Chapter 33

Money Follows the Person

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Money follows the Person Process

Introduction	A Uniform Assessment Instrument (UAI) and the Money Follows the Person Packet will be completed by the case manager at the time the customer states they want to leave the facility.
Important	The UAI is not data entered into KAMIS. Only the MFP Worksheet is data entered in KAMIS. There is a Plan of Care attached to the Worksheet. On this Plan of Care will be entered all the MFP Service items as well as the services.



Pricing

Introduction Pricing for the Money Follows the Person services has been automatically created for any HCBS/FE Providers that currently had pricing within KAMIS.

When pricing is created for a new HCBS/FE Provider, all MFP pricing will automatically be created at the same time.

Pricing will need to be created by the AAA for the following service/funding combinations. When creating pricing for the below funding the price is automatically created for the funding code of MFPPND.

Use the KAMIS Provider Service process to create the pricing. Instructions are located in Chapter 24.

Service Code	Funding Code	Unit Price	Description	Provider
TS	MFPFED2	\$1.00	Transition Services	AAA
TCS	MFPFED3	As indicated	Transition Coordination	AAA
		by Policy	Services	
CBB	MFPFED3	As indicated	Community Bridge	AAA
		by Policy	Building	

MFP - Money Follows Person Worksheet Worksheet

Introduction	The MFP – Money Follows Person Worksheet within KAMIS is a one page form. There is a Plan of Care that will be attached to the form and will reflect
	If the customer ends up leaving the facility (EXIT determination), you can return to this page to add extension days (days spent in a facility after exit) which don't count toward the client's 365 days on MFP.
	Once determined as EXIT, you can return to this page to enter the date client is no longer in the MFP program. If client does not exit the facility (STAY determination), this date will be entered automatically.
Important	Starting a client on MFP by entering this worksheet will prevent you from creating/modifying POC's on other assessment types until the client ends enrollment in MFP.
The Worksheet	
	Home Person Search Person Admin Person Forms Case Log Organizations Org. Members MMIS Workload ESD Worklist MFP Worklist
	MFP - MONEY FOLLOWS PERSON WORKSHEET
	 On this page, you can ellie tradict information on the MPC credit from page who of the MPC Point. PELASE NOTE: Starting a client on MPP by entering this worksheet will prevent you from creating/modifying POCs on other assessment types until the client ends enrollment in MPP. If the customer ends up leaving the facility (EXIT determination), you can return to this page to add extension days (days spentin a facility method) what determination has the determination of the MPP program. Once determined as EXIT, you can return to this page to enter the date client is no longer in the MPP program. If direct the facility (EXIT determination), the date will be extended and caterial client.
	 Person's Original Effective Date 08/15/2008
	* PSA 4 - JAYHAWK AREA AGENCY ON AGING
	Worksheet Date (mmldd/wwy)
	Assessor Search (Last, First) [enter]
	Assessor
	Medicare Number
	meurcau number

Required Fields Worksheet Date Assessor Medicaid Number

Save

Mfp Comment

0 of 2000

Plan of Care

Introduction

The Plan of Care attached to the MFP Worksheet is data entered as a normal HCBS/FE Services Plan of Care. However, as it is flagged as "Money Follows Person" there are some exceptions as indicated below.

Item	Exception
POC branded in red	Money Follows The Person – Not
	Determined
Refer To/From	Not Available
EDS Inquiry	Not Available
MMIS Status Indicator ("P")	Not Available

