

**INFORMATION MEMORANDUM
2013-10**

To:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- Statewide Community Developmental Disability Organizations
- Kansas Department of Children and Families
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

From: Shawn Sullivan, Secretary for Aging and Disability Services

Subject: Service Taxonomy Updates

Date: November 27, 2013

Effective Date: July 1, 2013

Supersedes: This IM supersedes IM 2012-08.

Notes: This Service Taxonomy is effective 07/01/2013 in order to include Developmental Disability State Aid services for reporting purposes.

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c: KDADS Commissioners
KDADS Directors

KANSAS DEPARTMENT FOR AGING AND DISABILITY SERVICES
Service Taxonomy
Activity Definitions, Codes, Funding Sources and Unit Definitions

This Service Taxonomy list contains definitions for activities that will be provided as services to customers, or conducted with the customer (such as an assessment), and also AAA or CDDO internal activities. The activity codes, funding source codes, and unit definitions will be utilized to complete assessments, registration of plans of care, and required reporting. The definitions will provide guidance for what might be included in a particular activity. The list will also be used in the completion of funding applications including the area plan.

Acronyms for Funding Sources Administered by KDADS:

ADRCFED1 = Aging and Disability Resource Center Options Counseling (Medicaid Eligible)
ADRCSGF = Aging and Disability Resource Center Options Counseling (Medicaid Ineligible)
CTO = Community Transition Opportunities
DDSA = Developmental Disability State Aid
DISAST = funding allocated by KDADS in a specific disaster situation
MFPFED2 = Money Follows the Person (Transition Services)
MFPFED3 = Money Follows the Person (Transition Coordination Services)
OAA III B = Older Americans Act Title III State and Community Supportive Services
OAA III C1 = Older Americans Act Title III State and Community Nutrition Program (Congregate)
OAA III C2 = Older Americans Act Title III State and Community Nutrition Program (Home Delivered)
OAA III D = Older Americans Act Title III State and Community Disease Prevention and Health Promotion (*Title III-D services must be evidence based)
OAA III E = Older Americans Act Title III National Family Caregiver Support Program
SCA = Senior Care Act

Consult the appropriate KDADS Field Services Manual section for the policies regarding specific programs.

Any of the activity codes can be used to indicate services provided by family or others in the "Additional Support/Services from Home Health, Family, Friend, Neighbor, Attorney, Landlord, Church, Club, Other" section of the UAI page 10 plan of care.

Notation of change revised from 11-1-2012 (IM 2012-08):

- Added "or CDDO" on page 1 of taxonomy to define use of Service Taxonomy
- Added "and required reporting" on page 1 of taxonomy to define use of Service Taxonomy
- Added DDSA funding source
- Removed ARRAC1, ARRAC2, ESD, ESDPND, HCBS/FE, MFPPND, MFPFED1, MFPSGF, MFPTCM, TCM, and TCMSGF funding sources
- Removed the phrase, "With the exception of those funded solely by HCBS/FE" on page 1 of Taxonomy regarding activity codes used for additional support/services from informal supports
- Added TCMDD, CEMER, DAYS, EERT, FISD, FLEXDD, INFT, OHS, CRSP, CRSPG, ARSP, ARSPG, DSPSE, TRANC, TRANO, and TRSTP
- Removed funding sources from ANEKDADS, ANESRS, ASMT, CMGTS, CMGTJ, CMEL, and CMELH
- Removed activities of MADCX, ASTEX, ATRC1X, ATRC2X, ATRC3X, ATRCUD, COMPX, COMPUD, MEDRX, NUEVX, PERMIX, PERMX, MASCX, TCS, TS, MAWMX
- Added to definition of Incontinence Supplies
- Removed funding sources of HCBS/FE and MFPFED1 from OHS and added funding source of SCA
- Added funding source of DDSA to TRANS service

