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Shawn Sullivan, Secretary

Department on Aging

Sam Brownback, Governor

**INFORMATION MEMORANDUM
2012-05**

TO:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

FROM: Shawn Sullivan, Secretary of Aging

Subject: FFY 2013 Older American Act Title III Planning

Date: June 10, 2012

Effective Date: Immediately

Supersedes: N/A

Action Requested: Use this allocation to plan and develop the FFY 2013 Area Plans. Please make note that this plan is subject to change with federal sequestration.

Contact for Further Information: Dave Halferty Bob Parker Doug Wietharn
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c: KDOA Commissioners
KDOA Directors

Kansas Department on Aging

FY 2013 Allocation for Federally Funded Programs - IM 2012-05

This Information Memorandum transmits the following allocations.

| | Planning | New | Revised | No Change |
|--------------------------|----------|-----|---------|-----------|
| Administration | X | | | |
| Title III-B | X | | | |
| Title III-C(1) | X | | | |
| Title III-C(2) | X | | | |
| Title III-D | X | | | |
| Title III-E | X | | | |
| State Nutrition Services | | | | X |
| NSIP Per Meal Rate | | | | X |

The table below contains the FY 2013 planning allocations. The Older American Act planning allocations are based on the assumption KDOA's award from Administration on Aging (AoA) will equal its FY 2012 award dated February 16, 2012. The FY 2012 SGF Nutrition allocation is based on the appropriations bill passed by the 2011 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2009 total number of meals reported by each PSA.

| PSA | Title III-B | Title III-C(1) | Title III-C(2) | Title III-D | Title III-E | Total Title III | State | |
|--------------------|-------------|----------------|----------------|-------------|-------------|-----------------|----------------------------|------------------------|
| | | | | | | | Intrastate Funding Formula | Performance Allocation |
| 01 Wv/Lv AAA | 305,908 | 343,455 | 180,342 | 18,236 | 128,538 | 976,479 | 186,306 | 111,454 |
| 02 CP AAA | 456,755 | 675,762 | 354,832 | 35,880 | 252,904 | 1,776,133 | 591,722 | 205,541 |
| 03 NW AAA | 232,444 | 181,618 | 95,364 | 9,643 | 67,970 | 587,039 | 61,916 | 99,963 |
| 04 Jayhawk AAA | 309,990 | 352,446 | 185,063 | 18,713 | 131,903 | 998,115 | 214,108 | 131,463 |
| 05 SE AAA | 292,032 | 312,886 | 164,291 | 16,613 | 117,097 | 902,919 | 201,881 | 119,575 |
| 06 SW AAA | 288,766 | 305,693 | 160,514 | 16,231 | 114,405 | 885,609 | 173,934 | 183,987 |
| 07 E Central AAA | 212,037 | 136,663 | 71,759 | 7,256 | 51,146 | 478,861 | 192,285 | 81,364 |
| 08 NCFH AAA | 334,151 | 405,673 | 213,012 | 21,539 | 151,823 | 1,126,198 | 289,390 | 256,180 |
| 09 NE AAA | 213,506 | 139,900 | 73,459 | 7,428 | 52,357 | 486,650 | 47,695 | 79,340 |
| 10 S Central AAA | 297,256 | 324,394 | 170,334 | 17,224 | 121,404 | 930,612 | 192,540 | 183,315 |
| 11 Johnson Cty AAA | 339,702 | 417,901 | 219,432 | 22,189 | 156,399 | 1,155,623 | 142,469 | 99,300 |
| State Total | 3,282,547 | 3,596,391 | 1,888,402 | 190,952 | 1,345,946 | 10,304,238 | 2,294,246 | 1,551,479 |

State General Fund (SGF)

Of the State General Funds allocated above, \$ 463,269 must be budgeted and expended as “State Match.” The table below reflects the amount each PSA must budget as “State Match.”

State (SGF) Match

| PSA | | State Match |
|------------|----------------------------------|--------------------|
| 01 | Wyandotte/Leavenworth AAA | \$43,718 |
| 02 | Central Plains AAA | 82,402 |
| 03 | Northwest KS AAA | 24,878 |
| 04 | Jayhawk AAA | 44,765 |
| 05 | Southeast KS AAA | 40,159 |
| 06 | Southwest KS AAA | 39,322 |
| 07 | East Central KS AAA | 19,645 |
| 08 | North Central/Flint Hills KS AAA | 50,961 |
| 09 | Northeast KS AAA | 20,021 |
| 10 | South Central KS AAA | 41,499 |
| 11 | Johnson County AAA | 55,899 |
| | Total Match | \$ 463,269 |

Title III-B Case Management

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2013 for Case Management. The table below reflects the allocation by PSA.

III-B Case Management

| PSA | | OAA III-B |
|------------|---------------------------|------------------|
| 01 | Wyandotte/Leavenworth AAA | \$ 8,158 |
| 02 | Central Plains AAA | 13,746 |
| 03 | Northwest KS AAA | 4,630 |
| 04 | Jayhawk AAA | 7,214 |
| 05 | Southeast KS AAA | 8,118 |
| 06 | Southwest KS AAA | 6,707 |
| 07 | East Central KS AAA | 3,187 |
| 08 | North Central KS AAA | 9,394 |
| 09 | Northeast KS AAA | 3,544 |
| 10 | South Central KS AAA | 7,531 |
| 11 | Johnson County AAA | 7,048 |
| | State Total | \$79,277 |

Adequate Proportion – Older Americans Act – Title III-B

Adequate Proportion is that percentage (currently 34%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

| <u>Service Category</u> | <u>Minimum Percentages</u> |
|---|----------------------------|
| Access | 9 |
| In-Home | 15 |
| Legal | 5 |
| Any combination of one or more Of the above service categories | <u>5</u> 34 |

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

Title III-D Evidence Based Requirement

\$151,304 must be budgeted and expended as Evidence Based. The area agency must agree to budget and expend the current fiscal year's allocation pursuant to the evidence based requirement. The area agency must at a minimum, self-certify at the lowest level, and provide a statement showing the individual programs that fulfill the evidence based requirement.

The table below reflects the FFY 2013 Evidence Based allocation by PSA.

| PSA | | 2012 |
|-----|---------------------------|-----------|
| 01 | Wyandotte/Leavenworth AAA | \$ 14,449 |
| 02 | Central Plains AAA | 28,430 |
| 03 | Northwest KS AAA | 7,641 |
| 04 | Jayhawk AAA | 14,828 |
| 05 | Southeast KS AAA | 13,163 |
| 06 | Southwest KS AAA | 12,861 |
| 07 | East Central KS AAA | 5,750 |
| 08 | North Central KS AAA | 17,067 |
| 09 | Northeast KS AAA | 5,886 |
| 10 | South Central KS AAA | 13,648 |
| 11 | Johnson County AAA | 17,581 |
| | State Total | \$151,304 |

Area Agency Administration Allocation – Older Americans Act

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

| | |
|---------------------------------------|------------|
| Area Agency Administration Allocation | |
| PSA’s 01-10 | \$ 101,409 |
| PSA 11 | \$ 31,370 |

Nutrition Services Incentive Program (NSIP)

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2013 times \$.65 per meal. The actual FY 11 Kansas award was approximately \$.68 per meal.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or dave.halferty@aging.ks.gov; Bob Parker @ 785-296-4037 or bob.parker@aging.ks.gov; or Doug Wietharn @ 785-368-8229 or doug.wietharn@aging.ks.gov.