P	oc	Ve	rsion 1	✓.	* POC	Stat	us	APPROVED All Active 	Open	HCBS 🔘	Open I	Non-HCBS									
na	nge	ed b	y TRAINI	NG	on 09/04/20	008 (09::	32:43													
#	P S A	EDS#	Service	s D	Funding	S C A	D i s.	Provider	U n t	P e r	TTL Units Mo.	Start Date	End Date	D s c g	S t s.	E r r	MMIS Save Date	Cost	C-pay	Mo. Cost	Processed
1	4	-	CBB	Ν	MFPPND	0		JAYHAWK AREA AGENCY ON AGING	4	month	24	08/01/08	01/31/09	14				45	0	1080	EXISTING
2	4	-	TCS	Ν	MFPPND	0		JAYHAWK AREA AGENCY ON AGING	48	120 days	48	08/01/08	01/31/09	14				45	0	2160	EXISTING
3	4	-	TS	Ν	MFPPND	0		TRANSITION SERVICES	2500	ONCE	2500	08/01/08	01/31/09	14				1	0	2500	EXISTING
6			II DOG	6	COC T														1	row(s)	1 - 3 of 3
5	av	e A	II POC I	nto	EDS Inc	Juir	Y														
	Pofe	or F	rom	-	Innte		ofe	TO fonted													

MFP Worklist

Introduction	This page determin	e displays MFP Clients whose exit ed, sorted by closest to the 180 day	from the facility has not yet been limit.
	If client i Date" fie	s exiting the facility, enter the actu ld.	al exit date in the "Facility Exit
	Qualified through I as approp	HCBS services will be switched t MMIS, and other services will be s priate for payment through KDOA.	o MFPFED1 funding for payment witched to MFPFED2/3 funding
	All MFP	lines will be included in MMIS U	pdate for tracking purposes.
	If client i "Facility	s unable to exit the facility, enter the Stay Date" field.	he date of that decision in the
	All MFP KDOA, a specified	services will be switched to MFPS and the client will end enrollment is date.	GGF funding for payment through n the MFP program on the
How to	Follow th	ne steps below to access the Workli	ist.
	Step	Action	Result
	1.	On the main menu bar in	Worklist will display.
		KAMIS click on the MFP	
		Worklist button.	Each AAA will only see their
			customers on the listing.
	l r		
		s MMIS Workload ESD Wor	klist MFP Worklist

MFP Worklist, Continued

How to (continued)

1000	2			Action				Result
2	. W	'orkl	ist wi	ll display	y show	ving	The list is	color coded to
	th	e sta	tus of	f all custo	omers	who	indicate the	e time lapsed since
	cu	ırren	tly ar	e in the M	MFP		placed on l	MFP status.
	pr	roces	s.					
Update	Listing Histo	ry Listing						
 This pa If client Oublifie 	age displays MFI is exiting the face	Clients wh ility, enter th	ose exit from e actual exit d	the facility has not yet be ate in the "Facility Exit D	een determined, :)ate" field. ent through MMIS	sorted by closest	to the 180 day limit.	G funding as appropriate for payment through KDOA
All MEP	lines will be inc is unable to exit	luded in MM the facility, e	IS Update for enter the date	tracking purposes. of that decision in the "	Facility Stay Date	field.	all most in the UEP according of the	he oncelled date
Display	Criteria	Switched to		ing for payment anody	IT KDOA, and the	client will end en	onnent in the liter program on i	në specilleti dale.
PSA	(hold CTRL to s	elect multipl SENCY	le)					
		Searc	h					
MFP Lis	sting and Up	date (for d	customers	with an existing M	FP Workshee	t, who are pre	paring to leave a facility)	
Show M	IFP Cost Details	New 💿 N	lo 🔿 Yes					Save
PSA	Customer	Est. MFP	MFP Worksheet	# Days since	Facility Exit	Facility Stay	Comment	POC
4	20000511	Amount 49680	Date	63	Date	Date		POC
-	PRINCE, ERIC	40000						
	20000509	24440	00/01/00	24				ROC
4	20000509 MERMAID, ARIE	34440	08/01/08	34				POC
4 I Legend:	20000509 MERMAID, ARIE	L 34440 since Works	08/01/08	34 p to 180 days since Wo	orksheet Date M	lore than 180 days	since Worksheet Date	Save
4 I Legend:	20000509 MERMAID, ARIE	L 34440 since Works	08/01/08	34 p to 180 days since Wo	orksheet Date M	lore than 180 days	s since Worksheet Date	Save
4 I	20000509 MERMAID, ARIE Up to 90 days	since Works	08/01/08	34 p to 180 days since Wo	orksheet Date M	fore than 180 days	since Worksheet Date	Save
4 I	20000509 MERMAID, ARIE Up to 90 days	L 34440 since Works	08/01/08	34 p to 180 days since Wo	orksheet Date M	lore than 180 days	since Worksheet Date	Save
4 I	20000509 MERMAID, ARIE	L 3440 Since Works	08/01/08 theet Date	34 p to 180 days since Wo	eframe	lore than 180 days	since Worksheet Date	Save Save
4 I	20000509 MERMAID, ARIE	Up 1	stat	³⁴ p to 180 days since Wo tus Time Days sin	eframe ce the	lore than 180 days	s since Worksheet Date Cole White	save Save
4 I	20000509 MERIAAD, ARIE Up to 90 days	Up 1 Woi	stat stat to 90 rkshe	³⁴ p to 180 days since We tus Time Days sin et Date	eframe ce the	ore than 180 days	sance Worksheet Date Cole White Vallour	Save Save
4 I	2000609 MERMAD, ARIE Up to 90 days	Up t Works Up t	stat beet Date U Stat to 90 rkshe to 180	³⁴ p to 180 days since We tus Time Days sin et Date Days si ot Dats	eframe ce the nce the	e	since Worksheet Date Cold White Yellow	save Save
4 I	2000699 MERMAD, ARIE Up to 90 days	Up 1 Works Up 1 Works	stat stat to 90 rksher to 180 rksher	³⁴ tus Time Days sin et Date Days si et Date 100 D	eframe ce the nce the	e e	s since Worksheet Date Cole White Yellow	Sove
4 r	20006509 MERMAID, ARIE Up to 90 days	Up 1 Woi Up 1 Woi Mor	stat stat to 90 rkshe to 180 rkshe re tha	tus Time Days sine Days sin et Date Days si et Date n 180 Da	eframe ce the nce the nys sind	e ce the	E since Worksheet Date Cole White Yellow Red	Save

