



Department for Aging
and Disability Services

HCBS Draft Policies Walkthrough

Presented by: Laura Leistra

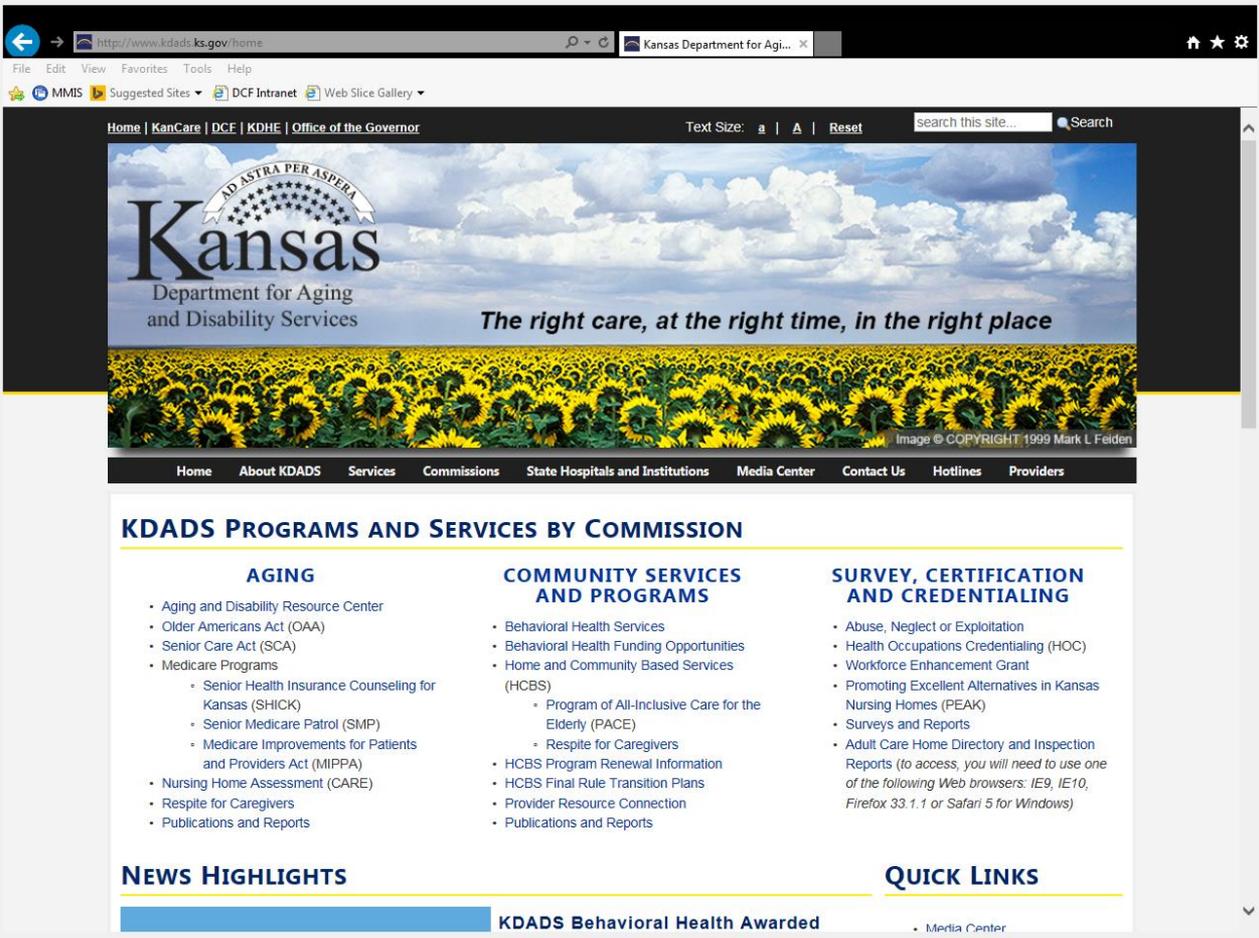
HCBS FE/ Contracts/ Web Design Program Manager

