Vintage Park at Ottawa LLC	Ottawa	ALF	4/20/17
Independent Living	Smith Center	BCH	4/24/17
Care Haven Homes - Broadmoor	Overland Park	HP	4/25/17
The Prairie Elder Homes	Overland Park	HP	4/26/17
The Homestead of Auburn	Auburn	ALF	4/27/17
Meadowlark Adult Care Home 4	Wichita	HP	5/1/17
Meadowlark Adult Care Home 2	Wichita	HP	5/4/17
Sug's Home Care	Conway Springs	HP	5/4/17
Comfortcare Homes Millie's Place	Pittsburg	HP	5/9/17
Vintage Park at Neodesha LLC	Neodesha	ALF	5/9/17
Gran Villas Pittsburg	Pittsburg	ALF	5/10/17
The Autumn Place Memory Care Unit	Columbus	RHCF	5/10/17
Advanced Health Care of Overland Park	Overland Park	SNF/NF	5/11/17
Country Place Senior Living of Seneca	Seneca	ALF	5/18/17
Hmong Adult Home Care	Kansas City	ADC	5/18/17
Majorie's Home LLC	Wichita	HP	5/18/17
Fort Scott Presbyterian Village	Fort Scott	ALF	5/23/17
Sandstone Heights	Little River	ALF	5/24/17
The Pines of Hiawatha - South	Hiawatha	HP	5/24/17
Glenn Moore Meadows	Holton	HP	5/25/17
Meadowlark Adult Care Home 5	Wichita	HP	5/30/17
Brookdale Wellington	Wellington	RHCF	6/6/17
Vintage Park at Eureka LLC	Eureka	ALF	6/6/17
Heritage Estates Assisted Living	Harper	ALF	6/8/17
Asbury Park	Newton	ALF	6/12/17
Twin Oaks Assisted Living	Lansing	ALF	6/15/17
Country Place Memory Care of Chanute	Chanute	HP	6/28/17
Stratford Home	Wichita	HP	7/18/17
Premier Living by Warden LLC 2	Wichita	HP	7/19/17
Newton Presbyterian Manor	Newton	SNF/NF	7/24/17
Oakley Place of Rossville	Rossville	HP	7/24/17
Pleasant Hills	Hutchinson	HP	8/28/17
Care Haven Homes - Wycklow	Overland Park	HP	8/31/17
North Point Skilled Nursing Center	Paola	SNF/NF	8/31/17
Indiana Place	Topeka	BCH	9/7/17