MFP Worklist, Continued

Display Options	Ther Thos	e are seve se displays	eral ra s avai	dio but lable a	tons that wre below.	ill toggle	e different	displays on ar	nd off
how MFP Cost Details	Seleo Care	ct the radi will disp	o but lay fc	ton to '' or all cu	Yes " and t stomers.	he servic	e line item	s from the Pla	an of
	MFP L	Listing and Update	e (for cus	tomers with a	an existing MFP Wo	ksheet, who ar	e preparing to leav	e a facility)	Save
	PSA	Customer	Est. MFP Amount	MFP Worksheet Date	# Days since Worksheet entered	Facility Exit Date	Facility Stay Date	Comment	POC
	4	20000509	34440	08/01/08	34				POC
		MFP Senice Range	08/01/08 - 0	1/31/09					
		#2 TCS MEPPIND 'T #3 TS MEPPIND 'T Cost for 9/2008 = \$2 #1 CBB MEPPIND #2 TCS MEPPIND	SATHAWK A RANSITION 5740 SIAYHAWK A SAYHAWK A	REA AGENCY 0 REA AGENCY 0 REA AGENCY 0	N AGING" 48 units per 12 10 units per ONCE, 2500 / N AGING" 4 units per mo N AGING" 48 units per 12	o days, 48 authed j authed per month il nth, 24 authed per i 0 days, 48 authed j	per month // 08/01/08 - 01 08/01/08 - 01/31/09 // uni month // 08/01/08 - 01/31 per month // 08/01/08 - 01	10 104 /r unit_0stris45 monthly itCostris1 monthlyCostris2500 09 // unitCostris45 monthlyCos 10109 // unitCostris45 monthly	Cost=\$2160 8=\$1080 Cost=\$2160
		#3 TS MEPPIND "T	RANSITION	SERVICES" 250	0 units per ONCE, 2500	whed per month #	08/01/08 - 01/31/09 // uni	tCost-\$1 monthlyCost-\$2500	
		#1 CBB MFPPND #2 TCS MFPPND #3 TS MFPPND 'T	UAYHAWK / UAYHAWK / RANSITION	REA AGENCY O REA AGENCY O SERVICES' 250	N AGING" 4 units per mo N AGING" 48 units per 12 0 units per ONCE, 2500 i	nth, 24 authed per i 10 days, 48 authed p authed per month il	month // 08/01/08 - 01/31/ per month // 08/01/08 - 01 08/01/08 - 01/31/09 // uni	09 // unitCost=\$45 monthlyCos 1/31/09 // unitCost=\$45 monthly ItCost=\$1 monthlyCost=\$2500	8+\$1080 Cost=\$2160
		Cost for 11/2008 = 5	\$5740						
		#1 C88 MFPPND #2 TCS MFPPND #3 TS MFPPND "T	JAYHAWK / JAYHAWK A RANSITION	REA AGENCY 0 REA AGENCY 0 SERVICES" 250	N AGING" 4 units per mo N AGING" 48 units per 12 0 units per ONCE, 2500	nth, 24 authed per i 0 days, 48 authed ; authed per month il	month // 08/01/08 - 01/31/ per month // 08/01/08 - 01 08/01/08 - 01/31/09 // uni	09 // unitCost=\$45 monthlyCos 1/31/09 // unitCost=\$45 monthly ItCost=\$1 monthlyCost=\$2500	t=\$1080 Cost=\$2160
		Cost for 12/2008 = 5	\$5740						