Community Services & Programs

April 2015

Go to the KDADS Website

www.kdads.ks.gov



The screenshot shows the homepage of the Kansas Department for Aging and Disability Services (KDADS). The browser address bar displays "http://www.kdads.ks.gov/home". The page features a navigation menu with links to Home, KanCare, DCF, KDHE, and Office of the Governor. A search bar is located in the top right corner. The main banner includes the KDADS logo with the motto "AD ASTRA PER ASPERA" and the slogan "The right care, at the right time, in the right place" over a background of sunflowers. Below the banner is a horizontal menu with links to Home, About KDADS, Services, Commissions, State Hospitals and Institutions, Media Center, Contact Us, Hotlines, and Providers. The main content area is titled "KDADS PROGRAMS AND SERVICES BY COMMISSION" and is divided into three columns: AGING, COMMUNITY SERVICES AND PROGRAMS, and SURVEY, CERTIFICATION AND CREDENTIALING. Each column lists various services and programs. At the bottom, there are sections for "NEWS HIGHLIGHTS" and "QUICK LINKS".

Home | KanCare | DCF | KDHE | Office of the Governor

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search this site... Search

AD ASTRA PER ASPERA

Kansas

Department for Aging and Disability Services

The right care, at the right time, in the right place

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Home About KDADS Services Commissions State Hospitals and Institutions Media Center Contact Us Hotlines Providers

KDADS PROGRAMS AND SERVICES BY COMMISSION

AGING

- Aging and Disability Resource Center
- Older Americans Act (OAA)
- Senior Care Act (SCA)
- Medicare Programs
 - Senior Health Insurance Counseling for Kansas (SHICK)
 - Senior Medicare Patrol (SMP)
 - Medicare Improvements for Patients and Providers Act (MIPPA)
- Nursing Home Assessment (CARE)
- Respite for Caregivers
- Publications and Reports

COMMUNITY SERVICES AND PROGRAMS

- Behavioral Health Services
- Behavioral Health Funding Opportunities
- Home and Community Based Services (HCBS)
 - Program of All-Inclusive Care for the Elderly (PACE)
 - Respite for Caregivers
- HCBS Program Renewal Information
- HCBS Final Rule Transition Plans
- Provider Resource Connection
- Publications and Reports

SURVEY, CERTIFICATION AND CREDENTIALING

- Abuse, Neglect or Exploitation
- Health Occupations Credentialing (HOC)
- Workforce Enhancement Grant
- Promoting Excellent Alternatives in Kansas Nursing Homes (PEAK)
- Surveys and Reports
- Adult Care Home Directory and Inspection Reports (to access, you will need to use one of the following Web browsers: IE9, IE10, Firefox 33.1.1 or Safari 5 for Windows)

NEWS HIGHLIGHTS

KDADS Behavioral Health Awarded

QUICK LINKS

- Media Center

Once on the site please click on the “[Home and Community Based Services](#)” link.

The screenshot shows the homepage of the Kansas Department for Aging and Disability Services (KDADS). The browser address bar displays 'http://www.kdads.ks.gov/home'. The page features a header with navigation links: Home | KanCare | DCF | KDHE | Office of the Governor. A search bar is located in the top right corner. The main banner includes the KDADS logo with the motto 'AD ASTRA PER ASPERA' and the text 'The right place at the right time, in the right place'. Below the banner is a navigation menu with the following items: Home, About KDADS, Services by Commission, Admissions, State Health Institutions, Media Center, Contact Us, Hotlines, and Providers. A large blue arrow is overlaid on the page, pointing from the top center down to the 'Services by Commission' link in the navigation menu. The main content area is divided into three columns: 'KDADS PROGRAMS', 'SERVICES BY COMMISSION', and 'SURVEY, CERTIFICATION AND CREDENTIALING'. The 'KDADS PROGRAMS' column lists: AGING (Aging and Disability Resource Center, Older Americans Act (OAA), Senior Care Act (SCA), Medicare Programs, Senior Health Insurance Coverage for Kansas (SHICK), Senior Medicare Patrol (SMP), Medicare Improvements for Providers and Providers Act (MIPPA)), Nursing Home Assessment (CAR), Respite for Caregivers, and Publications and Reports. The 'SERVICES BY COMMISSION' column lists: COMMUNITY SERVICES (Behavioral Health Services, Behavioral Health Funding Opportunities, Home and Community Based Services (HCBS) - Program of All-Inclusive Care for the Elderly (PACE), Respite for Caregivers), HCBS Program Renewal Information, HCBS Final Rule Transition Plans, Provider Resource Connection, and Publications and Reports. The 'SURVEY, CERTIFICATION AND CREDENTIALING' column lists: Abuse, Neglect or Exploitation, Health Occupations Credentialing (HOC), Workforce Enhancement Grant, Promoting Excellent Alternatives in Kansas Nursing Homes (PEAK), Surveys and Reports, and Adult Care Home Directory and Inspection Reports (to access, you will need to use one of the following Web browsers: IE9, IE10, Firefox 33.1.1 or Safari 5 for Windows). At the bottom, there are sections for 'NEWS HIGHLIGHTS' (Larned State Hospital Conference) and 'QUICK LINKS' (Media Center).