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Abuse, Neglect, Exploitation: Suspected mistreatment occurs in a <u>facility licensed by the KDADS</u> and the suspected perpetrator lives or works at the facility (time for reporting would be documented and allocated under Case Management)	ANEKDADS	DISAST OAA III B SCA	1 report
Abuse, Neglect, Exploitation: Suspected mistreatment occurs in the <u>community</u> OR if a facility licensed by the KDADS the suspected perpetrator lives outside the facility and is not employed by the facility (time for reporting would be documented and allocated under Case Management)	ANESRS	DISAST OAA III B SCA	1 report
Adult Day Care (or Adult Day Health): Basic nursing care as delegated by a registered professional nurse and supervision or assistance with activities of daily living for a portion of the day; less than a 24 hour period. This service is provided in a freestanding facility, or as a service provided in an Adult Care Home, to customers who need the service due to functional impairments. (See definition of Adult Care Home in KDADS Field Services Manual General Program Information section.)	ADCR	DISAST OAA III B SCA	1 hour
Advocacy/Representation: Action taken on behalf of an older customer to secure his/her rights or benefits. This includes receiving, investigating, and working to resolve disputes or complaints. It does not include services provided by an attorney or persons under the supervision of an attorney.	ADVO	DISAST OAA III B	1 hour
Alzheimer's Support Service: Services are for families of elderly and customers diagnosed with Alzheimer's disease or other neurological and organic brain disorders of the Alzheimer's type. These services assist families to cope with the problem of caring for a customer diagnosed with Alzheimer's. This includes such services as respite care, development of support groups, individual and group counseling, making referrals, and providing information.	ALZH	DISAST OAA III B	1 hour
Assessment – Abbreviated: Completion of the abbreviated assessment instrument for the purpose of determining initial and ongoing (reassessment) need and/or eligibility for services. This activity <u>does not</u> include travel time.	AASMT	DISAST OAA III B OAA III C2	15 minutes
Assessment – Comprehensive (or Full UAI): Completion of the full assessment instrument for the purpose of determining initial and ongoing (reassessment) need and/or eligibility for services. This assessment consists of pages 1-10 of the UAI. This is a component of CMGT but it is separate for billing and tracking purposes. This activity includes travel time for SCA.	ASMT	DISAST OAA III B SCA	15 minutes
Assessment – Nutrition: A systematic method for obtaining, verifying, and interpreting data needed to identify nutrition related problems, their causes, and significance.	ASMTN	DISAST OAA III C1 OAA III C2	15 minutes
Assistance: One-on-one contact in person or by phone, to provide current information on opportunities and services available; assess the problems and capacities of individuals; link individuals to opportunities and services, ensures that the individuals receive the services needed; and are aware of the opportunities available to the individuals by establishing adequate follow-up procedures. Case management: Assistance either in the form of access or care coordination in circumstances where the older person or their caregivers are experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers. Activities of case management include, authorizing services, arranging services, coordinating the provision of services among providers, and follow-up as required.	ASSI	OAA III E	1 contact

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Attendant and/or Personal Care: Supervision and/or assistance with bathing, medication, dressing, personal appearance, feeding, transferring, and toileting under the direction of a licensed health professional.	ATCR	DISAST OAA III B OAA III E SCA	1 hour
Attendant and/or Personal Care – Self Direct: Provide supervision and/or physical assistance with Instrumental Activities of Daily Living (IADLs) and Activities of Daily Living (ADLs) for individuals who are unable to perform one or more activities independently. Supervision of IADLs and supervision and/or physical assistance with ADLs may be performed without nursing supervision (K.S.A. 65-6201). Health maintenance activities and medication set-up may be performed if authorized in writing by a physician or RN. Attendant care services may be provided in the individual's choice of housing, including temporary arrangements.	ATCRSD	SCA	1 hour
Attendant Care – Children: One or more personal care providers on an individualized (one-to-one) basis ensuring the health and welfare of the person (18 years of age and under) during times when the person is not typically sleeping. Supporting the person with the tasks typically done for or by himself/herself if he/she did not have a disability. Such services include assisting persons in performing a variety of tasks promoting independence, productivity, and integration. This service provides necessary assistance for beneficiaries both in their homes and communities.	CATCR	DISAST DDSA	15 minutes
Attendant Care – Children (Group): One or more personal care providers ensuring the health and welfare of more than one person (18 years of age and under) during times when the persons are not typically sleeping. Supporting the persons with the tasks typically done for or by themselves if they did not have a disability. Such services include assisting persons in performing a variety of tasks promoting independence, productivity, and integration. This service provides necessary assistance for persons in community settings such as a day care, after school program or camp.	CATCRG	DISAST DDSA	1 dollar
Attendant Care – I/DD Adult: One or more personal care providers on an individualized (one-to-one) basis ensuring the health and welfare of the person (18 years of age or older) during times when the person is not typically sleeping. Supporting the person with the tasks typically done for or by himself/herself if he/she did not have a disability. Such services include assisting persons in performing a variety of tasks promoting independence, productivity, and integration. This service provides necessary assistance for beneficiaries both in their homes and communities.	AATCR	DISAST DDSA	15 minutes
Attendant Care – I/DD Adult (Group): One or more personal care providers ensuring the health and welfare of more than one person (18 years of age or older) during times when the persons are not typically sleeping. Supporting the persons with the tasks typically done for or by themselves if they did not have a disability. Such services include assisting persons in performing a variety of tasks promoting independence, productivity, and integration. This service provides necessary assistance for persons in community settings such as a day care, after school program or camp.	AATCRG	DISAST DDSA	1 dollar
Bathroom Items: May include the purchase price and installation costs for toileting and personal hygiene items. The following list is only for example and is not meant to be exhaustive: grab bars, toilet riser, tub bench, commode, hand-held shower, cleaning supplies ex. soap, shampoo, and deodorant.	BATH	DISAST SCA OAA III E	1 dollar