		#1 C88 MFPPND #2 TCS MFPPND #3 TS MFPPND "T	JAYHAWK A JAYHAWK A RANSITION	REA AGENCY 0 REA AGENCY 0 SERVICES" 250	N AGING" 4 units per mo N AGING" 48 units per 12 0 units per ONCE, 2500 (nth, 24 authed per i 0 days, 48 authed ; authed per month ii	month // 08/01/08 - 01/31 per month // 08/01/08 - 01 08/01/08 - 01/31/09 // uni	09 // unitCost=\$45 monthlyCos 1/31/09 // unitCost=\$45 monthly ItCost=\$1 monthlyCost=\$2500	t=\$1080 Cost=\$2160
		Cost for 1/2009 = \$5	5740						
		#1 C88 MFPPND #2 TCS MFPPND #3 TS MFPPND 'T	JAYHAWK / JAYHAWK A RANSITION	REA AGENCY 0 REA AGENCY 0 SERVICES" 250	N AGING" 4 units per mo N AGING" 48 units per 12 0 units per ONCE, 2500 :	nth, 24 authed per i 0 days, 48 authed ; authed per month il	month // 08/01/08 - 01/31/ per month // 08/01/08 - 01 08/01/08 - 01/31/09 // uni	109 // unitCost=\$45 monthlyCos 1/31/09 // unitCost=\$45 monthly ItCost=\$1 monthlyCost=\$2500	t=\$1080 Cost=\$2150
	Legen	#3 TS MFPPND 'T	RANSITION e Workshee	SERVICES" 250	0 units per ONCE, 2500	Date Nore than 10	08/01/08 - 01/31/09 // uni 10 days since Worksheet	tCost=\$1 monthlyCost=\$2500	

History Display This option will display all customers who have been processed as the MFP Program. This display will indicate the number of Extension Dates and the number of days the customer has left on the MFP Program. See the next section for instructions on adding extension days.

Click on the History Listing Navigational Tab for this display listing. There are three sort options.

MFP Worklist, Continued

Sort Options Select the **Exited** radio button. All cases where the customer exited the facility displays.

This i The li If clier Once	page displays inforr ist is sorted by days nt exited the facility, the exact MFP Prog	nation on N remaining an estimat ram Exit D:	IFP Clients wi on the MFP p ed MFP End D ate is entered	nose exit fro rogram. rate will be (on the MFP	om the facility h displayed in ita Worksheet, th	as been dete alics based or at date will dis	rmined, including lir the current date an splay instead.	iks to the MFP Worksheet and Plan of Care. Id number of MFP days remaining.		
ispla	y Criteria									
* PS	A (hold CTRL to sel	ect multiple	e)							
04-3	ATTAIN AREA AS	Searc	h		Systen	n Date o	on this exam	nple = 10/31/2008		
istory	Display O EXITE		red 💿 All							
NFP H	listory (for MFP	custom	ers that hav	/e alread	y exited the	e facility, O	R have been de	etermined unable to exit the facility		
	Customer	MFP Amount	MFP Worksheet Date	Facility Exit Date	# Extension Days	# Days Remaining	MFP End Date	Comment	MFP Worksheet	PO
PSA	Customer		0010							

Select the **Stayed** radio button. All cases where the customer stayed in the facility displays.

