

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of March 5, 2021

The Board of Adult Care Home Administrators met Friday March 5, 2021 via Microsoft Teams.

Members Present	Staff Present		Others Present
Stephanie Murray	Tabetha Mojica	Bill Tofflemire - KACE	Shiland Fuller - Via Christi Village
Heather Pilkinton	Wendy Davis	Melissa St. John - KACE	Josie Mueller Morton Co Senior Living
Kevin Reimer	AnnLouise Fitzgerald	Jason Sanchez - Enlivent	Britnee Tate Wellington Health & Rehab
Alicia Rumold	Jane Weiler	Amy Hoch- Altwegg	
Amy Siple	Fran Oleen		
Molly Wood			
Alexandra English			

1. Call Meeting to Order

Chair Murray called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:01 pm.

2. KOMA Requirements

Chair Murray read the KOMA requirements and a Verbal roll call was taken for all BACHA Members and staff.

3. Minutes of Meeting 12.04.2020

Chair Murray called for comments/corrections to the minutes of the December 4, 2020 meeting of the Board.

ACTION: Amy Siple moved to approve the minutes. The motion was seconded by Molly Wood. Chair Murray called for a verbal vote and was carried.

** An extra Agenda item was added: Chair Murray announced that the Chair of the Board would be decided at the June meeting, and she would not be seeking to fill that position.

4. Complaint Investigatory Committee (CIC)

Chair Alex English reported there were no new cases to discuss

5. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the fourth quarter of 2020. A total of eight candidates tested with six of those passing, for a 75% pass rate. Of the 6 passing – four passed on their first attempt, and two on their second. Of the two that did not pass, one was on the second attempt, and one on the third attempt.

B. Temporary License Report

Mrs. Davis summarized the temporary license report from January of 2020 to March 2021. A total of 25 temporary licenses issued in 2020, four remain active, and four were issued in 2021 all of which are active. Of the four 2020 active licenses one was issued to fill an interim position, one to complete an AIT, and two to prepare for the NAB. Of the four issued in 2021, three are in the process of completing an AIT program, and one is preparing for the NAB.

6. Legislation

Assistant Attorney General Fran Oleen was introduced as the new general counsel for the board. Fran provided an update on the status of Executive Orders that might impact the board.

7. Other Business

A. Zero Deficiency Letters

Tabetha Mojica reported that there have been no zero deficiency letters to report.

B. AIT Program – Enlivant

Jason Sanchez from Enlivant presented an AIT Program for the board to consider as appropriate for an in-house AIT program for Enlivant Employees. There was discussion and the topic was tabled until the next meeting.

8.. Public Comment

Melissa St John KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

9.. Next Meeting

The next meeting of the Board is set for June 4, 2021 to be held at 1:00 p.m, via Microsoft Teams.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 1:40 p.m.