The Board of Adult Care Home Administrators met Friday June 5, 2020 via Microsoft Teams and conference call.

### MEMBERS PRESENT
- Stephanie Murray
- Heather Pilkinton
- Molly Wood
- Kevin Reimer
- Amy Siple
- Noreen Fenton

### STAFF PRESENT
- Tabetha Mojica
- Wendy Davis
- Jane Weiler
- Christine Sankoorikal

### Others Present
- Bill Tofflemire - KACE
- Melissa Mille - KACE
- Stephanie Anderson - Rock Creek Ottawa
- Travis Becker - Moundridge Manor
- Darcy Kemmis - Hilltop Manor
- Jolene Singhateh - Good Sam - Ellis
- Amy Bennett - Cheney Golden Age Home
- Shelly Bush - Town Village of Leawood
- Tori Lannert - Noth Point SNF
- Paul Herder - Lansing
- Lindsey Herndon - Pleasant View Home

### Call Meeting to Order
Chair Murray called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:03 pm. Chair Murray further read the KOMA requirements and a Verbal roll call was taken for all BACHA Members.

### Minutes of Meeting 03.06.2020 and 03.19.2020
Chair Murray called for comments/corrections to the minutes of the March 6, 2020 meeting of the Board and March 19, 2020 Conference Call

**ACTION:** Molly Wood moved to approve the minutes of both meetings as presented. The motion was seconded by Noreen Fenton and carried.

### Complaint Investigatory Committee (CIC)
Wendy Davis reported there was nothing new to report.

### Reports
#### A. NAB Test Results
Wendy Davis summarized the NAB results for the first quarter of 2020. A total of 18 candidates tested with 13 of those passing for a 72.22% pass rate. Of the 13 passing – nine passed on the first attempt, two on the second attempt, and two on their third attempt. Of the four failing, one failed their first attempt, and three failed their second attempt. There was also one fifth attempts, which was failed.

#### B. Temporary License Report
Mrs. Davis summarized the temporary license report from February to May 2020. A total of 9 individuals were issued temporary licenses. Of the Active temporary licenses, three were issued to serve in interim roles to assist with COVID-19, three were issued to applicants completing their AIT programs, and three were issued to individuals to prepare for the NAB.
6. **Legislation**
   Cristine Sankoorikal, Asst AG, provided a summary of House Bill 2016 which is designed to offer protection of COVID-19 related lawsuits to facility administrators.

7. **Other Business**
   A. **Executive Orders**
   Wendy Davis summarized and Christine Sankoorikal clarified Executive Orders 20-19, 20-39 and 20-41 as it relates to extension of renewal time periods for Administrators.

   B. **Zero Deficiency Letters**
   Tabetha Mojica reported that there had been no surveys done because of the COVID-19 pandemic, thus no zero deficiency letters to report.

8. **Public Comment**
   Bill Tofflemire, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

9. **Next Meeting**
   The next meeting of the Board is set for September 18, 2020 to be held at 1:00 p.m, location to be determined.

**Adjourn**
The meeting of the Board of Adult Care Home Administrators adjourned at 2:02 p.m.