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Caregiver Training (Group): In a group setting provide instruction about options and methods to assist caregivers in the areas of health, finance, and in making decisions and solving problems relating to their caregiving roles.	CAGTRG	OAA III E	1 event
Caregiver Training (Individual): Training provided to assist a caregiver in the areas of health, finance, and in making decisions and solving problems relating to their caregiving role.	CAGTR	OAA III E	1 event
Caretaker: For this purpose, caretaker is defined as 60 years of age or older non-spousal family member or other individual who is providing services free of charge to a home delivered meal customer. A definition for a home delivered meal customer can be found in the nutrition policies.	CRTKR	DISAST OAA III B	1 meal
Case Management – Senior: Assistance in access and care coordination of information and services to older customers and/or their caregivers to support the customer in the living environment of their choice. Activities of Senior case management include services outlined in FSM 3.1. For SCA and OAA the activity of ASMT and Development of POC are billed under ASMT. This service may include travel time for this service funded through SCA.	CMGTS	DISAST OAA III B SCA	15 minutes
Case Management – Junior: Assistance in access and care coordination of information and services to older customers and/or their caregivers to support the customer in the living environment of their choice. Activities of Junior case management include services outlined in FSM 3.1. This service may include travel time for this service funded through SCA.	CMGTJ	DISAST OAA III B SCA	15 minutes
Case Management – I/DD (Non-Medicaid): Services which will assist a person who is not eligible for services under the State Plan to identify, select, obtain, coordinate, and use both paid services and natural supports to enhance the person's independence, integration, and productivity consistent with the capabilities and preferences as outlined in their person-centered support plan.	TCMDD	DISAST DDSA	15 minutes
Chore: Providing assistance to customers having difficulty with one or more of the following instrumental activities of daily living: heavy housework, yard work or sidewalk maintenance.	CHOR	DISAST OAA III B OAA III E	1 hour
Chore: Providing assistance to customers having difficulty with one or more of: heavy housework (mass cleanup), yard work or sidewalk maintenance. This service is not intended to be ongoing.	CCHOR	DISAST SCA	1 dollar
Community Transition Opportunities: A face to face visit completed by a local contact agency to discuss transitioning from the nursing facility to a community setting.	CTO	CTO	15 minutes
Congregate Meals: Provision of a meal to an eligible customer or other eligible participant at a nutrition site, senior center or some other congregate setting. See the nutrition policies for additional program requirements.	CMEL	DISAST OAA III C1	1 meal
Congregate Meal – Illness Related Home Delivered: Provision of a home delivered meal to a congregate meal participant at their place of residence, due to a short-term illness or physical condition.	CMELH	DISAST OAA III	1 meal
Consumer Emergent Needs: Unpredictable consumer-specified needs that are not addressed in other service definitions. Examples include; startup funding, fuel/lodging expenses, and disaster response.	CEMER	DDSA	1 dollar

