

INFORMATION MEMORANDUM
2013-08

TO:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

FROM: Shawn Sullivan, Secretary for Aging and Disability Services

Subject: FFY 2013 Older American Act Title III Allocations based on KDADS award dated May 23, 2013 (P.L. 109-305) and adjustment to Title III-C(1) and Title III-E due to additional funding from KDADS for assistance with sequestration for FY2013.

Date: August 12, 2013

Effective Date: Immediately

Supercedes: N/A

Action Requested: Submit revised Area Plan budgets for C(1), E, State Match and State Non-Match on or before August 30, 2013.

Contact for Further Information: Dave Halferty Bob Parker Doug Wietharn
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Kansas Department for Aging and Disability Services
FY 2013 Allocation for Federally Funded Programs - IM 2013-08

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration				X
Title III-B				X
Title III-C(1)		X		
Title III-C(2)				X
Title III-D				X
Title III-E			X	
State Nutrition Services			X	
NSIP Per Meal Rate				X

The table below contains the FY 2013 allocations based on KDADS award from Administration on Aging (AoA) dated May 23, 2013. In addition the table contains adjustments to Title III-C(1) and Title III-E due to additional funding from KDADS for assistance with sequestration for FY2013. The FY 2013 SGF Nutrition allocation is based on the appropriations bill passed by the 2012 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2011 total number of meals reported by each PSA.

PSA	Total					State		
	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Title III	Intrastate Funding Formula	Performance Allocation
01 Wylva AAA	301,402	375,390	170,075	17,109	123,797	987,773	186,306	111,454
02 CP AAA	447,889	738,593	334,628	33,664	243,575	1,798,349	591,723	205,538
03 NW AAA	230,061	198,505	89,935	9,047	65,463	593,011	61,916	99,963
04 Jayhawk AAA	305,365	385,217	174,528	17,557	127,038	1,009,705	214,108	131,463
05 SE AAA	287,926	341,979	154,938	15,586	112,778	913,207	201,881	119,575
06 SW AAA	284,755	334,117	151,376	15,228	110,186	895,662	173,934	183,987
07 E Central AAA	210,244	149,370	67,674	6,808	49,260	483,356	192,285	81,364
08 NCFH AAA	328,828	443,393	200,885	20,209	146,223	1,139,538	289,390	256,180
09 NE AAA	211,670	152,908	69,277	6,969	50,426	491,250	47,694	79,340
10 S Central AAA	292,999	354,557	160,637	16,160	116,927	941,280	192,540	183,315
11 Johnson Cty AAA	334,218	456,758	206,940	20,818	150,631	1,169,365	142,469	99,300
State Total	3,235,357	3,930,787	1,780,893	179,155	1,296,304	10,422,496	2,294,246	1,551,479

State General Fund (SGF)

Of the State General Funds allocated above, \$ 472,795 must be budgeted and expended as "State Match." The table below reflects the amount each PSA must budget as "State Match."

State (SGF) Match

PSA		State Match
01	Wyandotte/Leavenworth AAA	\$ 44,626
02	Central Plains AAA	84,289
03	Northwest KS AAA	25,310
04	Jayhawk AAA	45,699
05	Southeast KS AAA	40,978
06	Southwest KS AAA	40,119
07	East Central KS AAA	19,945
08	North Central/Flint Hills KS AAA	52,052
09	Northeast KS AAA	20,331
10	South Central KS AAA	42,351
11	Johnson County AAA	57,095
	Total Match	\$ 472,795

Title III-B Case Management

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2013 for Case Management. The table below reflects the allocation by PSA.

III-B Case Management

PSA		OAA III-B
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	State Total	\$ 79,277

Adequate Proportion – Older Americans Act – Title III-B

Adequate Proportion is that percentage (currently 34%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	15
Legal	5
Any combination of one or more	
Of the above service categories	<u>5</u>
	34

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

Title III-D Medication Management

If an area agency did not expend its total allocation for FFY2011, any carryover must be expended for Medication Management in subsequent fiscal years. The table below reflects the remaining FFY2011 Medication Management allocation by PSA. The total amount must be budgeted for FFY2012.

PSA	2011	Total
06	Southwest KS AAA	\$ 510
	State Total	\$ 510

Title III-D Evidence Based Requirement

Funding amount of \$179,155 for Title III Part D section 361 of the Older Americans Act for Disease Prevention and Health Promotion may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective. The area agency must agree to budget and expend the current fiscal year's allocation pursuant to the evidence based requirement. The area agency must at a minimum, self-certify at the lowest level, and provide a statement showing the individual programs that fulfill the evidence based requirement. Further guidance may be found at the AoA website: http://www.aoa.gov/AoARoot/AoA_Programs/HPW/Title_IIID/index.aspx.

Area Agency Administration Allocation – Older Americans Act

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA’s 01-10	\$ 99,043
PSA 11	\$ 30,640

Nutrition Services Incentive Program (NSIP)

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2013 times \$.65 per meal. The actual FY 11 Kansas award was approximately \$.68 per meal.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or dave.halferty@kdads.ks.gov; Bob Parker @ 785-296-4037 or bob.parker@kdads.ks.gov; or Doug Wietharn @ 785-368-8229 or doug.wietharn@kdads.ks.gov.