Update	History	Listing	IEP Clients w	nose exit fro	um the facility h	as heen deter	mined including li	nks to the MEP Worksheet and Plan of Care		
The list If clier Once	st is sorted by days at exited the facility, the exact MFP Prog	remaining an estimat ram Exit D:	on the MFP pr ed MFP End D ate is entered	ogram. ate will be on the MFP	displayed in ita Worksheet, th	lics based on at date will dis	the current date ar play instead.	nd number of MFP days remaining.		
Displa	y Criteria									
PS/	A (hold CTRL to sele	ect multiple	e)							
04-3	ATTANK AREA AGE	Searc	h		System	n Date o	n this exan	nnle = 10/31/2008		
istory	Display O EXITED				oysten	Date 0	in this exam	npie – 10/5 //2000		
MEP H	listory (for MFP	custom	ers that hav	/e alread	y exited the	e facility, Ol	R have been de	etermined unable to exit the facility)		
PSA	Customer	MFP Amount	MFP Worksheet Date	Facility Exit Date	# Extension Days	# Days Remaining	MFP End Date	Comment	MFP Worksheet	POC
4	20000509	34440	08/01/08	(N/A)	(N/A)	(N/A)	10/29/2008	MFP dated 08/01/2008 set to STAY determi	OPEN	POC

Select the All radio button. Displays all cases. This is the default view.

Once	the exact MEP Prog	ram Exit D:	ate is entered	on the MEP	Worksheet th	at date will dis	solav instead.	a hannoer of hir i days ferhanning.		
ispla	y Criteria									
• PS	A (hold CTRL to sel	ect multipl	e)							
04 - J	IAYHAWK AREA AGI	Searc	Ы		Suctor	Data a	n this avan	nlo - 10/21/2009		
story	Display	Ootu			Systen	1 Date o	in this exam	ipie = 10/31/2008		
	EXITED	1 U SIA								
			ED O ALL							
IFP H	listory (for MFP	custom	ers that hav	/e alread	y exited the	e facility, O	R have been de	termined unable to exit the facility)	_
PSA	Customer	MFP Amount	MFP Worksheet Date	Facility Exit Date	y exited the #Extension Days	# Days Remaining	R have been de MFP End Date	termined unable to exit the facility) MFP Worksheet	P
PSA 4	Customer 20000509 MERMAID, ARIEL	MFP Amount 34440	MFP Worksheet Date 08/01/08	Facility Exit Date	y exited the #Extension Days (N/A)	# Days Remaining (N/A)	R have been de MFP End Date 10/29/2008	termined unable to exit the facility Comment MFP dated 08/01/2008 set to STAY determi	MFP Worksheet	P

Updating the Worklist – Exit Determination

(Left the Facility)

Introduction When notification is received that the customer has left the facility and has remained out of the facility for 24 hours, the Plan of Care will need to be processed so that services can be transferred to the Medicaid system for provider claims.

How to Follow the steps below to update the MFP Worksheet and Plan of Care as Exit determined.

Step	Action	Result
1.	Open the MFP Worklist by clicking on the link located on	Worklist opens displaying all MFP Pending customers
	the main menu bar in KAMIS.	