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Coordination: Activities which establish linkages among public, private agencies and other groups concerned with issues, needs or welfare of older customers in order to promoting a comprehensive and coordinated service system or otherwise responding to older customers. The development and implementation of joint programs and agreements with other agencies, which identify potential resources for the expansion or improvement of services is included. This definition of coordination is intended for AAA internal activities only.	Activity should not be on UAI/UPR plan of care.	DISAST OAA III B	1 hour
Coordination of Community Mental Health Services: Coordination of community mental health services through evidence based prevention programs.	CCMH	DISAST OAA III D*	1 hour
Counseling: Assist the older customer and/or family to resolve problems or to relieve temporary stress. May be done on a one-to-one basis or on a group basis and may be conducted by paid, donated and/or volunteer staff. Includes Gerontological Counseling. Does not include Nutrition Counseling or Legal Counseling.	CNSL	DISAST OAA III B OAA III D*	1 hour
Counseling Regarding Social Services and Follow-up Health Services: This activity is intended to provide follow-up assistance to participants of disease prevention and health promotion activities.	COUNS	DISAST OAA III D*	1 session
Day Supports: Funding for Non-HCBS I/DD funded Day Supports designed to assist persons with maintaining or increasing adaptive capabilities, productivity, independence, and/or inclusion.	DAYS	DISAST DDSA	1 day
Diagnosis: Technical review and analysis of evidence and facts concerning an individual's social, psychological and physical health problem. Usually performed by a medical or other licensed professional for the purpose of linking symptoms to a specific disease or condition. Does not include screening or assessment activities. Usually related to health, physical, oral, or mental issue areas.	DIAGN	DISAST OAA III B	1 hour
Discount: A reduction made on goods or services from a regular or list price.	DISC	OAA III B	1 card issued
Education & Training/Public Education: Providing formal or informal opportunities for individuals to acquire knowledge, experience or skills. Includes individual or group events designed to increase awareness in such areas as nutrition, crime, or accident prevention; promote personal enrichment, for example, through continuing education; to increase or gain skills in a specific craft, trade, job or occupation. This is <u>not</u> interpreted to mean "Outreach" or "Information and Assistance." Therefore, contacts with a group of customers or potential customers are considered "Public Education". This does not include wages or stipends to participants - see Material Assistance/Aid.	EDUC	OAA III B	1 hour
Educational Programs on the Availability, Benefits, and Appropriate use of Preventive Health Services covered under Title XVIII of the Social Security Act-42 U.S.C. 1395 et seq.	EDUCS	OAA III D*	1 session
Education to Employment Transition: Funding to support activities that assist individuals (up to age 22) transitioning from the school setting to find competitive employment in an integrated setting.	EERT	DISAST DDSA	1 dollar
Family/Individual Subsidy: Payments to defray the cost of an individuals' needs. May include but is not limited to purchase of durable medical equipment and supplies.	FISD	DISAST DDSA	1 dollar
Flex Service: Provide a service or item designed to assist a caregiver when other resources have been researched, are unavailable, and does not meet any other III-E service definition in the taxonomy.	FLEX	OAA III E	1 dollar
Flex Service I/DD: Costs for services provided to individuals that are not paid for by other sources. Examples include but are not limited to dental procedures, home modifications, wheelchairs, assistive technology, etc.	FLEXDD	DDSA	1 dollar

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Follow-Up/Evaluation: Determining the quality and/or effectiveness of a service provided to an individual customer. Usually performed as a component of case management, and/or to assess the results of information/referral. The activity is distinguished from Diagnosis and Assessment/Screening, and from project evaluation.	FLWP	DISAST OAA III B	1 contact
Food Supplements: A food or beverage that has been formulated to provide a concentrated form of nutrients or nutrients that are tailored to meet the needs of someone with special nutritional needs.	FOOD	DISAST SCA	1 dollar
Guardianship: Services designed to provide information and training for individuals who are or may become guardians or representative payees of older individuals. This may include information on the powers and duties of guardians and representative payees and on alternatives to guardianships.	GUAR	DISAST OAA III B	1 contact
Health Promotion Programs: Includes programs relating to chronic disabling conditions (including osteoporosis and cardiovascular disease) prevention and reduction of effects, alcohol, and substance abuse reduction, smoking cessation, weight loss and control, and stress management.	HPRO	OAA III D*	1 session
Health Risk Evaluation: A process of measuring indicators or factors to determine the presence, nature and extent of impairments and to obtain information needed for intervention continued planning to improve the condition.	HEAL	DISAST OAA III D*	1 evaluation
Home Delivered Meals: Provision of a meal to an eligible customer or other eligible participant, at the customer's place of residence.	HMEL	DISAST OAA III C2	1 meal
Home Health Services: This could include any of the following activities provided at the residence of the customer: nursing, physical therapy, speech therapy, occupational therapy, respiratory therapy, or home health aide. Persons or agencies providing these services must meet applicable licensing and/or certification requirements of the state of Kansas.	HHSER	DISAST OAA III B SCA	1 hour
Home Injury Control Educational Services: Provision of educational programs on injury prevention (including fall and fracture prevention) in the home environment.	HINS	OAA III D*	1 session
Home Injury Control Screening Services: Screening to determine if the home environment is high-risk.	HINJS	DISAST OAA III D*	1 screening
Homemaker: Providing assistance to customers having difficulty performing one or more of the following instrumental activities of daily living: preparing meals, shopping for personal items, managing money, using the telephone, doing light housework, and laundry.	HMKR	DISAST OAA III B OAA III E SCA	1 hour
Homemaker – Self Direct: Providing assistance to customers having difficulty performing one or more of the following instrumental activities of daily living: preparing meals, shopping for personal items, managing money, using the telephone, doing light housework, and laundry.	HMKRSD	SCA	1 hour
Hospice: To provide care for terminally ill customers and their family members. This care is either supportive to meet the needs of the terminally ill and their families or delivered to alleviate symptoms.	HOSP	OAA III B SCA	1 hour
Incontinence Supplies: Supplies such as undergarment protection and bed pads for the purpose of addressing both urinary and bowel incontinence. Purchase is limited to 3 month supply and maximum of \$300 per customer, per state fiscal year.	INCN	DISAST SCA	1 dollar

