

**INFORMATION MEMORANDUM
2016-02**

TO:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

FROM: Timothy Keck, Interim Secretary

Subject: FFY2016 Older American Act Title III Allocation based on KDADS award dated February 01, 2016 (P.L. 109-365)

Date: February 05, 2016

Effective Date: Immediately

Supersedes: N/A

Action Requested: Submit revised Area Plan budgets on or before June 01, 2016

Contact for Further Information: Brad Ridley Bob Parker Doug Wietharn
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**Kansas Department for Aging and Disability Services
FFY2016 Planning Allocation for Federally Funded Programs - IM 2016-XX**

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration		X		
Title III-B		X		
Title III-C(1)		X		
Title III-C(2)		X		
Title III-D		X		
Title III-E		X		
State Nutrition Services		X		
NSIP Per Meal Rate		X		

The table below contains the FFY2016 allocations based on KDADS award from Administration for Community Living (ACL) dated February 01, 2016. The FFY2015 SGF Nutrition allocation is based on the appropriations bill passed by the 2014 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FFY2004 IHNP allocation. The Performance Allocation component is allocated using the FFY2014 total number of meals reported by each PSA.

PSA	Total					State	
	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Intrastate Funding Formula	Performance Allocation
01 Wy/Lv AAA	293,792	326,640	175,235	16,249	113,735	180,421	110,120
02 CP AAA	468,022	722,427	387,564	35,938	251,547	607,293	202,329
03 NW AAA	224,670	169,623	90,998	8,438	59,062	57,748	102,391
04 Jayhawk AAA	309,011	361,213	193,782	17,968	125,773	216,928	133,667
05 SE AAA	287,767	312,955	167,893	15,568	108,970	201,758	99,901
06 SW AAA	276,511	287,386	154,176	14,296	100,067	167,559	182,732
07 E Central AAA	208,817	133,609	71,678	6,646	46,522	191,182	83,541
08 NCFH AAA	326,291	400,468	214,841	19,921	139,441	287,428	256,430
09 NE AAA	206,756	128,928	69,166	6,413	44,892	43,893	87,179
10 S Central AAA	278,097	290,987	156,108	14,475	101,321	181,015	192,422
11 Johnson Cty AAA	355,620	467,092	250,584	23,235	162,640	159,021	100,767
State Total	3,235,354	3,601,328	1,932,025	179,147	1,253,970	2,294,246	1,551,479

State General Fund (SGF)

Of the State General Funds allocated above, \$ 459,598 must be budgeted and expended as “State Match.” The table below reflects the amount each PSA must budget as “State Match.”

State (SGF) Match

PSA		State Match
01	Wyandotte/Leavenworth AAA	\$42,036
02	Central Plains AAA	88,056
03	Northwest KS AAA	23,778
04	Jayhawk AAA	46,055
05	Southeast KS AAA	40,444
06	Southwest KS AAA	37,471
07	East Central KS AAA	19,591
08	North Central/Flint Hills KS AAA	50,620
09	Northeast KS AAA	19,046
10	South Central KS AAA	37,890
11	Johnson County AAA	58,367
	Total Match	\$ 463,354

Title III-B Case Management

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2016 for Case Management. The table below reflects the allocation by PSA which is equal to each PSA’s FFY2000 Maintenance of Effort(MOE) requirements related to OAA authorizations.

III-B Case Management

PSA		OAA III-B
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	State Total	\$79,277

Adequate Proportion – Older Americans Act – Title III-B

Adequate Proportion is that percentage (currently 39%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	20
Legal	5
Any one or a combination of the categories listed above	<u>5</u>
	<u>39</u>

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

Adequate Proportion – Older Americans Act – Title III-E

Adequate Proportion is that percentage (currently 39%) of the Title III-E allotment for a fiscal year that an Area Agency must budget and expend for Information, Assistance, Support Groups, Respite and Supplemental Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Information	7
Assistance	7
Support Groups	5
Respite	15
Supplemental Services	<u>5</u>
	<u>39</u>

Each Area Agency on Aging shall assure that an adequate proportion of the amount allocated to their agency for OAA Titles III B and III E is budgeted and expended for the delivery of identified service categories.

Title III-D Evidence Based Requirement

Funding amount of \$179,147 for Title III Part D section 361 of the Older Americans Act for Disease Prevention and Health Promotion may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective. Further guidance may be found at the AoA website:

http://www.aoa.acl.gov/AoA_Programs/HPW/Title_IIID/index.aspx.

Area Agency Administration Allocation – Older Americans Act

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA’s 01-10	\$ 94,091
PSA’s 11	\$ 94,092

Nutrition Services Incentive Program (NSIP)

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY2016 times \$.65 per meal. The actual FY2014 Kansas award was approximately \$.73 per meal.

If you have questions or need further clarification of the contents of this IM contact Brad Ridley @ 785-296-6455 or brad.ridley@kdads.ks.gov; Bob Parker @ 785-296-4037 or bob.parker@kdads.ks.gov; or Doug Wietharn @ 785-368-8229 or doug.wietharn@kdads.ks.gov.