This will bring you to the [Home and Community Based Services](#) page.

The screenshot shows a web browser window displaying the Kansas Department for Aging and Disability Services website. The browser's address bar shows the URL: [http://www.kdads.ks.gov/commissions/csp/home-community-based-services-\(hcbs\)](http://www.kdads.ks.gov/commissions/csp/home-community-based-services-(hcbs)). The website header includes navigation links for Home, KanCare, DCF, KDHE, and Office of the Governor, along with a search bar and text size options. The main banner features the Kansas state logo and the text "Community Services and Programs Commission". Below the banner is a navigation menu with links for Home and Community Based Services (HCBS), Behavioral Health Services, and HCBS File Utility. The main content area is titled "HOME AND COMMUNITY BASED SERVICES (HCBS)" and includes a description of the program and a list of six services: Autism (AU), Frail Elderly (FE), Intellectual and Developmental Disability (I/DD), Physical Disability (PD), and Technology Assisted (TA). A blue button on the left side of the page reads "View Upcoming Changes, Updates or New Information for HCBS Programs".

Home | KanCare | DCF | KDHE | Office of the Governor

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search this site... Search

AD ASTRA PER ASPERA
Kansas
Department for Aging and Disability Services

Community Services and Programs Commission

Home and Community Based Services (HCBS) Behavioral Health Services HCBS File Utility

Home / Community Services and Programs Commission / Home and Community Based Services (HCBS)

Home and Community Based Services (HCBS)

