

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of December 13, 2019

The Board of Adult Care Home Administrators met Friday December 13, 2019 at Rasmussen College
620 SW Governors View, Topeka, KS 66606

Members Present	Staff Present	Others Present	
Stephanie Murray	Brenda Dreher	Bill Tofflemire - KACE	Mehrah Ghodsi – AIT Aldersgate
Sara Sourk	Wendy Davis	Melissa Mille - KACE	Renee Johnson – AIT Pratt Rehab & Residence
Heather Pilkinton	Craig Pashang	Megan Hudlin – AIT Wellington Health & Rehab	Alicia Rumold – AIT Holiday Resort
Kevin Reimer	Jane Weiler	Angela Dreiling – AIT Hill Top House	Sara Miller – AIT Park West Plaza
Robert Meissner		Richard Turley – AIT Lakeview Village	Sara Swain – AIT Prairie Sunset Home
Noreen Fenton		Andrea Bennett – AIT Prairie Sunset Home	Jeanie Burk – AIT Hickory Point
		Amanda Hill – AIT Delmar Gardens OP	Art Milbert – AIT Legend of Hutchinson
		Cynthia Pendelton – AIT Americare	Edward Anderson – AIT
		Amy Hoch – Altwegg – Linn County Nursing Home	

1. Call Meeting to Order

Brenda Dreher called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:04 pm.

2. Board Appointments

Wendy Davis introduced new BACHA members: Heather Pilkinton to fill the for-profit vacancy previously held by Steven Hatlestad, Kevin Reimer to fill the not for profit vacancy previously held by Amy Hoch Altwegg, and Amy Siple to fill the Health Professional vacancy previously held by Timothy Heston.

Current board members introduced themselves followed by Ms. Pilkinton and Mr. Reimer providing a short introduction of themselves to the board.

Craig Pashang gave a brief overview of board responsibilities and an explanation of Kansa Open Records Act and Kansas Open Meetings Act.

3. Appointment of Chair

Brenda Dreher called for nominations for the vacancy of Board Chair previously held by Amy Hoch-Altwegg.

ACTION: Sarah Sourk Nominated Stephanie Murray to fill the Board Chair position. The nomination was seconded by Robert Meissner and carried. Stephanie Murray accepted the position of Board Chair.

4. Minutes of Meeting 9.13.2019

Chair Murray called for comments/corrections to the minutes of the September 13, 2019 meeting of the Board.

ACTION: Robert Meissner moved to approve the minutes of the September 13, 2019 meeting as presented. The motion was seconded by Sara Sourk and carried.

5. **Complaint Investigatory Committee (CIC)**

Jane Weiler explained the CIC to the board; including the requirement of the CIC and Hearing committee. The CIC is composed of one health professional, two administrators, and one consumer; leaving the hearing committee composed of one administrator, one health professional and one consumer.

Discussion ensued to determine a slate for both the CIC and the hearing committee as follows: CIC: Stephanie Murray – health professional, Kevin Reimer and Heather Pilkington – administrators, Noreen Fenton – consumer. Hearing Committee: Amy Siple – Health Professional, Sara Sourk – Administrator, Robert Meissner- consumer.

ACTION: Sarah Sourk moved the slate be accepted. The nomination was seconded by Robert Meissner and carried.
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6. **Reports**

A. NAB Test Results

Wendy Davis summarized the NAB results for the third quarter of 2019. A total of 11 candidates tested with seven of those passing for a 63.63% pass rate. Of the seven passing – four passed on the first attempt, two on the second attempt, and one on the third attempt. Of the four failing, one failed their first attempt, one failed their second attempt, and two failed a fourth attempt.

B. Temporary License Report

Mrs. Davis summarized the temporary license report for all of 2019. A total of 22 individuals were issued temporary licenses. Fourteen of the 22 expired, eight remain active; seven preparing for the NAB, one completing an AIT program.

7. **Legislation**

Craig Paschang summarized the activity that precipitated the changed in legislation and regulations, reported no update on the legislation of the exemption list, and reported that the regulations have been reported to the Joint Committee on Rules and Regulations (JCRR). The JCRR has responded to the KDADS Secretary with questions they would like answered.

After discussion, the board requested that Brenda Dreher answer and respond to the JCRR.

Craig Pashang announced a Public Hearing for the regulations is scheduled for January 3, 2020 in the Basement Conference Room of the New England Building, 503 S Kansas Ave. Topeka KS 66603. The purpose the of hearing is to allow the public to weigh in on the proposed changes. If there is feedback from the public, it will be summarized and presented to the board at the following meeting.

8. **Other News**

A. NAB Survey Results

Wendy Davis provided survey results from NAB for review.

B. Zero Deficiency Letters

Brenda Dreher reported nine facilities with Zero Deficiency Letters: Brain Barbeau – Nottingham Health and Rehabilitation, Carol Henninger – Sabetha Manor, Joseph

Henderson – Twin Oaks Health and Rehabilitation, Benjamin Ross – Tallgrass Creek, Inc., Troy Shaw – Stoneybrook Assisted Living, Beverly Armstrong – Ross Hall, John Brand – Avita Senior Living at Derby, Judith Kregar – Hill Top House, Corey Craig – Advanced Health Care of Overland Park.

C. 2020 Meetings

Chair Murray set a tentative schedule for the 2020: March 6, June 5, September 18, December 4.

D. Presentation of Certificate

Wendy Davis presented outgoing Chair Amy Hoch Altwegg with a certificate thanking her for service on the board, and reported certificates mailed to Tim Heston and Steve Hatlestad.

E. KanCheck

Brenda Dreher reported the mini pilot for National background checks via fingerprints is scheduled to begin January 7th with select facilities in Topeka as a part of that mini pilot. A larger pilot program is expected to be extended to facilities in Shawnee County after the first quarter of 2020.

8. **Public Comment**

Amy Hoch Altwegg offered explanation of NAB to the new board members and reported:

- the continuing education registry, which is free to administrators, has 27,000 administrators registered nationwide.
- January through October of 2019 Kansas had 42 Core Tests and 55 Line of Service or Nursing Home Administrator exams.
- Nationally the NHA pass rate is increasing.
- The universities that have programs for Nursing Home Administrators (KSU and WSU) may be looking at changing that program to a Health Services Executive program.

Bill Tofflemire, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

9. **Next Meeting**

The next meeting of the Board is set for March 6, 2020 to be held at 1:00 p.m. at Rasmussen College.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 2:00 p.m.