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Individual Counseling: Providing one-on-one counseling for caregivers to assist in making decisions and resolving problems related to their caregiving roles. Individual counseling includes, but is not limited to grief counseling and mental health counseling.	INDC	OAA III E	1 event
Infant/Toddler Subsidy: Subsidy paid to defray costs related to infant/toddler screenings and/or early intervention services. Including but not limited to Tiny K website, etc.	INFT	DISAST DDSA	1 dollar
Information – Age Related Disorders: Information concerning diagnosis, prevention, treatment, and rehabilitation of age-related diseases and chronic disabling conditions including osteoporosis, cardiovascular diseases, and Alzheimer's disease and related disorders with neurological and organic brain dysfunction.	IARD	DISAST OAA III D*	1 contact
Information: Group services, including public education, provision of information at health fairs or similar events. Outreach: Interventions for the purpose of identifying potential caregivers and encouraging their use of existing services and benefits. This service may also include newsletters, publications and mass media campaigns.	INFO	OAA III E	1 event
Information and Assistance: A one-on-one service for older individuals, and/or the individual's caregiver(s) on behalf of the individual, that gathers information regarding the problems and capacities of the individual in order to: (a) Provide current information on opportunities and services available to the individual within their community including information relating to assistive technology; (b) When appropriate, links the individual to the opportunities and services that are available; (c) Establish adequate follow-up procedures to ensure that the individual receives, to the maximum extent practicable, the information, services, or opportunities available to the individual.	INAS	DISAST OAA III B	1 contact
Interpreting/Translating: To explain the meaning of oral and/or written communication to non-English speaking customers.	INTR	DISAST OAA III B	1 hour
Legal Assistance: Provision of legal advice, counseling, representation, community education, and outreach provided by an attorney or other person acting under the supervision of an attorney.	LGLA	DISAST OAA III B	1 hour
Letter Writing/Reading: To read, write, interpret and/or translate business and personal correspondence.	LETR	DISAST OAA III B	1 hour
Material Assistance/Aid: Aid in the form of products, goods or food such as commodities direct distribution, surplus food, groceries or cleaning supplies, clothing, smoke detectors, carbon monoxide detectors, heat detectors, eyeglasses, security devices, etc.	MAID	DISAST OAA III B SCA	1 dollar
Medication Issues: Any activity, service, or device associated with medication including the purchase of such items as medication dispensers, prescription and over-the-counter medication.	MEDIC	DISAST SCA	1 dollar
Medication Management Education: Activities related to medication management, screening, and educational programs to prevent incorrect medication and adverse drug reactions, including medication dispensers purchased for temporary use as part of a screening and education program.	MMEG	DISAST OAA III D*	1 session
Miscellaneous: This is a one-time purchase OR a one-time or short-term service (duration of less than three (3) months) which does not meet any other service definition. It is intended to address a gap in a customer's service as identified by the case manager and should not be used to meet on-going service or purchase needs. This definition could include eye glasses, air conditioner, etc.	MISC	DISAST SCA	1 dollar