Behavioral Health Services

HCBS File Utility

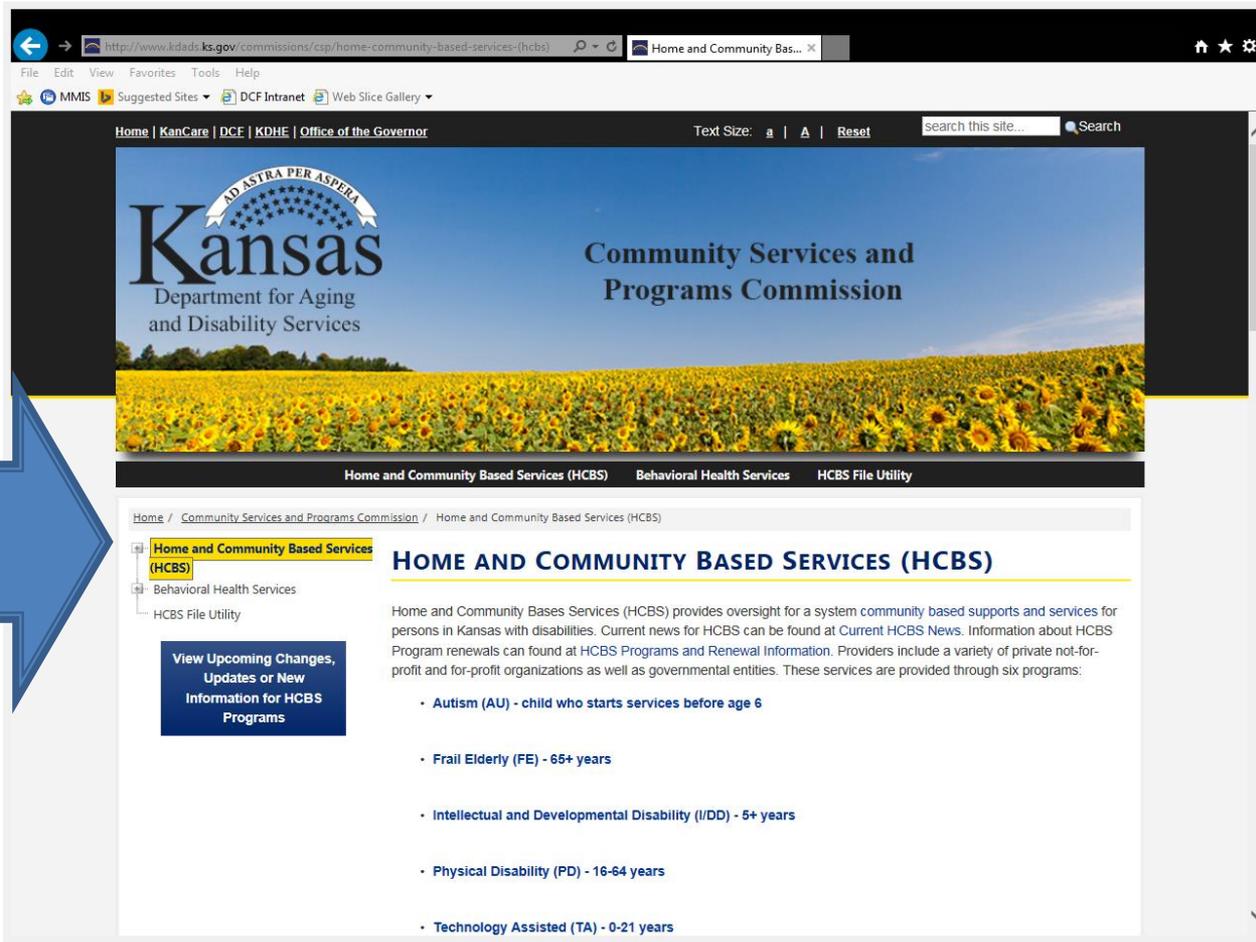
View Upcoming Changes, Updates or New Information for HCBS Programs

HOME AND COMMUNITY BASED SERVICES (HCBS)

Home and Community Based Services (HCBS) provides oversight for a system community based supports and services for persons in Kansas with disabilities. Current news for HCBS can be found at [Current HCBS News](#). Information about HCBS Program renewals can found at [HCBS Programs and Renewal Information](#). Providers include a variety of private not-for-profit and for-profit organizations as well as governmental entities. These services are provided through six programs:

- **Autism (AU)** - child who starts services before age 6
- **Frail Elderly (FE)** - 65+ years
- **Intellectual and Developmental Disability (I/DD)** - 5+ years
- **Physical Disability (PD)** - 16-64 years
- **Technology Assisted (TA)** - 0-21 years

Click on the box with the plus sign next to Home and Community Based services.



The screenshot shows a web browser displaying the Kansas Department for Aging and Disability Services website. The main header features the state seal and the text "Kansas Department for Aging and Disability Services" and "Community Services and Programs Commission". Below the header is a navigation bar with links for "Home and Community Based Services (HCBS)", "Behavioral Health Services", and "HCBS File Utility". The main content area is titled "HOME AND COMMUNITY BASED SERVICES (HCBS)" and includes a paragraph of introductory text and a list of six programs: Autism (AU), Frail Elderly (FE), Intellectual and Developmental Disability (I/DD), Physical Disability (PD), and Technology Assisted (TA). A blue arrow on the left points to a plus sign next to the "Home and Community Based Services (HCBS)" link in the sidebar.

