

**INFORMATION MEMORANDUM  
2011-12**

**TO:**

- Area Agencies on Aging
- Nutrition Project Directors
- Kansas Hospital Association
- Kansas Association of Homes and Services for the Aging
- Kansas Health Care Association
- Kansas Advocates for Better Care
- Kansas Home Care Association
- Kansas Association of Centers for Independent Living
- Statewide Independent Living Centers, Inc.
- KS Department of Social & Rehabilitation Services-Adult & Medical Services
- Kansas Department of Health & Environment
- Legal Service Providers
- Kansas Senior Center Director's Association
- Kansas Professional Nursing Home Administrators Association
- Other: Grant Monitors and Program Managers

**FROM:** Shawn Sullivan, Secretary of Aging

**Subject:** FFY 2011 Older American Act Title III Allocations based on KDOA's award dated September 2, 2011 (P.L.109-365) Final Award

**Date:** September 2, 2011

**Effective Date:** Immediately

**Action Requested:** (1) Submit a revised Area Agency Administration Budget requesting the total FY 2011 Area Agency Administration allotment by September 15, 2011.

(2) Submit a letter to Dave Halferty by September 15, 2011 requesting that KDOA decrease "State Non-Match" and increase "State Match" by an amount equal to the difference in state match budgeted and state match required on Page 2 of this IM.

**Contact for Further Information:** Dave Halferty   Bob Parker   Doug Wietharn  
**Phone #:** 785-296-6464   785-296-4037   785-368-8229

c: KDOA Commissioners  
KDOA Directors

## Kansas Department on Aging

### FY 2011 Allocation for Federally Funded Programs - IM 2011-12

This Information Memorandum transmits the following allocations.

|                          | Planning | New | Revised | No Change |
|--------------------------|----------|-----|---------|-----------|
| Administration           |          |     | X       |           |
| Title III-B              |          |     |         | X         |
| Title III-C(1)           |          |     | X       |           |
| Title III-C(2)           |          |     | X       |           |
| Title III-D              |          |     |         | X         |
| Title III-E              |          |     | X       |           |
| State Nutrition Services |          |     |         | X         |
| NSIP Per Meal Rate       |          |     |         | X         |

The table below contains the FY 2011 allocations based on KDOA's award from Administration on Aging (AoA) dates September 1, 2011. The FY 2011 SGF Nutrition allocation is based on the appropriations bill passed by the 2010 Legislature and is split into two components - "Intrastate Funding Formula Allocation" and "In Home Nutrition Program (IHNP) set aside; and "Nutrition Performance Allocation." The Intrastate Funding Formula and IHNP set aside component is allocated using the Kansas Intrastate Funding Formula for all funds, except the IHNP set aside. The IHNP set aside allocation is equal to each PSA's FY 2004 IHNP allocation. The Performance Allocation component is allocated using the FFY 2009 total number of meals reported by each PSA.

| PSA                | Total       |                |                |             |             | State      |                            |                        |
|--------------------|-------------|----------------|----------------|-------------|-------------|------------|----------------------------|------------------------|
|                    | Title III-B | Title III-C(1) | Title III-C(2) | Title III-D | Title III-E | Title III  | Intrastate Funding Formula | Performance Allocation |
| 01 Wy/Lv AAA       | 305,908     | 343,468        | 180,988        | 18,270      | 127,577     | 976,211    | 186,306                    | 127,447                |
| 02 CP AAA          | 456,755     | 675,787        | 356,100        | 35,948      | 251,015     | 1,775,605  | 591,722                    | 235,127                |
| 03 NW AAA          | 232,444     | 181,624        | 95,706         | 9,661       | 67,462      | 586,897    | 61,916                     | 103,133                |
| 04 Jayhawk AAA     | 309,990     | 352,459        | 185,726        | 18,749      | 130,917     | 997,841    | 214,108                    | 141,559                |
| 05 SE AAA          | 292,032     | 312,898        | 164,879        | 16,644      | 116,222     | 902,675    | 201,881                    | 137,858                |
| 06 SW AAA          | 288,766     | 305,704        | 161,089        | 16,262      | 113,551     | 885,372    | 173,934                    | 169,352                |
| 07 E Central AAA   | 212,037     | 136,668        | 72,016         | 7,270       | 50,764      | 478,755    | 192,265                    | 89,976                 |
| 08 NCFH AAA        | 334,151     | 405,668        | 213,774        | 21,580      | 150,688     | 1,125,881  | 289,390                    | 233,849                |
| 09 NE AAA          | 213,506     | 139,905        | 73,722         | 7,442       | 51,966      | 486,541    | 47,694                     | 81,031                 |
| 10 S Central AAA   | 297,256     | 324,406        | 170,944        | 17,256      | 120,497     | 930,359    | 192,540                    | 174,015                |
| 11 Johnson Cty AAA | 339,702     | 417,916        | 220,218        | 22,231      | 155,230     | 1,155,297  | 142,469                    | 100,942                |
| State Total        | 3,282,547   | 3,596,523      | 1,895,162      | 191,313     | 1,335,889   | 10,301,434 | 2,294,246                  | 1,594,290              |

**State General Fund (SGF)**

Of the State General Funds allocated above, \$ 463,634 must be budgeted and expended as "State Match." The table below reflects the amount each PSA must budget as "State Match."