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Mobility Aids: Those items that enable the customer to continue functioning with the greatest independence. Includes items such as transfer bench, walker, cane, lift chair, reachers, and wheelchair.	MOBL	DISAST SCA	1 dollar
Newsletter: To provide older customers with a newspaper or newsletter containing items predominantly of interest to and affecting the wellbeing of older customers.	NEWS	OAA III B	1 letter or paper to 1 older customer
Nutrition Counseling: Provision of advice and guidance to an individual customer, who is at nutritional risk, because of their health or nutritional history, dietary intake, medications use or chronic illnesses, about options and methods for improving their nutritional status. This activity is performed by a health professional in accordance with state law and policy.	NCOU	DISAST OAA III C1 OAA III C2 OAA III D*	1 hour
Nutrition Education: A program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information and instruction to customers, or customers and their caregivers, in a group or individual setting. A dietitian or individual of comparable expertise oversees this activity.	NEDU	DISAST OAA III C1 OAA III C2 OAA III D*	1 session
Options Counseling: An interactive process that provides assistance to individuals, their family members, caregivers and others and are supported in their deliberation to make informed long-term services and supports choices. Sessions provide unbiased information and decision-support about long term care services through phone calls, emails, electronic means, or face to face as suitable to meet the needs of the individual.	OPCNS	ADRCFED1 ADRCSGF	1 session
Oral Health Services: Oral Health Services shall mean accepted dental procedures, to include diagnostic, prophylactic, and restorative care, and allow for the purchase, adjustment, and repair of dentures. Anesthesia services provided in the dentist's office and billed by the dentist shall be included within the definition of Oral Health Services.	OHS	DISAST SCA	1 dollar
Outreach: Interventions initiated by an agency or organization for the purpose of identifying potential customers (or their care givers) and encouraging their use of existing services and benefits. The service units for outreach refer to individual, one-on-one contacts between a service provider and an elderly customer or caregiver. A group activity that involves a contact with several current or potential customers/care givers should not be counted as a unit of outreach. Services of this kind offered in a group might be defined as "education/public education".	OUTR	DISAST OAA III B	1 contact
Payment to Customer: Direct financial assistance in the form of money or a voucher. Includes wages (such as for the Senior Community Service Employment Program), stipends, and supplemental living allowance payments (such as for domiciliary care or foster care), and payments for customer direct purchase of service.	PMTCT	DISAST OAA III B	1 dollar
Personal Emergency Response Installation: Installation of a personal emergency response electronic device.	PEMRI	DISAST SCA	1 installation
Personal Emergency Response Services/Monitoring: This service reimburses a monthly fee for the monitoring of a personal emergency response system. Personal Emergency Response units are electronic devices and have portable buttons worn by the customer. These units provide 24 hour a day on call support to the customer having a medical or emergency need that could become critical at any time.	PERM	DISAST SCA	Monthly charge

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Physical Fitness and Exercise Programs: Includes aerobic and other exercise, music, art, and dance-movement therapy, as well as programs for multi-generation participation that are provided by: (a) An institution of higher education; (b) A local educational agency as defined in section 1471 of the Elementary and Secondary Education Act of 1965, (20 U.S.C. 2891); or (c) A community-based organization.	PHEP	OAA III D*	1 session
Placement: Assisting a customer in obtaining a suitable place or situation such as employment, housing, institution, etc.	PLMT	DISAST OAA III B	1 placement
Program Development: Activities directly related to either the establishment of a new service(s); or the improvement, expansion or integration of an existing service(s). The two major characteristics of program development are activities which: (1) Are intended to achieve specific service(s) goal and/or (2) Activities that must occur during a specifically defined and limited period of time rather than cyclical or ongoing. Program development is intended for AAA internal activities only.	None as activity should not be on UAI/UPR plan of care.	OAA III B	1 staff hour
Provision of Educational Activities for the Prevention of Depression	PAPD	OAA III D*	1 session
Recreation: To participate in activities, such as sports, performing arts, games, and crafts, either as a spectator or as a performer, facilitated by a provider.	RECR	OAA III B	1 session
Repair/Maintenance/Renovation: Services designed to enable older individuals to maintain their homes, to adapt homes to meet the needs of older individuals, to prevent unlawful entry into residences, through structural modifications or alterations of such residences. This list could include wheelchair ramp, interior/exterior doorway widening, stairways, stair handrails, porch repair, and counter/cabinet heights.	RMNR	DISAST OAA III B OAA III E SCA	1 dollar
Residential Supports: Funding for Non-HCBS I/DD funded Residential Supports that provide assistance, acquisition, retention and/or improvement in skills related to activities of daily living.	RESS	DDSA	1 day
Respite: Enables caregivers including grandparent or relative caregivers to be temporarily relieved from their caregiving responsibilities. Respite care is considered to be temporary, substitute supports or living arrangements to provide a brief period of relief or rest for caregivers. It can be in the form of in-home respite, adult day care, and institutional respite for an overnight stay on an intermittent, occasional, or emergency basis. Grandparent/relative caregiver respite may include day care, after school or camp activities. Respite cannot be provided for more than seven (7) consecutive days.	RRRR	OAA III E	1 hour
Respite Care: Provides temporary relief for primary caregivers of customers. This service may be provided for varied periods of time in a location agreed to by the customer, caregiver, and, when involved, the case manager. This service may include: (a) Supervision to assist an individual in accomplishing activities of daily living and supervision/physical assistance for the instrumental activities of daily living of meal preparation, assisting customer with the use of the telephone, laundry, and housekeeping. (b) Response to emergency situations by calling 911 or appropriate emergency community assistance.	RESP	DISAST OAA III B SCA	1 hour