Home and Community Based Services (HCBS) Behavioral Health Services HCBS File Utility

Home / Community Services and Programs Commission / Home and Community Based Services (HCBS)

Home and Community Based Services (HCBS)

Behavioral Health Services

HCBS File Utility

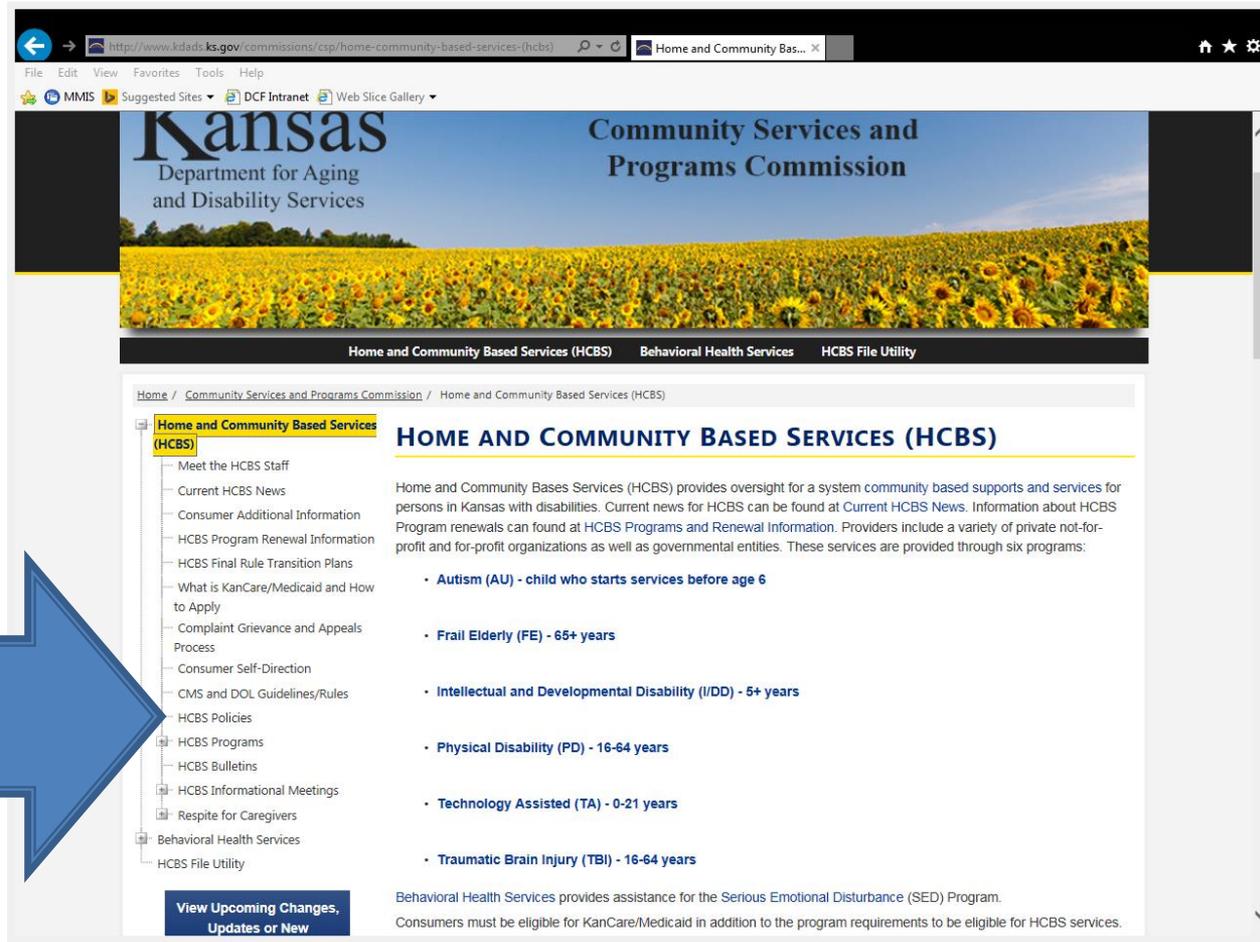
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- **Physical Disability (PD) - 16-64 years**
- **Technology Assisted (TA) - 0-21 years**

This will allow you to view the link for the HCBS Policies page.



