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Shawn Sullivan, Secretary

Sam Brownback, Governor

INFORMATION MEMORANDUM
2013-07

TO:

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

FROM: Shawn Sullivan, Secretary for Aging and Disability Services

Subject: FFY 2014 Older American Act Title III Planning

Date: July 15, 2013

Effective Date: Immediately

Supersedes: N/A

Action Requested: Use this allocation to plan, develop and submit the FFY 2014 Area Plan budgets on or before August 1, 2013. Please make note that this allocation plan is subject to change due to the intra-state funding formula that is pending approval from AoA.

Contact for Further Information: Dave Halferty Bob Parker Doug Wietharn
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cc: KDADS Commissioners
KDADS Directors

Kansas Department for Aging and Disability Services
FY 2014 Allocation for Federally Funded Programs - IM 2013-07

This Information Memorandum transmits the following allocations.

	Planning	New	Revised	No Change
Administration	X			
Title III-B	X			
Title III-C(1)	X			
Title III-C(2)	X			
Title III-D	X			
Title III-E	X			
State Nutrition Services	X			
NSIP Per Meal Rate	X			

The table below contains the FY 2014 planning allocations. The Older American Act planning allocations are based on the assumption KDADS award from Administration on Aging (AoA) will equal its FY 2013 award dated May 23, 2013. The FY 2013 SGF Nutrition allocation is based on the appropriations bill passed by the 2012 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and "In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2012 total number of meals reported by each PSA. The intra-state funding formula is pending approval and this allocation plan is contingent upon approval from AoA.

PSA	Title III-B	Title III-C(1)	Title III-C(2)	Title III-D	Title III-E	Total Title III	State	
							Intrastate Funding Formula	Performance Allocation
01 Wv/Lv AAA	293,792	327,237	161,527	16,249	114,208	913,013	180,421	110,230
02 CP AAA	468,022	723,745	357,248	35,938	252,594	1,837,547	607,293	198,416
03 NW AAA	224,670	169,932	83,880	8,438	59,308	546,228	57,748	102,375
04 Jayhawk AAA	309,011	361,873	178,624	17,969	126,297	993,774	216,928	124,233
05 SE AAA	287,768	313,527	154,760	15,569	109,423	881,047	201,758	122,575
06 SW AAA	276,511	287,911	142,115	14,297	100,483	821,317	167,559	185,219
07 E Central AAA	208,817	133,853	66,071	6,647	46,716	462,104	191,182	87,142
08 NCFH AAA	326,292	401,199	198,036	19,922	140,022	1,085,471	287,428	261,568
09 NE AAA	206,756	129,163	63,756	6,414	45,079	451,168	43,893	81,602
10 S Central AAA	278,097	291,519	143,896	14,476	101,742	829,730	181,015	189,493
11 Johnson Cty AAA	355,621	467,945	230,982	23,236	163,317	1,241,101	159,021	88,626
State Total	3,235,357	3,607,904	1,780,895	179,155	1,259,189	10,062,500	2,294,246	1,551,479

State General Fund (SGF)

Of the State General Funds allocated above, \$ 455,701 must be budgeted and expended as "State Match." The table below reflects the amount each PSA must budget as "State Match."

State (SGF) Match

PSA		State Match
01	Wyandotte/Leavenworth AAA	\$41,342
02	Central Plains AAA	86,427
03	Northwest KS AAA	23,455
04	Jayhawk AAA	45,280
05	Southeast KS AAA	39,783
06	Southwest KS AAA	36,870
07	East Central KS AAA	19,352
08	North Central/Flint Hills KS AAA	49,752
09	Northeast KS AAA	18,819
10	South Central KS AAA	37,280
11	Johnson County AAA	57,341
	Total Match	\$ 455,701

Title III-B Case Management

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2014 for Case Management. The table below reflects the allocation by PSA.

III-B Case Management

PSA		OAA III-B
01	Wyandotte/Leavenworth AAA	\$ 8,158
02	Central Plains AAA	13,746
03	Northwest KS AAA	4,630
04	Jayhawk AAA	7,214
05	Southeast KS AAA	8,118
06	Southwest KS AAA	6,707
07	East Central KS AAA	3,187
08	North Central KS AAA	9,394
09	Northeast KS AAA	3,544
10	South Central KS AAA	7,531
11	Johnson County AAA	7,048
	State Total	\$79,277

Adequate Proportion – Older Americans Act – Title III-B

Adequate Proportion is that percentage (currently 39%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Access	9
In-Home	20
Legal	5
Any one or a combination of the categories listed above	<u>5</u>
	<u>39</u>

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

Adequate Proportion – Older Americans Act – Title III-E

Adequate Proportion is that percentage (currently 39%) of the Title III-E allotment for a fiscal year that an Area Agency must budget and expend for Information, Assistance, Support Groups, Respite and Supplemental Services. The following percentages shall be budgeted and expended for each category of services.

<u>Service Category</u>	<u>Minimum Percentages</u>
Information	7
Assistance	7
Support Groups	5
Respite	15
Supplemental Services	<u>5</u>
	<u>39</u>

Each Area Agency on Aging shall assure that an adequate proportion of the amount allocated to their agency for OAA Titles III B and III E is budgeted and expended for the delivery of identified service categories.

Title III-D Evidence Based Requirement

Funding amount of \$179,155 for Title III Part D section 361 of the Older Americans Act for Disease Prevention and Health Promotion may only be used for programs and activities which have been demonstrated through rigorous evaluation to be evidence-based and effective. The area agency must agree to budget and expend the current fiscal year's allocation pursuant to the evidence based requirement. The area agency must at a minimum, self-certify at the lowest level, and provide a statement showing the individual programs that fulfill the evidence based requirement. Further guidance may be found at the AoA website: http://www.aoa.gov/AoARoot/AoA_Programs/HPW/Title_IIID/index.aspx.

Area Agency Administration Allocation – Older Americans Act

The area agency administration allocation is 10% of the state's Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may **use only up to 10%** of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

Area Agency Administration Allocation	
PSA's 01-05	\$ 92,824
PSA's 06-11	\$ 92,825

Nutrition Services Incentive Program (NSIP)

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2014 times \$.65 per meal. The actual FY 12 Kansas award was approximately \$.69 per meal.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or dave.halferty@kdads.ks.gov; Bob Parker @ 785-296-4037 or bob.parker@kdads.ks.gov; or Doug Wietharn @ 785-368-8229 or doug.wietharn@kdads.ks.gov.