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Respite Care – Children: Purchase of 1:1 respite care and is designed to provide temporary relief for the primary caregiver(s) for the person (18 years of age and under). This service may be provided for varied periods of time in a location agreed to by the customer, caregiver, and when involved, the case manager. This service may include: a) Supervision to assist the person in accomplishing activities of daily living and supervision/physical assistance for the instrumental activities of daily living, meal preparation, assisting with the use of the telephone, laundry, and housekeeping. b) Response to emergency situations by calling 911 or appropriate emergency community assistance.	CRSP	DISAST DDSA	1 hour
Respite Care – Children (Group): Purchase of group respite care designed to provide temporary relief for the primary caregiver(s) for the person (18 years of age and under). Respite may be provided for day care, after school and or camp activities. Respite cannot be provided for more than seven (7) consecutive days.	CRSPG	DISAST DDSA	1 dollar
Respite Care – I/DD Adult: Purchase of 1:1 respite care and is designed to provide temporary relief for the primary caregiver(s) for the person (18 years of age or older). This service may be provided for varied periods of time in a location agreed to by the customer, caregiver, and when involved, the case manager. This service may include: a) Supervision to assist the person in accomplishing activities of daily living and supervision/physical assistance for the instrumental activities of daily living, meal preparation, assisting with the use of the telephone, laundry, and housekeeping. b) Response to emergency situations by calling 911 or appropriate emergency community assistance.	ARSP	DISAST DDSA	1 hour
Respite Care – I/DD Adult (Group): Purchase of group respite care designed to provide temporary relief for the primary caregiver(s) for the person (18 years of age or older). Respite may be provided for day care, after school and or camp activities. Respite cannot be provided for more than seven (7) consecutive days.	ARSPG	DISAST DDSA	1 dollar
Screening: A routine health screening activity to detect or prevent illnesses such as high blood pressure, hearing, vision, glaucoma, diabetes, cholesterol, cancer, and also includes medication management, depression and nutrition screening. These activities are NOT part of any assessment or registration conducted to determine either a customer's need or eligibility for a service.	SCRN	DISAST OAA III B OAA III D*	1 screening
Senior Center Facilities: Those multipurpose senior center facilities that are altered, renovated, or acquired fiscal year to date. This includes alteration and renovation of existing senior centers as well as facilities that were not previously used as multi-purpose senior centers. This activity would not be listed on a UAI or UPR plan of care.	SCFC	OAA III B	1 senior center altered, renovated, or acquired
Shopping: Providing assistance in the purchase of clothing, medical supplies, food items, household items and/or recreational materials for a customer.	SHOP	DISAST OAA III B	1 round trip
Sleep Cycle Support: This service provides non-nursing physical assistance and/or supervision during the customer's normal sleeping hours in the customer's place of residence, excluding nursing facilities and boarding care facilities. This service could include physical assistance or supervision with toileting, transferring and mobility; and prompting and reminding of medication.	MASC	SCA	6-12 hours
Supervision: Overseeing actions and/or behavior of a customer to safeguard his or her rights and interests for the purposes of protection against harm to self or others.	SPRV	DISAST OAA III B	1 hour