This p If clier Qualif All MF If clier All MF	bage displays MFP (nt is exiting the facili fied HCBS services P lines will be inclu nt is unable to exit the P services will be s	Clients who ity, enter the will be swi ided in MMI he facility, e witched to	ose exit from the actual exit date tched to MFPF S Update for the nter the date of MFPSGF fund	he facility has not yet by the in the "Facility Exit D (ED1 funding for payme racking purposes. If that decision in the "F ing for payment throug	een determined, ate" field. ant through MMIS "acility Stay Date" h KDOA, and the	sorted by closest to , and other services field. client will end enro	the 180 day limit. will be switched to MFPFED2/ liment in the MFP program on th	3 funding as a ne specified d	appropriate for payment through KDOA late.
PS/ 04 - J	A (hold CTRL to sel AYHAWK AREA AG isting and Upda MFP Cost Details N	ENCY Search ate (for c	e) h ustomers v	vith an existing M	FP Workshee	t, who are prep	aring to leave a facility)	Se	ave
_	Customer	Est. MFP Amount	MFP Worksheet Date	# Days since Worksheet entered	Facility Exit Date	Facility Stay Date	Comment	POC	
PSA								ROC	
PSA 4	20000511 PRINCE, ERIC	49680	07/03/08	63			L		
PSA 4 4	20000511 PRINCE, ERIC 20000509 MERMAID, ARIEL	49680 34440	07/03/08	63 34				POC	

Updating the Worklist – Exit Determination, Continued

How to (continued)

Step)	Action						Result	
2.	2. In the Fac column, 7		e Fac	cility E					
			nn, T	Г уре іл	n the actua	al date			
		the c	ustor	ner ex	ited the fa	cility.			
									Save
Show M	MFP Co	ost Details N	ew 💿 N	o 🔿 Yes					
PSA	Cu	ustomer	Est. MFP Amount	MFP Worksheet Date	# Days since Worksheet entered	Facility Exit Date	Facility Stay Date	Comment	POC
4	20 PRIN	1000511 NCE, ERIC	49680	07/03/08	63	10/29/2008			POC
4	20 MERM	1000509 IAID, ARIEL	34440	08/01/08	34				POC
Legend	t Up ti	lo 90 days sir	ano Workel	boot Date Li	p to 180 days since Wo	orksheet Date M	ore than 180 days :	since Worksheet Date	1 22
			inter monta						Save
		exected (1997) (179	ing mults						Save
3.		Click	the	Save t	outton.		The fol	lowing autor	natically
3.		Click	the	Save t	button.		The followithin 1	lowing autor KAMIS occu	save natically Irs.
3.		Click	the	Save t	button.		The fol within	lowing autor KAMIS occu	save natically Irs.
3.		Click	the ep	Save t	button.		The fol within	lowing autor KAMIS occu	save natically Irs.
3.		Click	the ep	Save to Action MFP	button. on 'Workshe	et is upo	The fol within l	lowing autor KAMIS occu h the Exit da	save natically irs.
3.		Click	the ep	Save to Action MFP notat	button. on Vorkshe tion in the	et is upo comme	The fol within l lated wit nt area.	lowing autor KAMIS occu h the Exit da	save natically trs.
3.			the ep 1. 2.	Save to Action MFP notat	button. on Y Workshe tion in the Updated	et is upo comme	The fol within I lated wit nt area.	lowing autor KAMIS occu h the Exit da	save natically irs. ite and a
3.		Click	ep 1. 2.	Save t Action MFP notat POC	button. on Vorkshe tion in the Updated Branded	et is upo comme as Mon	The fol within 1 lated wit nt area. ey Follov	lowing autor KAMIS occu h the Exit da ws the Persor	save natically urs. te and a n – EXIT
3.		Click	the ep 1. 2.	Save to Action MFP notat	button. on Workshe tion in the Updated Branded Determin	et is upo comme as Mon ation –	The fol within I dated wit nt area. ey Follov "Date"	lowing autor KAMIS occu h the Exit da ws the Person	save natically trs. te and a n – EXIT
3.		Click	ep 1. 2.	Save to Action MFP notat	button. on Vorkshe tion in the Updated Branded Determin Funding	et is upo comme as Mon nation – is chang	The fol within 1 lated wit nt area. ey Follow "Date" ged from	lowing autor KAMIS occu h the Exit da ws the Person MFPPND to	save natically irs. ite and a n – EXIT
3.		Click	the p 1.	Save to Action MFP notation POC	button. on Vorkshe tion in the Updated Branded Determin Funding appropria	et is upo comme as Mon nation – is chang ate MFF	The fol within 1 dated with nt area. ey Follov "Date" ged from FEDx fu	lowing autor KAMIS occu h the Exit da ws the Person MFPPND to unding	save natically irs. ite and a n – EXIT o the
3.			the ep 1.	Save I Action MFP notati POC	button. on Vorkshe tion in the Updated Branded Determin Funding appropria MMIS St	et is upo comme as Mon nation – is chang ate MFF tatus Up	The fol within 1 dated with nt area. ey Follov "Date" ged from PFEDx fu odated	lowing autor KAMIS occu h the Exit da ws the Person MFPPND to inding	save matically urs. te and a n – EXIT
3.			the ep	Save to Action MFP notation POC	button. on Vorkshe tion in the Updated Branded Determin Funding appropria MMIS St Referred	et is upo comme as Mon nation – is chang ate MFF tatus Up to the N	The fol within 1 lated with nt area. "Date" ged from PFEDx fu odated AFP Prog	lowing autor KAMIS occu h the Exit da ws the Person MFPPND to inding gram Manage	save natically irs. ite and a n – EXIT o the ers
3.		Click	the p 1.	Save to Action MFP notation POC	on Vorkshe tion in the Updated Branded Determin Funding appropria MMIS St Referred Workload	et is upo comme as Mon nation – is chang ate MFF tatus Up to the N d for Ap	The fol within 1 dated with nt area. ey Follow "Date" ged from FEDx fue odated AFP Progo proval	lowing autor KAMIS occu h the Exit da ws the Person MFPPND to unding gram Manage	save matically irs. ite and a n – EXIT o the ers

