

TO: Community Mental Health Centers of Kansas (CMHCs); HCBS Serious Emotional Disturbance (SED) Waiver Providers and Participants.

FROM: Michele Heydon

DATE: 12/28/2020

SUBJECT: SED Waiver Eligibility Process

As of 01/01/2021, SED waiver eligibility shall follow the process listed in this guidance while a new SED waiver eligibility process is being created. Effective from 01/01/2021, KDADS Program Manager must approve all SED waiver request.

Eligibility Status	CMHC Responsibility	State Responsibility
Child currently receiving eligibility via T19- Medicaid or T21- CHIP	CMHC completes Section II of 3160 and sends 3160 and PPOC to KDADS.SED@KS.GOV . CAFAS, ICE Packet, CBCL, Strength and Needs, and PPOC uploaded to KAMIS	KDADS approves/denies and sends to KDHE. Goal is to complete 3160 and send to KDHE within 2-3 days of receiving all required documents.
Child is not currently eligible	<ol style="list-style-type: none"> 1. Assist family with submission of the application online 2. CMHC completes Section II of 3160 and sends 3160 and PPOC to KDADS.SED@KS.GOV. CAFAS, ICE Packet, CBCL, Strength and Needs, and PPOC uploaded to KAMIS 3. If the child has a trust fund or private insurance you will need to provide this documentation 	Process SED request once received from KDADS. Goal is to approve the coverage within 5 days of receiving the 3160 approval.

Notes

- As of 01/01/2021, a new SED process will be implemented where the KDADS Program Manager must approve all SED waiver request.
- KDHE is requesting that the online app confirmation number is provided in the comments section of the 3160 form submitted to KDADS at KDADS.SED@KS.GOV.
 - Reminder : An application should be submitted if the child is not currently open/active with TXIX in KMAP.
- Applications must be submitted online <https://cssp.kees.ks.gov/apsspssp/>
- Include everyone in the home on the application.

- Why ? for prior medical situations and for eligibility after the SED case ends, this information is needed to issue a non-SED determination.
 - For children already eligible for KanCare (CHIP or Medicaid) non waiver mental health services are available to the beneficiaries. When approved for SED coverage, even though the SED may start at a particular day of the month the Title 19 package that comes with the SED coverage goes back to the 1st of the month that the SED coverage started (just something to keep in mind for service options and prior medical request.)
 - Prior Medical request approval notices may come at a different time as the SED approval. Prior Medical request require Mom and or Dad's income and other children in the home to be listed on the KanCare application.
1. When a request for SED waiver services is received the KanCare Clearinghouse or KDHE eligibility staff, a 3160 form will be sent to the CMHC requesting a functional assessment.

CMHC CONTACTS

Center	SED Waiver mailbox	Counties Served
Bert Nash	BNCWaiver@bertnash.org	Douglas
Central Kansas Mental Health Center	sedwaiver@ckmhc.org	Dickenson, Ellsworth, Lincoln, Ottawa, Saline
COMCARE Children's of Sedgwick County	sedwaiver.comcare@sedgwick.gov	Sedgwick
Compass Behavioral Health	sedwaiver@compassbh.org	Finney, Ford, Grant, Gray, Greeley, Hamilton, Hodgeman, Lane, Kearney, Morton, Scott, Stanton, Wichita
Crawford County Mental Health Center	crawfordswaiver@cmhccc.org	Crawford
Crosswinds Counseling & Wellness	waiverteam@crosswindskss.org	Chase, Coffey, Greenwood, Lyon, Morris, Osage, Wabaunsee
Elizabeth Layton Center	elc_sedwaiver@laytoncenter.org	Franklin Miami
Family Service and Guidance Center	SEDWaiver@fsgctopeka.com	Shawnee
Four County MHC (and former Cowley County MHC)	SEDwaiver@fourcounty.com	Chautauqua, Cowley, Elk, Montgomery, Wilson
High Plains Mental Health Center	sedwaiver@hpmhc.com	Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Ness, Norton, Osborne, Phillips, Rawlins, Rooks, Rush, Russell, Sheridan, Sherman, Smith, Thomas, Trego, Wallace
Horizons Mental Health Center	SEDWaiver@hmhc.com	Barber, Harper, Kingman, Pratt, Reno

Iroquois Center	sedwaiver@irqcenter.com	Clark, Comanche, Edwards, Kiowa
Johnson County MHC-KC	MNH-SED-Waiver@jocogov.org	Johnson
Kanza MH and Guidance Center	waiver@kanzamhgc.org	Brown, Doniphan, Jackson, Jackson, Nemaha
Labette MHC	SEDWaiver@lcmhs.com	Labette
Mental Health Association (MHA)	sedwaiver.comcare@sedgwick.gov	Sedgwick (via Comcare)
Pawnee Mental Health Center	SEDWaiver@pawnee.org	Clay, Cloud, Geary, Jewell, Marshall, Mitchell, Pottawatomie, Republic, Riley, Washington
Prairie View Inc.	SEDWaiver@pvi.org	Harvey, Marion, McPherson
South Central Mental Health Counseling Center	SEDWaiver@scmhcc.org	Butler
South East Kansas Mental Health Center	SEDWaiver@sekmhc.org	Allen, Anderson, Bourban, Linn, Neosho, Woodson
Southwest Guidance Center	sedwaiver@swguidance.org	Haskell, Meade, Seward, Stevens
Spring River Mental Health & Wellness	swaiver@srmhw.org	Cherokee
Sumner Mental Health	sedwaiver@Sumnermentalhealth.org	Sumner
The Center at Great Bend	sedwaiverlist@thecentergb.org	Barton, Pawnee, Rice, Stafford
The Guidance Center	sedwaiver@mytgc.org	Atchison, Jefferson, Leavenworth
Wyandot Center for Community Behavior Health (PACES)	sedwaiver@wyandotbhn.org	Wyandotte

Thank you
Michele Heydon
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