Activity Definition	Activity (Service) Code	KDADS Administered Funding Sources	Unit Definition
Supported Employment: Competitive work in an integrated setting with on-going support services for people who have an Intellectual and/or Developmental Disability. The following supported employment activities are designed to assist persons in acquiring and maintaining supported employment: individualized assessment, individualized job development and placement, on-the-job training, ongoing monitoring, ongoing support services necessary to ensure job retention, and training in related skills essential to secure and retain employment.	DSPSE	DISAST DDSA	1 dollar
Support Groups: Activities that organize and maintain support groups that provide assistance to caregivers and their families in making decisions and solving problems relating to their caregiving roles. Providing guidance or instructions on organizing support groups.	SUPG	OAA III E	1 event
Telephoning: Telephoning the customer in order to provide comfort or help.	TPHN	DISAST OAA III B	1 call
Transportation – Assisted (OAA): Provision of assistance, including escort, to a person who has difficulties (physical or cognitive) using regular vehicular transportation.	ASTR	DISAST OAA III B	1 one way trip
Transportation – OAA: Provision of a means of going from one location to another. Does not include any other activity.	TRNS	DISAST OAA III B DDSA	1 one way trip
Transportation: Provision of a means of going from one location to another. This activity may include assisted transportation or non-assisted transportation.	TRAN	DISAST SCA OAA III E	1 dollar
Transportation – Capital: Cost of one time purchase of a vehicle(s) that are used to provide transportation to consumers or for use by staff to support consumer services. May include matching funds for KDOT grants for purchase of vehicles.	TRANC	DISAST DDSA	1 purchase
Transportation – On Going Expense: On-going expenses related to providing transportation services to consumers (may include leasing costs, fuel and/or other operating expenses)	TRANO	DISAST DDSA	1 dollar
Transportation Stipends: Stipends paid to providers to defray transportation costs for consumers. May include subsidies to providers, and public transportation fares	TRSTP	DISAST DDSA	1 dollar
Treatment: Care provided by a licensed health professional subsequent to assessment and diagnosis of a physical, oral, mental problem or condition. Includes rehabilitative care such as physical, speech/hearing, and occupational therapies.	TREMT	DISAST OAA III B	1 visit
Utilities: The payment of a utility bill in order to keep the customer in their home or payment of installation and/or hook-up charges for utilities. Examples: electric, phone, water, gas, propane, etc. This does not include any charges with LifeLine or similar device.	UTIL	DISAST	1 dollar
Visiting: A visit to the customer in order to comfort or help.	VIST	DISAST OAA III B	1 visit

LISTING OF ADDITIONAL SUPPORT/SERVICES NOT ADMINISTERED BY KDADS

SUPPORT/SERVICE	CODE
<i>Acute Care Cost:</i> A monthly cost, determined by SRS, added to all HCBS/FE plans of care to cover immediate and short term costs such as hospital stays, physician appointments and pharmacy.	ACCC
<i>Acting on Behalf, DPOA for HC, Legal Guardian:</i> This code is used when the delegation has been activated. Designation may be formal or informal to assist the customer in making decisions or to make the decisions for the customer.	AOBS
<i>Case Management – Intern:</i> Assistance either in the form of access or care coordination in circumstances where the older person and/or their caregivers are experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers. Activities of Intern case management include advocacy, arranging services, coordinate the provision of services among providers, follow-up, resource development, and case record maintenance.	CMGTI
<i>Community Developmental Disability Organization Services:</i> Services provided by an agency responsible for services and supports provided to children and adults with developmental disabilities.	CDDO
<i>Community Mental Health Center Services:</i> Community-based, mental healthcare centers provide a variable range of services, including inpatient, outpatient, emergency, partial hospitalization, consultation, education, case management, drop-in centers and vocational rehabilitation programs.	CMHC
<i>Family Caretaker:</i> A variety of service(s) and/or support provided by non-paid family members. Generally, the family members themselves arrange a very flexible and changeable schedule.	FCTKR
<i>Financial Management:</i> Service and/or support provided by a non-paid family member to plan, direct, or coordinate accounting, investing, banking, insurance, securities, bill payments, or other financial activities.	FMGT
<i>Skilled Nursing:</i> Short term medical care in a person's home as needed. Examples include medication assistance, wound care, IV therapy, etc.	NRSN
<i>Veteran's Benefits:</i> Services available to individuals or dependents of individuals who served during wartime in the United States Military. Examples can include cash assistance, prescription drug coverage, and other medical coverage.	VBEN