The screenshot shows a web browser displaying the Kansas Department for Aging and Disability Services website. The page title is "Home and Community Based Services (HCBS)". The navigation menu on the left includes the following items:

- Home and Community Based Services (HCBS)
- Behavioral Health Services
- HCBS File Utility

The main content area is titled "HOME AND COMMUNITY BASED SERVICES (HCBS)". It includes a description of the services and a list of six programs:

- **Autism (AU) - child who starts services before age 6**
- **Frail Elderly (FE) - 65+ years**
- **Intellectual and Developmental Disability (I/DD) - 5+ years**
- **Physical Disability (PD) - 16-64 years**
- **Technology Assisted (TA) - 0-21 years**
- **Traumatic Brain Injury (TBI) - 16-64 years**

A large blue arrow points to the "HCBS Policies" link in the left-hand navigation menu.

Click on the [HCBS Policies](#) link and you will arrive at the [HCBS Policies](#) page.

The screenshot shows a web browser window displaying the website for the Kansas Department for Aging and Disability Services. The browser's address bar shows the URL: [http://www.kdads.ks.gov/commissions/csp/home-community-based-services-\(hcbs\)/hc](http://www.kdads.ks.gov/commissions/csp/home-community-based-services-(hcbs)/hc). The website header includes navigation links for Home, KanCare, DCF, KDHE, and Office of the Governor, along with a search bar and text size options. The main banner features the Kansas state logo and the text "Community Services and Programs Commission". Below the banner is a navigation menu with links for Home and Community Based Services (HCBS), Behavioral Health Services, and HCBS File Utility. The main content area is titled "HOME AND COMMUNITY BASED SERVICES POLICIES" and "HCBS Draft Policies". It includes a paragraph asking users to send questions and comments about draft policies to KDADS via email at HCBS-KS@kdads.ks.gov. An example is provided: "Draft IDD Crisis Policy Question/Comment". A list of draft policies with their comment due dates is shown:

- HCBS Provider Background Check Policy - Comments due by 08.30.2015
- HCBS-WORK Transitions - Comments due 08.30.2015
- IDD Crisis Policy - Comments due 08.30.2015
- Military Inclusion Policy - Comments due 08.30.2015
- Priority of Urgency of Need for Services (PUNS) - Comments due 08.30.2015
- Temporary Care (TC) - Comments due 08.30.2015
- Traumatic Brain Injury Program Eligibility - Comments due 08.30.2015

A left sidebar contains a navigation menu with the following items: Meet the HCBS Staff, Current HCBS News, Consumer Additional Information, HCBS Program Renewal Information, HCBS Final Rule Transition Plans, What is KanCare/Medicaid and How to Apply, Complaint Grievance and Appeals Process, Consumer Self-Direction, CMS and DOL Guidelines/Rules, **HCBS Policies**, and HCBS Programs (with sub-items: Autism, Frail Elderly, Intellectual/Developmentally Disabled (I/DD)).

Click on the policy you wish to view. (For this example we are selecting HCBS–WORK Transitions)

Home and Community Based Services (HCBS) Behavioral Health Services HCBS File Utility

Home / Community Services and Programs Commission / Home and Community Based Services (HCBS) / HCBS Policies

HOME AND COMMUNITY BASED SERVICES POLICIES

HCBS Draft Policies

Please send questions and comments about draft policies to KDADS via email at HCBS-KS@kdads.ks.gov. Please put the title of the policy followed by Question/Comment in the subject line of the email to ensure it is reviewed.

Example: Draft IDD Crisis Policy Question/Comment
Expand all

- [HCBS Provider Background Check Policy - Comments due by 08.30.2015](#)
- [HCBS-WORK Transitions - Comments due 08.30.2015](#)
Policy Description: HCBS-WORK Transitions
- [IDD Crisis Policy - Comments due 08.30.2015](#)
- [Military Inclusion Policy - Comments due 08.30.2015](#)
- [Priority of Urgency of Need for Services \(PUNS\) - Comments due 08.30.2015](#)
- [Temporary Care \(TC\) - Comments due 08.30.2015](#)
- [Traumatic Brain Injury Program Eligibility - Comments due 08.30.2015](#)

Policy Number: N/A
Date Posted: 08.01.2015
Comments Due: 08.30.2015
Comments To: HCBS-KS@kdads.ks.gov
Policy Status: Draft
Purpose:
This policy will provide clarification on consumer transitions from the Working Healthy/WORK (WH/WORK) program to an HCBS program. The policy will include details about the WORK and HCBS program and a clear, concise description of the process for WH/WORK program transitions.

