**Written Questions Answered: RFA Kansas Suicide Prevention Coalition**

1. **Should the project narrative for this application be single-spaced or double-spaced?**
	1. It can be either, however, single spaced may be easier for the reviewing team to follow page limits indicated in the RFA.
2. **How neutral you would want someone to be in this role regarding programming? We would not want to take on this role and then be unable to promote a program due to a conflict of interest.**
	1. Neutrality would be needed regarding how funds would be spent and how the funds would solely be used for the Kansas Suicide Prevention Coalitions goals and objectives identified in the Scope of Work.
	2. Additionally, neutrality would be necessary as to not prioritize the fiscal agent’s program/organization over other programs/organizations the coalition has identified or promotes, including itself. The fiscal agent could not use the platform of being fiscal agent to advance their own program over those who are members of the coalition.
3. **Would a state university meet the criteria (“private, nonprofit and/or community organizations and agencies”) to become the fiscal agent for the Kansas Suicide Prevention Coalition?**
	1. Yes
4. **Would KDADS please offer specific examples or description of how the Fiscal Agent is expected to “*work with KDADS and the Kansas Suicide Prevention Coalition to achieve these goals.*”**
	1. That is what we would like for applicants to speak to. How does that relationship/partnership look like to the applicant in how they can work with KDADS as the funder, the coalition carrying out the goals and objectives they are funded for, and the fiscal agent supporting that work, as described in the RFA.
5. **Does KDADS anticipate the opportunity for renewal after the conclusion of the ten-month term?**
	1. That would be dependent upon the previous fiscal year, and how the coalition and the executive committee feels their needs were met to uphold deliverables in the contract.
6. **Will the contract solicitation for a Fiscal Agent be released to the public after the ten-month term?**
	1. Please see the answer to number 5.
7. **When is the earliest date KDADS expects the Kansas Suicide Prevention Coalition to meet after notification of award to the new Fiscal Agent?**
	1. If the question is regarding meeting with the fiscal agent, that would be dependent on availability/capacity of the executive committee, KDADS, and the fiscal agent, but as soon as everyone would be available.
	2. If the question is regarding the coalition continuing to meet as a general assembly meeting, that work will continue on thanks to the dedication of the executive committee to carry out the work while we are searching for a fiscal agent.
8. **Does KDADS expect to have the questions of the RFA included in the response to each in the application?**
	1. That isn’t necessary, no. However, please refer to the RFA indicating headings that need to be included in the application.
9. **Does KDADS expect the Fiscal Agent to subcontract with Wildman Web Solutions?**
	1. We cannot force a contract onto an incoming fiscal agent. Instead as a solution, KDADS intends to contract directly with Wildman Web Solutions to continue supporting the coalition and the services Wildman Web Solutions provides while we identify a new fiscal agent. Language in the contract with Wildman and the Coalition will support this partnership.
10. **Does KDADS currently have a contract with Wildman Web Solutions for the Kansas Suicide Prevention Coalition website?**
	1. Please see the answer to #9.
11. I**s it to be the Fiscal Agent’s responsibility to post to social media?**
	1. If so, with what frequency and does KDADS have goals related to social media analytics or impact?
		1. No, it would not be their responsibility to post social media. That would be optional, as KDADS is contracting with Wildman Web Solutions in part for social media promotion.
12. **Is it to be the Fiscal Agent’s responsibility to manage the membership roster and collection of dues?**
	1. That would fall under the Policy and Program Coordinators position who would be employed by the fiscal agent.
13. **Does KDADS have an example and/or expectation of how the Fiscal Agent might “*provide enrollment support to KDADS funded community grantees to recruit members for Kansas Suicide Prevention Coalition*?”**
	1. That would be through the Policy and Program Coordinators position. KDADS will provide the list of grantees for the Kansas Community Suicide Prevention Grantees and will assist in signing them up as members of the coalition.
14. **Does KDADS have any parameters around budget expectations or limits (such as frequency of trips, per diem or other reimbursement policies or practices, or maximum hotel room rates) to provide travel support for Coalition Members, KSPC Executive Committee or Subcommittee members, or KDADS staff, other than that mentioned for members traveling >200 miles for the Annual Meeting’s attendance?**
	1. That can be adjusted in the budget based on the location of the Annual Meeting and funding availability.
15. **Does KDADS have any expectations regarding location, dates, time, and other logistics for “*host the statewide youth suicide prevention art contest*?”**
	1. This was previously not with the coalition and was an initiative elsewhere. So, expectations and logistics are TBD.
16. **What is the anticipated role of KDADS with regard to “*ensure the continued sustainability and functioning of the KSPC*?”**
	1. As identified in the RFA, this role would be a partnership and would include open communication regarding sustainability and functioning of the coalition as agreed upon by the executive committee and KDADS.
17. **How does the coalition measure the effectiveness of its suicide prevention strategies and activities?**
	1. The effectiveness can be measured by qualitative and quantitative reporting, and not just to KDADS. The coalition executive committee does try to incorporate feedback from members that can help identify which strategies and activities are selected to be carried out, track membership attendance and participation, and by recognition/knowledge of the coalition and the work they do.
18. **How does the coordinator facilitate the development and execution of comprehensive suicide prevention plans?**
	1. While not seeing where this is stated in the RFA, to answer the question the Policy and Program Coordinator would work with the executive committee, subcommittee chairs, and coalition body to support the comprehensive suicide prevention plans outlined in the scope of work which has been provided in this RFA. The development and execution of those plans and the work required to carry that out can vary depending on what objective is. There is also a list of the expectations of the Policy and Program Coordinator and their roles and duties for the coalition.