

## Person-Centered Service Plan Training FAQ

Comment	KDADS Response
Contact information for questions about Support Plan content	<a href="mailto:Janelle.carter@ks.gov">Janelle.carter@ks.gov</a>
Can the effective date be after the 364 day window?	No
Fillable pdf?	Completed
With the added responsibilities will TCM units allotted per person increase?	This is a question for KDHE
Is there discussion about increasing reimbursement rate for TCM services? No increase in 10+years	This is a question for KDHE
Where do staff and providers go to look for information?	Please refer to the following link to access the KDADS training. <a href="http://www.kdads.ks.gov/provider-home/home-and-community-based-services-provider-information/hcbs-archived-documents-and-">http://www.kdads.ks.gov/provider-home/home-and-community-based-services-provider-information/hcbs-archived-documents-and-</a>
BASIS and multifunctional assessment-attach it?	Not sure what the question is. Having BASIS or MFEI in the Support Plan is not regulatory. KDADS and MCOs have access to view BASIS assessments in KAMIS.
voter registration status and/or waiver?	Voter registration is addressed in the support section. The only waiver this is applicable to is the IDD waiver.
children and youth use what?	IDD Program Manager or state plan review needed.
why is a release/consent needed for picture if they sign the plan at the end.	30-63-29 (a)(8) authorization for publication, provider policy and the Support doesn't state consent is given upon signature.
where should we have PHI, providers need this info for emergency situations.	Not regulatory. What is needed for emergency situations?
sometimes people have rights restrictions not a behavior support plan needed for it and it is more than a risk assessment-what do we do with those?	This would fall under the Restrictive Procedures or Risk Assessment. Must comply with 30-63-21 and 30-63-23
positive focused-yes but negatives need addressed they are not always barriers.	unknown what the question is.
If adding some that is not regulatory but not all-why not. CDDO's need to require same items and they do so we need to have all items same.	We can only address the requirements for Article 63 not the CDDO requirements.
IDD waiver is age 5 and up.	IDD Program Manager or state plan review needed.

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Crosswalk is not consistent with instructions given	The Crosswalk is intended to give providers information regarding where KDADS Licensing Staff will be looking for specific requirements of Article 63.
Not giving same of good plan-referred back to crosswalk	The sample plan was not intended to meet the requirements of Article 63. It was part of a training exercise. Refer to the Crosswalk for specific sections of Article 63 in each area of the Template.
Which section would level of supports be in? (I.e. Adls) or within each agency service?	The supports the individual needs for each ADL or IADL would go in the corresponding support section.
Should there still be a separate psychotropic med plan?	Psychotropic medications are not regulate by licensing. Please refer to 30-63-23
Where would you indicate psycotropic meds in the plan? Same section as risk assessment and BSP?	Please refer to 30-63-21 and 30-63-23
How old is the person? Even if we don't list the birthdate, can't we say how old she is?	Not regulatory to be in the plan but you can put it in the plan.
Where is social history?	not regulatory to specifically have social history. If it is needed to support the person, then it should be added to the plan as an attachment.
Individualized Justice Plan?	Not regulatory, can be attached to Support plan.
Can't get MCO's to get guardian singed ISP's to provider now, how will they get them in 5 days per policy when most live out of state or take their time signing?	MCO's will need to document attempts to contact in the individual's Service Plan.
How do you expect goals to be personalized and based off barriers when not everyone wants goals based on their barriers?	This is a requirement based on the HCBS Settings Final Rule and Article 63.
When are all plans expected to be in new format?	Plans that have an effective date of 7/9/2018.
How do we manage next best option?	unknown what the question is. KLO question?
When will we have access to template?	The template is available on website at <a href="http://www.kdads.ks.gov/provider-home/forms">http://www.kdads.ks.gov/provider-home/forms</a> under the KDADS General Forms heading.
when is the template changing?	Unkown at this time.
Is this still effective 7/9/18?	yes

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I can't follow this and I'm a CT and write these. How are direct care staff going to follow these?	not sure if this is a formatting question or if they need training.
What kind of supports are staff going to be giving our individuals when they can't follow this document?	not sure if this is a formatting question or if they need training.
Person providing information -Does person choose which supporting documents are/can be included?	This is not a regulatory issue.
Can diagnosis be listed on info page?	Not regulatory. You may place it there if you wish.
MCO-are we supposed to ask for the data collected?	MCO's are not required to obtain data tracking for goals unless they are the responsible party for the goal.
baselines?	unknown what question means.
Appropriate ways to describe measurable out measures?	unknown what question means.
Example of perfect acceptable support plan.	Crosswalk was provided
address how PII goals and service plan goals fit together	This is a question for the MCOs
On the official copy of the blank support plan, identifying which sections need "required" info this helps prompt the writer these are required elements.	Refer to crosswalk.
Re PII-what if the person doesn't want to complete it? Leave in handwritten form	The PII is required for AU, FE, PD, TA and TBI waiver participants. If the individual does not want to physically complete the form the MCO or the individual's guardian may write the information on the form through the course of conversation.
if the consumer moves to another part of the state and switches MCOs does the support plan stand or does a new one need to be completed?	Complete an addendum or new Support Plan
The fillable PDF does not have expandable boxes.	In order to have the text fit the box follow the below instructions. 1. Go to 'Text field properties' in form editing mode. 2. Go to the 'Appearance' tab and change the Font size to auto.