This provides you with the Policy Description, Date Posted, Comments Due date, where to send comments to, Policy Status, and Purpose.

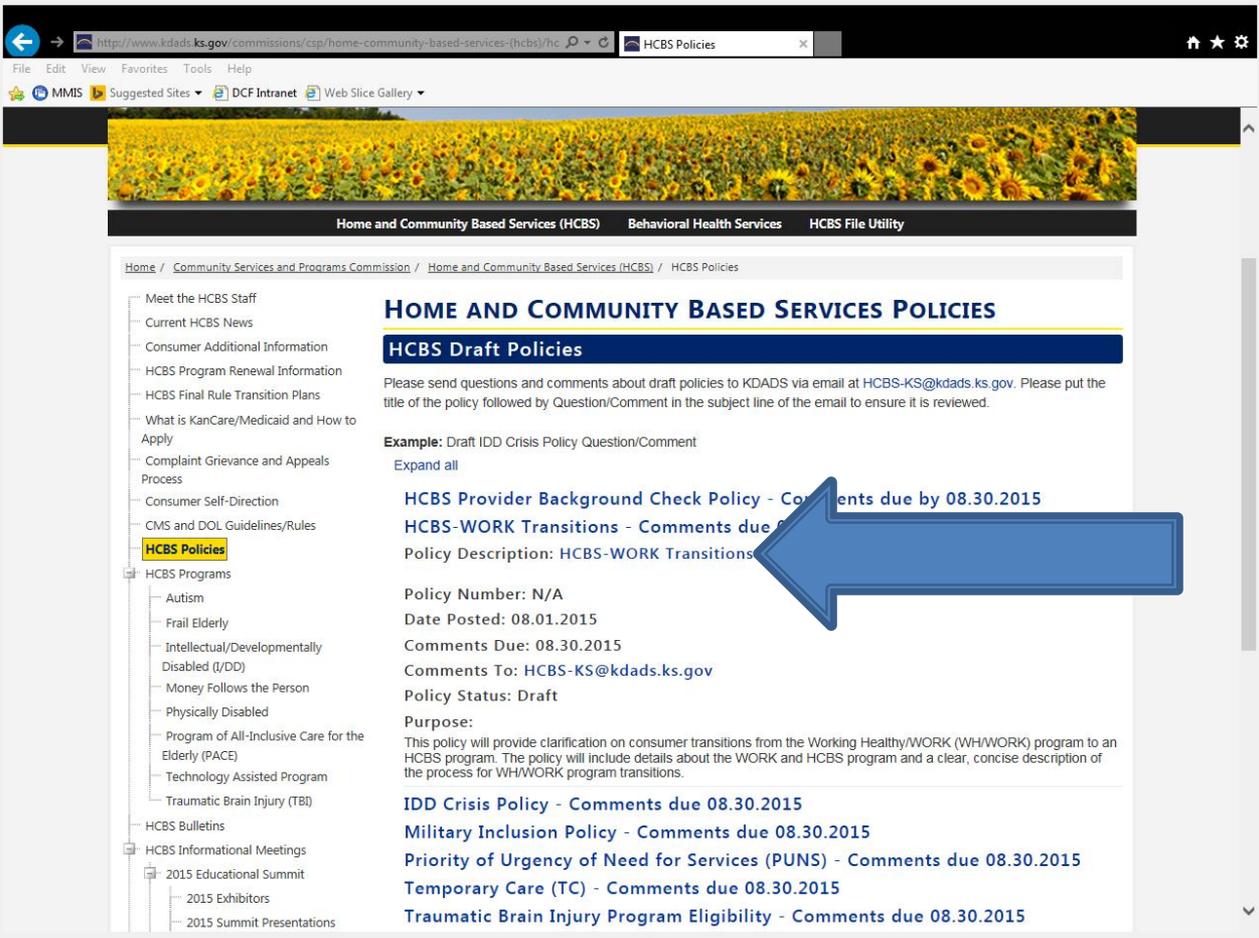
The screenshot shows a web browser window displaying the 'HOME AND COMMUNITY BASED SERVICES POLICIES' page. The page features a navigation menu on the left and a main content area. A callout box highlights the following information:

- HCBS-WORK Transitions - Comments due 08.30.2015**
- Policy Description:** HCBS-WORK Transitions
- Policy Number:** N/A
- Date Posted:** 08.01.2015
- Comments Due:** 08.30.2015
- Comments To:** HCBS-KS@kdads.ks.gov
- Policy Status:** Draft
- Purpose:** This policy will provide clarification on consumer transitions from the Working Healthy/WORK (WH/WORK) program to an HCBS program. The policy will include details about the WORK and HCBS program and a clear, concise description of the process for WH/WORK program transitions.

Below the callout box, the following items are listed:

- IDD Crisis Policy - Comments due 08.30.2015**
- Temporary Care (TC) - Comments due 08.30.2015**
- Traumatic Brain Injury Program Eligibility - Comments due 08.30.2015**

To view the draft policy click on the policy name of the after “Policy Description”. (For this example we clicked on “HCBS–Work Transitions”)



The screenshot shows a web browser window displaying the 'HOME AND COMMUNITY BASED SERVICES POLICIES' page. The page has a navigation menu with 'Home and Community Based Services (HCBS)', 'Behavioral Health Services', and 'HCBS File Utility'. A sidebar on the left lists various categories, with 'HCBS Policies' highlighted. The main content area is titled 'HOME AND COMMUNITY BASED SERVICES POLICIES' and 'HCBS Draft Policies'. It includes a paragraph asking for questions and comments via email to KDADS. Below this, there is a list of draft policies with their respective comment due dates. A large blue arrow points to the 'HCBS-WORK Transitions' policy entry.

HOME AND COMMUNITY BASED SERVICES POLICIES

HCBS Draft Policies

Please send questions and comments about draft policies to KDADS via email at HCBS-KS@kdads.ks.gov. Please put the title of the policy followed by Question/Comment in the subject line of the email to ensure it is reviewed.

Example: Draft IDD Crisis Policy Question/Comment
Expand all

- [HCBS Provider Background Check Policy - Comments due by 08.30.2015](#)
- [HCBS-WORK Transitions - Comments due 08.30.2015](#)
Policy Description: HCBS-WORK Transitions
- [IDD Crisis Policy - Comments due 08.30.2015](#)
- [Military Inclusion Policy - Comments due 08.30.2015](#)
- [Priority of Urgency of Need for Services \(PUNS\) - Comments due 08.30.2015](#)
- [Temporary Care \(TC\) - Comments due 08.30.2015](#)
- [Traumatic Brain Injury Program Eligibility - Comments due 08.30.2015](#)

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This policy will provide clarification on consumer transitions from the Working Healthy/WORK (WH/WORK) program to an HCBS program. The policy will include details about the WORK and HCBS program and a clear, concise description of the process for WH/WORK program transitions.

The draft policy will be displayed at this point.

Community Services & Programs
Commission
New England Building
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Topeka, KS 66603-3404

Kansas
Department for Aging
and Disability Services

Phone: (785) 296-4986
Fax: (785) 296-0256
wwwmail@kdads.ks.gov
www.kdads.ks.gov

KDADS STANDARD POLICY

Policy Name:	HCBS and Working Healthy/WORK Transitions	Policy Number:	
Division:	Kansas Department for Aging and Disability Services	Date Established:	2/6/15
Applicability:		Date Last Revised:	
Contact:		Date Effective:	
Policy Location:		Date Posted:	
Status/Date:	Draft	Number of Pages:	

Summary

This policy will provide clarification on consumer transitions from the Working Healthy/WORK (WH/WORK) program to an HCBS program. The policy will include details about the WORK and HCBS program and a clear, concise description of the process for WH/WORK program transitions.

REASON FOR POLICY