

**INFORMATION MEMORANDUM**  
**2011-11**

**TO:**

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

**FROM:** Shawn Sullivan, Secretary of Aging

**Subject:** Revised FFY 2012 Older American Act Title III Planning

**Date:** August 24, 2011

**Effective Date:** Immediately

**Supersedes:** N/A

**Action Requested:** Use allocation to plan and develop FFY 2012 Area Plans

**Contact for Further Information:** Dave Halferty   Bob Parker   Doug Wietharn  
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c: KDOA Commissioners  
KDOA Directors

## Kansas Department on Aging

### FY 2012 Planning Allocation for Federally Funded Programs - IM 2011-11

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration	X			
Title III-B	X			
Title III-C(1)	X			
Title III-C(2)	X			
Title III-D	X			
Title III-E	X			
State Nutrition Services				X
NSIP Per Meal Rate				X

The table below contains the FY 2012 planning allocations. The Older American Act planning allocations are based on the assumption KDOA's award from Administration on Aging (AoA) will equal its FY 2011 award dated June 2, 2011. The FY 2011 SGF Nutrition allocation is based on the appropriations bill passed by the 2010 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and "In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2009 total number of meals reported by each PSA.

PSA	Total					Nutrition SGF	
	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Intrastate	
						Funding Formula	Performance Allocation
01 Wy/Lv AAA	305,908	343,496	180,622	18,270	127,312	186,306	127,447
02 CP AAA	456,755	675,845	355,383	35,948	250,491	591,722	235,127
03 NW AAA	232,444	181,639	95,512	9,661	67,322	61,916	103,133
04 Jayhawk AAA	309,990	352,488	185,351	18,749	130,645	214,108	141,559
05 SE AAA	292,032	312,923	164,546	16,644	115,981	201,881	137,858
06 SW AAA	288,766	305,730	160,763	16,262	113,315	173,934	169,352
07 E Central AAA	212,037	136,679	71,871	7,270	50,658	192,285	89,976
08 NCFH AAA	334,151	405,721	213,342	21,580	150,375	289,390	233,849
09 NE AAA	213,506	139,916	73,573	7,442	51,858	47,695	81,032
10 S Central AAA	297,256	324,433	170,598	17,256	120,247	192,540	174,015
11 Johnson Cty AAA	339,702	417,951	219,773	22,231	154,908	142,469	100,942
State Total	3,282,547	3,596,821	1,891,334	191,313	1,333,112	2,294,246	1,594,290

**State General Fund (SGF)**

Of the State General Funds allocated above, \$ 463,447 must be budgeted and expended as “State Match.” The table below reflects the amount each PSA must budget as “State Match.”

**State (SGF) Match**

<b>PSA</b>		<b>State Match</b>
01	Wyandotte/Leavenworth AAA	\$43,735
02	Central Plains AAA	82,438
03	Northwest KS AAA	24,886
04	Jayhawk AAA	44,782
05	Southeast KS AAA	40,175
06	Southwest KS AAA	39,337
07	East Central KS AAA	19,650
08	North Central/Flint Hills KS AAA	50,981
09	Northeast KS AAA	20,027
10	South Central KS AAA	41,515
11	Johnson County AAA	55,921
	Total Match	\$ 463,447

**Title III-B Case Management**

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2012 for Case Management. The table below reflects the allocation by PSA.

**III-B Case Management**

<b>PSA</b>		<b>OAA III-B</b>
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	State Total	\$79,277

**Adequate Proportion – Older Americans Act – Title III-B**

Adequate Proportion is that percentage (currently 34%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	15
Legal	5
Any combination of one or more Of the above service categories	<u>5</u> 34

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

**Title III-D Medication Management**

A portion of Title III-D is appropriated solely for providing activities related to medication management, screening, and education to prevent incorrect medication and adverse drug reaction. These funds may only be budgeted and expended for this purpose. ***Of course, if an area agency does not expend its total allocation in FFY 2011, any carryover must be expended for Medication Management in subsequent fiscal years.***

The table below reflects the Medication Management allocation by PSA. The total amount must be budgeted for FFY 2012.

PSA		2012
01	Wyandotte/Leavenworth AAA	\$ 4,779
02	Central Plains AAA	9,403
03	Northwest KS AAA	2,527
04	Jayhawk AAA	4,904
05	Southeast KS AAA	4,354
06	Southwest KS AAA	4,254
07	East Central KS AAA	1,902
08	North Central KS AAA	5,645
09	Northeast KS AAA	1,947
10	South Central KS AAA	4,514
11	Johnson County AAA	5,815
	State Total	\$50,044

**Area Agency Administration Allocation – Older Americans Act**

The area agency administration allocation is 10% of the state’s Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA’s 01-10	\$ 101,321
PSA 11	\$ 31,339

**Nutrition Services Incentive Program (NSIP)**

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2012 times \$ .65 per meal. The actual FY 10 Kansas award was approximately \$ .69 per meal.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or [dave.halferty@aging.ks.gov](mailto:dave.halferty@aging.ks.gov); Bob Parker @ 785-296-4037 or [bob.parker@aging.ks.gov](mailto:bob.parker@aging.ks.gov); or Doug Wietharn @ 785-368-8229 or [doug.wietharn@aging.ks.gov](mailto:doug.wietharn@aging.ks.gov).