Welcome to Walgreens EMAIL (Audience – LTCF POC)
Version 3 – Sign-Off Complete

Hello,

We are reaching out to confirm that Walgreens has been assigned as your healthcare partner to administer COVID-19 vaccines. As your partner, we will host immunization clinics for your residents over the next few months. We look forward to working with your team to host COVID-19 immunization clinics at your facility(s). It is our top priority to ensure we are supporting you in any way we can throughout this journey.

As we anticipate FDA approval/emergency use authorization of a COVID-19 vaccine, we are working diligently to create the essential processes to safely and seamlessly deliver and administer the vaccine to your residents as soon as the vaccine becomes available.

We have identified a few ways you can start to prepare for clinics:

1) **Watch Our Webinar**
   We want to provide you with as much information as we can to help you feel supported and prepared. Simply follow this [link](#). In the webinar, Ruth Link-Gelles, PhD, Lieutenant Commander from the CDC, answers frequently asked questions and a Walgreens Pharmacy Leader provides a view into the upcoming clinic process.

2) **Resident & Family Clinic Handout**
   We understand that people may feel hesitant about getting the novel COVID-19 vaccine. [The handout](#) provides information about the vaccine and the process to help inform and encourage residents to get immunized.

3) **Vaccination Administration Record**
   Prior to immunization, each resident (or their healthcare proxy) must sign (or annotate in place of signature) the consent section (section C) of the [Vaccination Authorization Record (VAR)](#). We recommend your facility begins this process with your standard protocols as soon as possible.

4) **Clinic Tip Sheet**
   Share the [Clinic Tip Sheet](#) with your staff so that they stay informed about COVID-19 clinic procedures and have answers to many important questions.

You will be hearing from your Walgreens point of contact shortly to begin planning.

Stay Well,

Walgreens