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Kari Bruffett, Secretary
Brad Ridley, Commissioner

Sam Brownback, Governor

**INFORMATION MEMORANDUM
2015-04**

TO:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

FROM: Kari Bruffett, Secretary for Aging and Disability Services

Subject: FFY2015 Older American Act Title III Allocation based on KDADS award dated January 30, 2015 (P.L. 109-365)

Date: February 20, 2015

Effective Date: Immediately

Supersedes: N/A

Action Requested: Submit revised Area Plan budgets on or before June 30, 2015.

Contact for Further Information: Brad Ridley Bob Parker Doug Wietharn
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cc: KDADS Commissioners
KDADS Directors

Kansas Department for Aging and Disability Services
FFY2015 Planning Allocation for Federally Funded Programs - IM 2015-04

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration		X		
Title III-B		X		
Title III-C(1)		X		
Title III-C(2)		X		
Title III-D		X		
Title III-E		X		
State Nutrition Services		X		
NSIP Per Meal Rate		X		

The table below contains the FFY2015 allocations based on KDADS award from Administration for Community Living (ACL) dated January 30, 2015. The FFY2014 SGF Nutrition allocation is based on the appropriations bill passed by the 2013 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FFY2004 IHNP allocation. The Performance Allocation component is allocated using the FFY2013 total number of meals reported by each PSA.

PSA	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Total Title III	State	
							Intrastate Funding Formula	Performance Allocation
01 Wy/Lv AAA	293,792	327,073	168,369	16,249	111,014	916,497	180,421	112,298
02 CP AAA	468,022	723,383	372,378	35,938	245,527	1,845,248	607,293	202,993
03 NW AAA	224,670	169,847	87,433	8,438	57,649	548,037	57,748	101,044
04 Jayhawk AAA	309,011	361,691	186,189	17,968	122,764	997,623	216,928	122,307
05 SE AAA	287,767	313,369	161,315	15,568	106,363	884,382	201,758	111,970
06 SW AAA	276,511	287,766	148,135	14,296	97,673	824,381	167,559	183,360
07 E Central AAA	208,817	133,786	68,870	6,646	45,409	463,528	191,182	88,289
08 NCFH AAA	326,291	400,998	206,423	19,921	136,105	1,089,738	287,428	264,222
09 NE AAA	206,756	129,098	66,456	6,413	43,818	452,541	43,893	86,178
10 S Central AAA	278,097	291,372	149,991	14,475	98,897	832,832	181,015	190,508
11 Johnson Cty AAA	355,620	467,710	240,765	23,235	158,749	1,246,079	159,021	88,311
State Total	3,235,354	3,606,093	1,856,324	179,147	1,223,968	10,100,886	2,294,246	1,551,479

State General Fund (SGF)

Of the State General Funds allocated above, \$ 459,598 must be budgeted and expended as "State Match." The table below reflects the amount each PSA must budget as "State Match."

State (SGF) Match

PSA		State Match
01	Wyandotte/Leavenworth AAA	\$41,695
02	Central Plains AAA	87,255
03	Northwest KS AAA	23,620
04	Jayhawk AAA	45,675
05	Southeast KS AAA	40,120
06	Southwest KS AAA	37,176
07	East Central KS AAA	19,474
08	North Central/Flint Hills KS AAA	50,194
09	Northeast KS AAA	18,935
10	South Central KS AAA	37,591
11	Johnson County AAA	57,863
	Total Match	\$ 459,598

Title III-B Case Management

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2015 for Case Management. The table below reflects the allocation by PSA which is equal to each PSA's FFY2000 Maintenance of Effort(MOE) requirements related to OAA authorizations.

III-B Case Management

PSA		OAA III-B
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	State Total	\$79,277

Adequate Proportion – Older Americans Act – Title III-B

Adequate Proportion is that percentage (currently 39%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	20
Legal	5
Any one or a combination of the categories listed above	<u>5</u>
	<u>39</u>

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

Adequate Proportion – Older Americans Act – Title III-E

Adequate Proportion is that percentage (currently 39%) of the Title III-E allotment for a fiscal year that an Area Agency must budget and expend for Information, Assistance, Support Groups, Respite and Supplemental Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Information	7
Assistance	7
Support Groups	5
Respite	15
Supplemental Services	<u>5</u>
	<u>39</u>

Each Area Agency on Aging shall assure that an adequate proportion of the amount allocated to their agency for OAA Titles III B and III E is budgeted and expended for the delivery of identified service categories.

Title III-D Evidence Based Requirement

Funding amount of \$179,147 for Title III Part D section 361 of the Older Americans Act for Disease Prevention and Health Promotion may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective. Further guidance may be found at the AoA website:

http://www.aoa.acl.gov/AoA_Programs/HPW/Title_IIID/index.aspx.

Area Agency Administration Allocation – Older Americans Act

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA’s 01-06	\$ 93,174
PSA’s 07-11	\$ 93,173

Nutrition Services Incentive Program (NSIP)

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY2015 times \$.65 per meal. The actual FY2014 Kansas award was approximately \$.73 per meal.

If you have questions or need further clarification of the contents of this IM contact Brad Ridley @ 785-296-6455 or brad.ridley@kdads.ks.gov; Bob Parker @ 785-296-4037 or bob.parker@kdads.ks.gov; or Doug Wietharn @ 785-368-8229 or doug.wietharn@kdads.ks.gov.