**KSURS Web Application – Release Notes for KSURS\_V1R5\_(12.13.2021)**

This release contains updates that improves the accuracy of data collection for some fields, and adds significant new features for Provider Admins and KDADS staff that support KSURS.

|  |  |  |
| --- | --- | --- |
| **Update** | **Result** | **Comments** |
| **New Features:** |  |  |
| 1. Added *Criminal Justice Referral* field on Admission page. | When Referral Source field selection is “Court/criminal justice referral/DUI/DWI” a value must be selected in the Criminal Justice Referral field that now appears. If the Referral Source is any other selection, the Criminal Justice Referral field will auto-populate with “Not applicable” and cannot be changed. | The Criminal Justice Referral field must have a value. |
| 1. Inactivate Providers | The KDADS Provider Approver (KDADS staff that processes Provider registrations) can inactivate a provider location after the provider’s registration was previously approved. | Examples of when to use this: when a Provider goes out of business, or if a change to the Provider results in a new license number. |
| 1. New Help Desk Support role | A new role was created allowing the KDADS Applications Help Desk staff to provide a higher level of support for providers when they encounter login or data issues. | Contact the KDADS Applications Help Desk for any KSURS issues. |
| 1. Bulk Load errors viewable for multiple provider locations via single login | When a single provider admin or user uploads data for multiple locations, all errors for all locations can be viewed from a single provider login account, as long as the email address of the logged in user or provider admin matches the user/provider admin accounts of the other locations. | You only have to login once to see the errors for all your locations from a single bulk load set of files. |
| 1. Ability to change the Provider Admin for a Provider location. | If a provider location needs to change their Provider Admin due to staff changes or leaves of absence, the provider location can be inactivated so a new Provider Admin can register. The users associated with that location will be temporarily unable to login to KSURS until the new Provider Admin is approved by the KDADS Provider Approver. | Contact the KDADS Applications Help Desk for assistance with changing a provider’s Provider Admin account. |
| 1. Provider Admins have the ability to inactivate users within their provider location | If a user is no longer associated with a specific provider location (retirement, leaves employment, etc.) the Provider Admin can now inactivate the user’s account. The user account can also be temporarily inactivated if the person is on an extended leave of absence. They can be reactivated upon their return. It is the responsibility of each location’s Provider Admin to inactivate user accounts when appropriate. | Use the User Approval Requests menu item to access the Active and Inactive Users lists, from which users can be inactivated or reactivated. |
| 1. Rejected Users list added | On the User Approval Page for Provider Admins, any users they have rejected during registration will display here. Useful for reference if there are questions from users regarding why their registration was not approved. |  |
| 1. Contact Information added | The “Contact” link at the top of the page now contains information on who to contact for assistance with KSURS-related issues. | Click on the link to access the KDADS Applications Help Desk contact info. |
| 1. Client Record List sort order improved | The default sort order for the Client List is now by last name, first name, and Date of Birth. Previously the first name sort was just by the first initial. It now sorts based on the full first name. |  |