Updating the Worklist – Exit Determination, Continued



Updating the Worklist – Exit Determination, Continued



Updating the Worklist – Stay Determination

(Did not leave the Facility)

Introduction When notification is received that the customer has left the facility and has remained out of the facility for 24 hours, the Plan of Care will need to be processed so that services can be transferred to the Medicaid system for provider claims.

How to Follow the steps below to update the MFP Worksheet and Plan of Care as Exit determined.

Step	Action	Result
1.	Open the MFP Worklist by clicking on the link located on	Worklist opens displaying all
	the main menu bar in KAMIS.	with the thermal edistonie is.

										·
Updat	Update Listing History Listing									
 This p If client 	This page displays MFP Clients whose exit from the facility has not yet been determined, sorted by closest to the 180 day limit. If client is exiting the facility, enter the actual exit date in the "Facility Exit Date" field.									
Qualit All MF	fied HCBS se P lines will b	ervices will e included	be swit	ched to MFPF S Update for tr	ED1 funding for payme acking purposes.	nt through MMIS,	and other service	s will be switched to MFPFED2/3 fi	unding as	appropriate for payment through KDOA.
All MF	P services w	vill be switch	hed to I	MFPSGF fundi	ing for payment through	1 KDOA, and the o	client will end enro	Ilment in the MFP program on the	specified	date.
Displa	y Criteria	to coloret m	multiple							
04 - J	A (HOID C TRL AYHAWK AR	EA AGENC	Y	<i>"</i>						
		S	Search							
MFP L	isting and	Update	(for ci	ustomers v	ith an existing M	FP Worksheet	t, who are prej	paring to leave a facility)		
Show	MFP Cost De	etails <mark>New</mark>	⊙ No	Yes						ave
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4	200005 PRINCE, E	11 49 ERIC	9680	07/03/08	63				POC	
4	200005 MERMAID, /	09 ARIEL 34	4440	08/01/08	34				POC	
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4	2000 PRINC	00511 E, ERIC	49680	07/03/08	63				POC
4	2000 MERMA	00509 ID, ARIEL	34440	08/01/08	34		10/29/2008		POC
egend 5	t: Up to !	90 days si	k the	Save	p to 180 days since Work	ksheet Date M	The foll	owing autor	Save
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					Funding appropria Referred Workload	is chan ate MFI to the I d for Pr	ged from PSGF fun MFP Prog cocessing	MFPPND to ding ram Manag	o the ers

Updating the Worklist – Stay Determination, Continued



Updating the Worklist – Stay Determination, Continued



Process for MFP Payments

Introduction The Provided Service (225) process needs to be completed when the exit or stay determination is made. This will allow KDOA to pay the AAA for the services provided to the customer during the money follows the person process.

