**KSURS Web Application – Release Notes for KSURS\_V1R4 (December 2020)**

This release contains updates that further increase KSURS security, added some new features, and added validations to further increase the accuracy of the data being sent to the TEDS federal reporting system.

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| **Update** | **Result** | **Additional User Action Required/User Information** |
| **New Features:** |  |  |
| 1. Bulk upload of files | Ability to bulk upload files to KSURS from within the application. | Upload via FTP no longer required or supported. |
| 1. Unlock user account | If a user locks themselves out of KSURS due to five failed login attempts, the Provider Admin for that location can unlock the user’s account. If the Provider Admin’s account is locked, they can contact the HS-EBIT/KDADS Business Help Desk to have it unlocked. | Contact the person identified in the displayed message to unlock your account, and use the Forgot Password link after the account has been unlocked. |
| 1. Change Password | You can change your password if you think it has been compromised or you just want to change it before it reaches its normal expiration date. | You cannot change your password more than once in a day. |
| 1. Provider Registration notification | When a Provider registers in KSURS, the KDADS Super Admin will receive notification that a new Provider registration needs processing. | Super Admin logs into KSURS and processes the Provider registration. |
| 1. User Registration notification | When a regular user registers in KSURS, the Provider Admin for the user’s location will receive notification that a new User registration needs processing. | Provider Admin logs into KSURS and processes the User registration. |
| 1. KSURS Home page updates | The Home page (the landing page once you login to KSURS) will now be used to share information regarding KSURS updates, tips, etc. Any new information will be dated with the date it was added. | Make sure you review the Home page each time you login for any new information. |
| **New Validations:** |  |  |
| 1. Validate all Provider Registration fields | All registration fields are required to successfully register a Provider. | Make sure you complete all fields during registration process. |
| 1. Validate all User registration fields | All registration fields are required to successfully register a User. | Make sure you complete all fields during registration process. |
| 1. Overlapping admission validation for discharge date | When adding an older treatment episode to a client that already has a newer episode, the validation will check to make sure that the older treatment’s discharge date does not overlap with the newer treatment’s admission date. | Update date as needed to correct error. |
| 1. Detailed Not in Labor Force | If Employment Status ='04' (Not in Labor Force), Detailed Not in Labor Force CANNOT = '96' (not applicable). If data entry is via KSURS manual entry, the option has been removed from the drop-down list. | Bulk upload file: Correct record and resubmit file |
| 1. Detailed Not in Labor Force | If Employment Status <>'04' (Not in Labor Force), Detailed Not in Labor Force must be '96' (not applicable). | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Treatment -> Pregnant at Admission | When Gender='1' (Male), Pregnant at Admission will autofill with ‘6' (not applicable). If data entry is via KSURS manual entry, the field will be updated automatically. | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Age of First Use | If AgeFirstUse is left blank on save, the blank will convert to 97 (Unknown) for Primary, Secondary, or Tertiary (if exists). | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Age of First Use | If Substance=01 (None) and AgeFirstUse is blank, the blank will convert to 96 (Not Applicable) | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Frequency of Use | When Substance='01' (none), UseFrequency must be '96' (not applicable) for Primary, Secondary, Tertiary substances | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Frequency of Use | When Substance<>'01' (none), UseFrequency cannot be '96' (not applicable) for Primary, Secondary, Tertiary. If data entry is via KSURS manual entry, the option has been removed from the drop-down list. | Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Route of Administration | If Substance='01' none, Route of Administration must be '96' (not applicable) for Primary, Secondary, Tertiary (if exists) | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file |
| 1. Substances -> Route of Administration | If Substance<>'01' none, Route of Administration cannot be '96' (not applicable) for Primary, Secondary, Tertiary (if exists). ). If data entry is via KSURS manual entry, the option has been removed from the drop-down list. | Bulk upload file: Correct record and resubmit file |
| 1. Substance + Route of Administration | Cannot have duplicate Substance and Route of Administration records within one admission, regardless of Primary/Secondary/Tertiary status | Update fields as needed to correct error. |
| 1. Primary/ Secondary/Tertiary Substances | Once a Primary or Secondary substance is filled with Unknown, any following substances will autofill with Unknown. Once a Primary or Secondary substance is filled with None, any following substances will autofill with None. | Manual entry: None – validation auto converts the data  Bulk upload file: Correct record and resubmit file. |
| 1. Substances -> Use Ranking | Substances entered at discharge will be assigned the same ranking as the admission substance, based on which ranking a discharge substance is entered. | None – this was a database only issue. |
| **General Maintenance:** |  |  |
| 1. Maximum login attempts lock and message updated. | Message now appears after 5 failed attempts, and message has been updated to provide current contact information for assistance with unlocking the account. |  |
| 1. Some error/information message text was updated. | Messages are clearer and easier to understand. |  |
| 1. Placement of error and informational messages | Messages display in the center of the screen. |  |
| 1. Alphabetize Provider list | For those users who access multiple locations in KSURS, the Provider drop-down list on the login page is alphabetized. For all users registering, the Provider drop-down list on the registration page is alphabetized. |  |
| 1. Number of Arrests | Message updated to reflect what valid entries are (0-96, or 97 for Unknown) | Make sure valid entry is made for this field. |