

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of March 8, 2019

The Board of Adult Care Home Administrators met Friday March 8, 2019 at Rasmussen College
620 SW Governors View, Topeka, KS 66606

Members Present	Staff Present	Others Present	
Amy Hoch Altwegg	Brenda Dreher	Teresa Keating – KACE	Justine Ogdon – AIT, Evergreen Community
Sara Sourk	Wendy Davis	Eula Lewis – AIT, Meadowbrook rehab	KC Arnold – AIT, Catholic Care Center
Robert Meissner	Craig Pashang	Tamera Benedict – AIT, Parkway Care	Deb Cable- AIT, Mennonite Friendship
Noreen Fenton		Amy Bailey – AIT, Quaker Hill	Peters Omoregie – AIT, Delmar Gardens
Steve Hadlestad		Melissa Mille - KACE	Dana Weaver – Leading Age Ks
Stephanie Murray		Phyllis Kelly – Citizen	Hayley Spicer – Leading Age

1. Call Meeting to Order

Chair Amy Hoch-Altwegg called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:00 pm.

2. Minutes of Meeting 12.14.18

Chair Hoch Altwegg called for comments/corrections to the minutes of the December 14, 2018 meeting of the Board.

ACTION: Steve Hadlestad moved to approve the minutes of the December 14, 2018 meeting as presented. The motion was seconded by Robert Meissner and carried.
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3. CIC Report

Wendy Davis reported the CIC had not met that morning. Wendy also made the board aware of the abundance and severity of emails sent to Brenda Dreher, Wendy Davis and others regarding disappointment of a CIC hearing. The previously licensed Kansas administrator could reach out to the board members, and the board members should be aware.

4. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the fourth quarter of 2018. A total of 11 candidates tested with eight of those passing for a 72.73% pass rate. Of the eight passing – five passed on the first attempt, two on the second attempt, and one on the third attempt. Of the three failing, two failed their first attempt, one failed their sixth attempt.

B. Temporary License Report

Mrs. Davis summarized the temporary license report for the entire 2018 year. A total of 26 individuals were issued temporary licenses. Twenty-four of the 26 expired, two remain active as the candidates prepare for the NAB.

5. Legislation

Mr. Paschang reported SB220 is pending, which opens the opportunity for KDADS to be added to the exemptions.

6. Other Business

A. NAB CE Registry

Wendy Davis provided the draft of a letter to be sent out to all administrators to educate on the opportunity of utilizing the NAB CE Registry. Discussion included the necessity to indicate that the administrators will need to have a NAB Identifier to receive NAB CEUs.

ACTION: Steve Hadlestad moved to approve the draft with change to include information about NAB CEUs. The motion was seconded by Noreen Fenton and carried.

B. Preceptor List

Wendy Davis provided a current list of active administrators who are also preceptors. Throughout the discussion the decision was made to exclude any contact information on the preceptor list.

C. NELS 2019 Summit

Wendy Davis provided information about the NELS 2019 Summit.

D. AIT Coordinator List

Amy Hoch-Altwegg reported that there are four AIT programs KACE, Kansas State University, Wichita State University, and Johnson County Community College, providing current AIT programs. Discussion included contacting the programs annually to ensure current contact information.

E. Board Appointments

Wendy Davis mentioned that letters would be forthcoming for those board members who are eligible for re-election.

7. Public Comment

Teresa Keating, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board. Phyllis Kelly addressed the board regarding BACHA overseeing AIT programs.

8. Next Meeting

The next meeting of the Board is set for September 7, 2019 to be held at 1:00 p.m. at Rasmussen College.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 3:00 p.m.