

**INFORMATION MEMORANDUM  
2013-04**

**TO:**

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

**FROM:** Shawn Sullivan, Secretary for Aging and Disability Services

**Subject:** FFY 2013 Older American Act Title III Allocations based on KDADS award dated May 23, 2013 (P.L. 109-305)

**Date:** May 30, 2013

**Effective Date:** Immediately

**Supersedes:** N/A

**Action Requested:** Submit revised Area Plan budgets on or before June 30, 2013.

**Contact for Further Information:** Dave Halferty   Bob Parker   Doug Wietharn  
**Phone #:** 785-296-6464   785-296-4037   785-368-8229

cc: KDADS Commissioners  
KDADS Directors

**Kansas Department for Aging and Disability Services**  
**FY 2013 Allocation for Federally Funded Programs - IM 2012-04**

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration			X	
Title III-B			X	
Title III-C(1)			X	
Title III-C(2)			X	
Title III-D			X	
Title III-E			X	
State Nutrition Services			X	
NSIP Per Meal Rate				X

The table below contains the FY 2013 planning allocations. The Older American Act planning allocations are based on the assumption KDOA's award from Administration on Aging (AoA) will equal its FY 2012 award dated February 16, 2012. The FY 2012 SGF Nutrition allocation is based on the appropriations bill passed by the 2011 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2011 total number of meals reported by each PSA.

PSA	Total Title III					State	
	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Intrastate Funding Formula	Performance Allocation
01 WY/LV AAA	301,402	344,555	170,075	17,109	120,253	186,306	111,454
02 CP AAA	447,889	677,924	334,628	33,664	236,602	591,723	205,538
03 NW AAA	230,061	182,199	89,935	9,047	63,589	61,916	99,963
04 Jayhawk AAA	305,365	353,575	174,528	17,557	123,400	214,108	131,463
05 SE AAA	287,926	313,888	154,938	15,586	109,549	201,881	119,575
06 SW AAA	284,755	306,672	151,376	15,228	107,031	173,934	183,987
07 E Central AAA	210,244	137,100	67,674	6,808	47,849	192,285	81,364
08 NCFH AAA	328,828	406,972	200,885	20,209	142,036	289,390	256,180
09 NE AAA	211,670	140,347	69,277	6,969	48,982	47,694	79,340
10 S Central AAA	292,999	325,433	160,637	16,160	113,579	192,540	183,315
11 Johnson Cty AAA	334,218	419,238	206,940	20,818	146,318	142,469	99,300
State Total	3,235,357	3,607,903	1,780,893	179,155	1,259,188	2,294,246	1,551,479

**State General Fund (SGF)**

Of the State General Funds allocated above, \$ 455,701 must be budgeted and expended as “State Match.” The table below reflects the amount each PSA must budget as “State Match.”

**State (SGF) Match**

<b>PSA</b>		<b>State Match</b>
01	Wyandotte/Leavenworth AAA	\$42,997
02	Central Plains AAA	80,903
03	Northwest KS AAA	24,536
04	Jayhawk AAA	44,022
05	Southeast KS AAA	39,509
06	Southwest KS AAA	38,689
07	East Central KS AAA	19,407
08	North Central/Flint Hills KS AAA	50,094
09	Northeast KS AAA	19,777
10	South Central KS AAA	40,822
11	Johnson County AAA	54,945
	<b>Total Match</b>	<b>\$ 455,701</b>

**Title III-B Case Management**

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2013 for Case Management. The table below reflects the allocation by PSA.

**III-B Case Management**

<b>PSA</b>		<b>OAA III-B</b>
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	<b>State Total</b>	<b>\$79,277</b>

**Adequate Proportion – Older Americans Act – Title III-B**

Adequate Proportion is that percentage (currently 34%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	15
Legal	5
Any combination of one or more Of the above service categories	<u>5</u> 34

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

**Title III-D Medication Management**

If an area agency did not expend its total allocation for FFY2011, any carryover must be expended for Medication Management in subsequent fiscal years. The table below reflects the remaining FFY2011 Medication Management allocation by PSA. The total amount must be budgeted for FFY2012.

<b>PSA</b>	<b>2011</b>	<b>Total</b>
06	Southeast KS AAA	\$ 510
	State Total	\$ 510

**Title III-D Evidence Based Requirement**

Funding amount of \$179,155 for Title III Part D section 361 of the Older Americans Act for Disease Prevention and Health Promotion may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective. The area agency must agree to budget and expend the current fiscal year's allocation pursuant to the evidence based requirement. The area agency must at a minimum, self-certify at the lowest level, and provide a statement showing the individual programs that fulfill the evidence based requirement. Further guidance may be found at the AoA website: [http://www.aoa.gov/AoARoot/AoA\\_Programs/HPW/Title\\_IIID/index.aspx](http://www.aoa.gov/AoARoot/AoA_Programs/HPW/Title_IIID/index.aspx).

**Area Agency Administration Allocation – Older Americans Act**

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA’s 01-10	\$ 99,043
PSA 11	\$ 30,640

**Nutrition Services Incentive Program (NSIP)**

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2013 times \$ .65 per meal. The actual FY 11 Kansas award was approximately \$ .68 per meal.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or [dave.halferty@kdads.ks.gov](mailto:dave.halferty@kdads.ks.gov); Bob Parker @ 785-296-4037 or [bob.parker@kdads.ks.gov](mailto:bob.parker@kdads.ks.gov); or Doug Wietharn @ 785-368-8229 or [doug.wietharn@kdads.ks.gov](mailto:doug.wietharn@kdads.ks.gov).