Funding	225 Process Used		
MFPFED1	No. This is paid through EDS		
MFPFED2	Optional . For reporting and tracking purposes only. The		
	actual payment of the Transition Services is done by paper		
	forwarded to the MFP Program Manager.		
MFPFED3	Yes. Payments to be processed on a bi-weekly schedule.		
MFPSGF	Yes. Payments to be processed on a bi-weekly schedule.		
MFPTCM	Yes.		

How to

Follow the steps below to complete the payment process.

Step	Action	Result
1.	Processes Provided Service	See Chapter 29
	(225) using the normal	
	procedure.	
2.	MFP Program Manager will	Per the normal procedure.
	review and approve the	
	payment of services. KDOA	
	Accounting Division will	
	process payment to the AAA.	

Extension Days – Modifying the MFP Worksheet

Introduction When the customer has exited the facility, they remain on the MFP Program for 365 days. However, if the customer is hospitalized or returned to the facility for a short stay, the count down of the 365 days stops until they return to their home.

In order to extend the timeline, there is a field that is added to the MFP Worksheet after an exit determination. The field is "Total Extension Days".

How to Follow the steps below to add extension days to the customer.

Step	Action	Result
1.	Open the MFP Worksheet for	
	the Customers Forms listing.	
2.	Type in the number of days	This is an accumulative
	the customer was hospitalized	number. If the customer has
	or in the facility in the <i>Total</i>	several hospitalizations this
	Extension Days field.	reflect a total of all visits.
	* Assessor CRAB, SEB/ Medicare Number Medicaid Number 0022222222 e Customer Exited Facility 10729/2008 Total Extension Days 4 Mfp Comment MFP dated with Exit	ASTIAN - JAYHAWK AREA AO 22 21/03/2008 set to EXI Date 10/29/2008 on PO

Extension Days – Modifying the MFP Worksheet, Continued

How to (continued)

Step	Action	Result				
3.	Type a comment in the MFP	Include dates and the number of				
	Comment field.	days of the hospitalization in				
		the comment.				
Total Extens	Total Extension Days 4 Mfp Comment MFP dated 07/03/2008 set to EXIT determination on 09/04/2008 at 11:01:40 AM with Exit Date 10/29/2008 on POC Version 2 by TRAINING. Hospital stay on 11/15/2008 for 4 days due to respiratory problems 201 of 2000					
4.	Click on Save	The form is saved and the total and timeline is reflected in the MFP Worklist.				

Removing Customer from the MFP Program

Introduction	the MFP Program at the						
	 When the customer has been on the program for 365 days. When the customer returns to the facility long term. When the customer stays in the facility. 						
How to	Follow the situation when the automati	he steps below to remove the custor of number 1 and 2 above. If the cu e Stay date is entered into the MFP cally entered.	mer from the MFP Program in the astomer stays in the facility, then Worklist then the removal date is				
	Step	Action	Result				
	1.	Open the MFP Worksheet for the Customers Forms listing.					
	2.	Type in the date the customer is					
		removed from the MFP					
		Program.					
		Total Extension Days 0 Mfp Comment MFP dated 07/02/2008 with Exit Date 09/05 Customer has decided 188 of 2000 Date Customer no longer MFP 12/31/2008	set to EXIT determination on 09/0 /2008 on FOC Version 2 by TRAINING to return to the Nursing Facility				
	5.	Type a comment in the MFP Comment field.					
	Date Custor	tal Extension Days 0 Mfp Comment WFP dated 07/02/2008 set to EXIT der with Exit Date 09/05/2008 on POC Ver Customer has decided to return to th 188 of 2000 mer no longer MFP 12/31/2008 Click on Save	termination on 09/08/2008 at 02:52:18 FM rsion 2 by TRAINING he Nursing Facility				