**State (SGF) Match**

| <b>PSA</b> |                                  | <b>State Match</b> |
|------------|----------------------------------|--------------------|
| 01         | Wyandotte/Leavenworth AAA        | \$43,753           |
| 02         | Central Plains AAA               | 82,475             |
| 03         | Northwest KS AAA                 | 24,894             |
| 04         | Jayhawk AAA                      | 44,800             |
| 05         | Southeast KS AAA                 | 40,191             |
| 06         | Southwest KS AAA                 | 39,352             |
| 07         | East Central KS AAA              | 19,656             |
| 08         | North Central/Flint Hills KS AAA | 51,003             |
| 09         | Northeast KS AAA                 | 20,033             |
| 10         | South Central KS AAA             | 41,532             |
| 11         | Johnson County AAA               | 55,945             |
|            | Total Match                      | \$ 463,634         |

**Title III-B Case Management**

Of the Title III-B funds allocated above, \$79,277 must be budgeted and expended in FY 2011 for Case Management. The table below reflects the allocation by PSA.

**III-B Case Management**

| <b>PSA</b> |                           | <b>OAA III-B</b> |
|------------|---------------------------|------------------|
| 01         | Wyandotte/Leavenworth AAA | \$ 8,158         |
| 02         | Central Plains AAA        | 13,746           |
| 03         | Northwest KS AAA          | 4,630            |
| 04         | Jayhawk AAA               | 7,214            |
| 05         | Southeast KS AAA          | 8,118            |
| 06         | Southwest KS AAA          | 6,707            |
| 07         | East Central KS AAA       | 3,187            |
| 08         | North Central KS AAA      | 9,394            |
| 09         | Northeast KS AAA          | 3,544            |
| 10         | South Central KS AAA      | 7,531            |
| 11         | Johnson County AAA        | 7,048            |
|            | State Total               | \$79,277         |

**Adequate Proportion – Older Americans Act – Title III-B**

Adequate Proportion is that percentage (currently 34%) of the Title III-B allotment for a fiscal year that an Area Agency must budget and expend for Access, In-Home and Legal Services. The following percentages shall be budgeted and expended for each category of services.

| <u>Service Category</u>         | <u>Minimum Percentages</u> |
|---------------------------------|----------------------------|
| Access                          | 9                          |
| In-Home                         | 15                         |
| Legal                           | 5                          |
| Any combination of one or more  |                            |
| Of the above service categories | <u>5</u>                   |
|                                 | 34                         |

The area agency, based on needs of its Planning and Service Area, shall budget and expend the remaining 5% of the adequate proportion amount for any one or a combination of the three service categories; i.e., Access, In-Home and Legal Services. These percentages are based upon the State Plan on Aging as approved by Administration on Aging.

**Title III-D Medication Management**

A portion of Title III-D is appropriated solely for providing activities related to medication management, screening, and education to prevent incorrect medication and adverse drug reaction. These funds may only be budgeted and expended for this purpose. *Of course, if an area agency does not expend its total allocation in FFY 2011, any carryover must be expended for Medication Management in subsequent fiscal years.*

The table below reflects the Medication Management allocation by PSA. The total amount must be budgeted for FFY 2011.

| PSA |                           |          |
|-----|---------------------------|----------|
| 01  | Wyandotte/Leavenworth AAA | \$ 4,779 |
| 02  | Central Plains AAA        | 9,403    |
| 03  | Northwest KS AAA          | 2,527    |
| 04  | Jayhawk AAA               | 4,904    |
| 05  | Southeast KS AAA          | 4,354    |
| 06  | Southwest KS AAA          | 4,254    |
| 07  | East Central KS AAA       | 1,902    |
| 08  | North Central KS AAA      | 5,645    |
| 09  | Northeast KS AAA          | 1,947    |
| 10  | South Central KS AAA      | 4,514    |
| 11  | Johnson County AAA        | 5,815    |
|     | State Total               | \$50,044 |

**Area Agency Administration Allocation – Older Americans Act**

The area agency administration allocation is 10% of the state's Title III service allotments. An AAA may use only Parts B, C (1), C (2) and/or E allocations to fund the federal share of its administrative costs. However, an AAA may use only up to 10% of its part E allocation to fund its administration cost. (That is, an AAA shall not use more than 10% of its Part E allocation to fund its administration cost.)

|                                       |            |
|---------------------------------------|------------|
| Area Agency Administration Allocation |            |
| PSA's 01-10                           | \$ 101,382 |
| PSA 11                                | \$ 31,360  |

**Nutrition Services Incentive Program (NSIP)**

We recommend providers estimate NSIP revenues by multiplying the number of meals the provider plans to serve to eligible customers during FFY 2011 times \$ .65 per meal. The actual FY 10 Kansas award was approximately \$ .69 per meal. The ARRA congregate meals award for FY 2010 was not included in the calculation.

If you have questions or need further clarification of the contents of this IM contact Dave Halferty @ 785-296-6464 or [dave.halferty@aging.ks.gov](mailto:dave.halferty@aging.ks.gov); Bob Parker @ 785-296-4037 or [bob.parker@aging.ks.gov](mailto:bob.parker@aging.ks.gov); or Doug Wietharn @ 785-368-8229 or [doug.wietharn@aging.ks.gov](mailto:doug.wietharn@aging.ks.gov).